

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday July 5, 2023.

Members Present: Mayor Phil SCHAEFER, Deputy Mayor Brad SMITH and Councillors Matthew GILLESPIE, Scott RUDY, Steven VAN WYK and Scott ZEHR.

Members Absent: Councillor Jeremy SMITH.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Chief Building Official John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Deputy CBO/ Drainage Superintendent Connor Occleston and Corporate Initiatives Officer Meaghan Vader.

Mayor SCHAEFER welcomed everyone to the meeting. Deputy Mayor SMITH noted the upcoming Hickson Lions Daze event, to be held July 14th and 15th. Mayor SCHAEFER congratulated the Tavistock Merchants on their recent provincial fastball championship win, as well as Terra Nova Nordic Spa on their recent award of excellence recognition, by Community Futures Oxford.

Approve
Agenda

1. Moved by: Brad SMITH
Seconded by: Scott ZEHR
Resolved that Council approve the agenda for the July 5, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Scott RUDY
Seconded by: Steven VAN WYK
Resolved that Council confirm the Minutes of the June 21, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Staff Report - #CBO2023 – 07 re: Building, Development & Drainage Reporting
- Staff Report - #PW2023 – 07 re: Public Works Reporting

Correspondence & Reports – Resolutions Following:

Conferences and Seminars

The Association of Municipalities of Ontario (AMO) Conference is being held in London from August 20-23, 2023.

County Council- Updates & Questions

Mayor SCHAEFER provided an update on Oxford County Council activities.

Staff Report #CIO2023 – 04 re: Tavistock Spray Pad Bid Award

Corporate Initiatives Officer Meaghan Vader presented her report to Council regarding the recent RFP process for the Tavistock Spray Pad.

3. Moved by: Scott RUDY
Seconded by: Matthew GILLESPIE
Resolved that Council accept the bid from Openspace Solutions Inc. in the amount of \$248,900.00;

And further that Council authorizes the CAO/ Treasurer to sign the contractual agreement with Openspace Solutions Inc., as provided in the bid document package EZT-RFP-23-03.

CARRIED.

Council Appoints members to Court of Revision

4. Moved by: Matthew GILLESPIE
Seconded by: Steven VAN WYK
Resolved that the following members be appointed to the Court of Revision for the McLean Drain 2023 project:
 - Phil Schaefer
 - Scott Zehr
 - Brad Smith

CARRIED.

Court of Revision Opens

5. Moved by: Scott ZEHR
Seconded by: Brad SMITH
Resolved that the Court of Revision for the McLean Drain 2023 project does now open at 9:20 a.m.

CARRIED.

At 9:20 a.m., the Court of Revision for the McLean Drain 2023 project was held. The Court consisted of Chairperson Phil Schaefer, as well as Scott Zehr and Brad Smith.

No written appeals were received in advance of the Court, nor any written or verbal appeals received at the Court itself.

- 6. Moved by: Brad SMITH
 Seconded by: Scott ZEHR
 Resolved that the assessments for the McLean Drain 2023 project be sustained.

CARRIED.

Court of
Revision Closes
– Council
Reconvenes

- 7. Moved by: Scott ZEHR
 Seconded by: Brad SMITH
 Resolved that the Court of Revision for the McLean Drain 2023 project does now close and Council reconvene at 9:22 a.m.

CARRIED.

Staff Report
#CBO2023 – 07
re: Building,
Development &
Drainage
Reporting

Chief Building Official John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Public Hearing -
Minor Variance
Application
A-5-2023
(Maurer)

PUBLIC HEARING - MINOR VARIANCE APPLICATION #A-5-2023 (MAURER), DESCRIBED AS PART LOT 94, PLAN 111, PART 1,41R-7592, PART LOT 10, CONCESSION 17 (EAST ZORRA), TOWNSHIP OF EAST ZORRA-TAVISTOCK.

At 9:36 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-5-2023 for Rolf Maurer. Planner Dustin Robson presented Planning Report #CP2023-201.

Members of the Committee asked questions of the Planner and Staff. Fran MacFarlane was present and had concerns with the size of the proposed building, as well as the building blocking her view of the applicant’s pond. The applicant was not present for the hearing. The Committee had additional questions for the applicant, including whether the proposed building could be moved 6 metres back from the front lot line (instead of the proposed 5 metres), to appease the concerns of the Township Public Works Manager.

8. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that Council, constituted as the Committee of Adjustment, defer application A-5-2023 until the August 2, 2023 meeting to allow the applicant to attend the hearing and consider alternate locations and setbacks to the front lot line.

CARRIED.

Staff Report
#PW2023 – 07
re: Public Works Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

By-law:

9. Moved by: Scott ZEHR
Seconded by: Steven VAN WYK
Resolved that the following by-laws be read a first and second time:
- 2023-23 – Tavistock Drain 1 Abandonment By-law
 - 2023-24 – ZBA Application ZN2-23-03 (Twp. of EZT) – Additional Residential Units (ARUs)

1st & 2nd
Reading

CARRIED.

By-law:

10. Moved by: Scott RUDY
Seconded by: Brad SMITH
Resolved that the following by-laws be read a third and final time:
- 2023-23 – Tavistock Drain 1 Abandonment By-law
 - 2023-24 – ZBA Application ZN2-23-03 (Twp. of EZT) – Additional Residential Units (ARUs)
 - 2023-19 – McLean Drain 2023 Provisional By-law

3rd & Final
Reading

CARRIED.

Confirming
By-law

11. Moved by: Scott ZEHR
Seconded by: Steven VAN WYK
Resolved that By-law #2023-25 being a by-law to confirm the proceedings of Council held Wednesday July 5, 2023, be read a first, second and third time this 5th day of July, 2023;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

12. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that Council does now adjourn at
10:30 a.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor