

The Council of the Township of East Zorra-Tavistock met in the Council Chambers at the Township Administration Building, Hickson, Ontario at 7:00 p.m. on Wednesday March 20, 2024.

Members Present: Mayor Phil SCHAEFER and Councillors Matthew GILLESPIE, Jeremy SMITH, Steven VAN WYK and Scott ZEHR.

Members Absent: Deputy Mayor Brad SMITH and Councillor Scott RUDY.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Corporate Initiatives Officer Meaghan Vader and Human Resources/ Health and Safety Officer Jennifer Albrecht.

Mayor SCHAEFER welcomed everyone to the meeting. Councillor SMITH noted that the week of March 18-25 is Neurodiversity Celebration Week, while March 21st is the International Day for Elimination of Racial Discrimination. Further, Councillor SMITH noted that the 2024 Oxford Career Expo is being held on March 21st at the Woodstock Fairgrounds. Lastly, Councillor SMITH noted that Earth Hour is being held starting at 8:30 pm local time on Saturday March 23rd. Councillor ZEHR expressed his appreciation to the Public Works staff and especially for the work that they do to maintain the roadways during the winter months.

Approve
Agenda

1. Moved by: Steven VAN WYK
Seconded by: Scott ZEHR
Resolved that Council approve the agenda for the March 20, 2024, meeting as printed and circulated and further that the following be added to the agenda for this meeting:

- Tavistock Royals – Municipal Alcohol Policy (MAP) Exception Request
- Councillor Smith – Booking Policy/Last Minute Ice.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Scott ZEHR
Seconded by: Jeremy SMITH
Resolved that Council confirm the Minutes of the March 6, 2024, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- ROEDC – November 2023 – January 2024 Activity Report
- Oxford County – 2023 Annual Transportation System Performance

Correspondence & Reports – Resolutions Following:

ROEDC –
Nov. 2023 to
Jan. 2024
Activity Report

Council reviewed the November 2023 to January 2024 Rural Oxford Economic Development Committee (ROEDC) Activity Report.

Oxford County-
2023 Annual
Transportation
System
Performance

Council reviewed the Oxford County 2023 Annual Transportation System Performance report.

Tavistock
Royals – MAP
Exception
Request

As an addition to the agenda, Council reviewed the correspondence from the Tavistock Royals Hockey Club regarding their request for an exception to the Municipal Alcohol Policy to allow for alcohol to be consumed in the tiered seating area of the Tavistock Arena, during various games.

3. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that Council approve the request from the Tavistock Royals Hockey Club for an exception to the Municipal Alcohol Policy, to allow for alcohol to be consumed in the tiered seating area of the Tavistock Arena during their hockey games on the following dates:

- Saturday March 23rd
- Saturday March 30th
- Saturday April 6th

CARRIED.

County Council-
Updates &
Questions

Mayor SCHAEFER provided an update on County Council activities.

Staff Report
#HRSC2024-03
re: Social Media
Policy

Human Resources/ Health and Safety Officer
Jennifer Albrecht presented her report to Council
regarding the Township Social Media Policy.

4. Moved by: Steven VAN WYK
Seconded by: Scott ZEHR
Resolved that Council adopt Social Media Policy
#2.34, including appendices, as attached to Staff
Report HRSC2024-03.

CARRIED.

Staff Report
#CIO2024 - 02
re: Granular 'A'
Resurfacing Bid
Award

Corporate Initiates Officer Meaghan Vader
presented her report to Council regarding the
results of the recent Granular 'A' Resurfacing Bid
process.

5. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council accept the bid from 1551659
Ontario Inc., o/a Steve Hart Excavating in the
amount of \$295,200.00, exclusive of taxes;

And that Council authorizes the CAO/Treasurer to
sign the contractual agreement with 1551659
Ontario Inc., o/a Steve Hart Excavating, as
provided in the tender bid document package
EZT-RFT-24-01.

CARRIED.

Staff Report
#CIO2024 - 03
re: Flag Policy

Corporate Initiates Officer Meaghan Vader
presented her report to Council regarding the
Township Flag Policy.

6. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that Council adopt the Flag Policy, as
attached to Staff Report CIO2024-03;

And that Council authorizes the Flag Policy be
effective as of March 21, 2024.

CARRIED.

Staff Report
#CAO2024 - 03
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the
Monthly CAO-Treasurer Report with Council.

- By-law: 7. Moved by: Jeremy SMITH
1st & 2nd Seconded by: Scott ZEHR
Reading Resolved that the following by-law be read a first
and second time:
• 2024-12 – Employee Appointment By-law
(Deputy Clerk)
- CARRIED.**
- By-law: 8. Moved by: Steven VAN WYK
3rd & Final Seconded by: Matthew GILLESPIE
Reading Resolved that the following by-law be read a third
and final time:
• 2024-12 – Employee Appointment By-law
(Deputy Clerk)
- CARRIED.**
- Other and
Unfinished
Business Council discussed recreation facility booking and
user fees. Direction was provided to staff to report
back to Council with recommendations regarding
same day ice rentals and other user fee
amendments.
- Council discussed outdoor commercial patios in the
Township. Direction was provided to Staff to report
back to Council with some background information
and options for Council to consider regarding
patios.
- Adjourn to 9. Moved by: Scott ZEHR
Closed to the Seconded by: Steven VAN WYK
Public Session Resolved that Council does now adjourn to a
Closed to the Public Session, at 9:30 p.m., to
consider the following matters:
• February 13, 2024, Closed to the Public Session
Minutes (s. 239 (2) (c))
• March 6, 2024, Closed to the Public Session
Minutes (s. 239 (2) (b))
• Proposed acquisition and disposition of lands -
Hickson (s. 239 (2) (c))
- CARRIED.**
- Rise from 10. Moved by: Matthew GILLESPIE
Closed to the Seconded by: Scott ZEHR
Public Session Resolved that Council does now rise from its
Closed to the Public Session at 10:07 p.m.
- CARRIED.**

Confirming
By-law

11. Moved by: Jeremy SMITH
Seconded by: Steven VAN WYK
Resolved that By-law #2024-13 being a by-law to confirm the proceedings of Council held Wednesday March 20, 2024, be read a first, second and third time this 20th day of March, 2024;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

12. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that Council does now adjourn at 10:08 p.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor