

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 7:00 p.m. on Wednesday June 21, 2023.

Members Present: Mayor Phil SCHAEFER, Deputy Mayor Brad SMITH and Councillors Matthew GILLESPIE, Scott RUDY, Jeremy SMITH, Steven VAN WYK and Scott ZEHR.

Members Absent: None.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Public Works Manager Tom Lightfoot and CBO John Scherer.

Mayor SCHAEFER welcomed everyone to the meeting. Councillor SMITH noted that June 21st is National Indigenous Peoples Day, as well as the 2023 Summer Solstice. Councillor SMITH also offered his congratulations to Terra Nova Nordic Spa on winning the Best New Tourism Product Award through Tourism Oxford. Lastly, Councillor SMITH noted the upcoming Innerkip & District Lions Club Canada Day Long Weekend event, to be held June 30th - July 2nd in Innerkip Park.

Approve
Agenda

1. Moved by: Brad SMITH
Seconded by: Scott ZEHR
Resolved that Council approve the agenda for the June 21, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council confirm the Minutes of the June 7, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Blandford-Blenheim – Terminate Building Services Agreement
- WSP – Secondary Plan Project Update Memo
- Staff Report - #BCO2023 – 05 re: By-law Compliance Reporting
- Staff Report - #CSM2023 – 08 re: Corporate Services Reporting
- Staff Report - #CAO2023 – 07 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

Blandford - Blenheim – Terminate Building Services Agreement	Council reviewed the correspondence from the Township of Blandford-Blenheim regarding terminating the building services agreement with the Township of East Zorra-Tavistock.
WSP – Secondary Plan Project Update Memo	Council reviewed the correspondence from WSP, the planning consultants for the Township of East Zorra-Tavistock Secondary Plan project, regarding the status of the project.
Conferences and Seminars	The Association of Municipalities of Ontario (AMO) Conference is being held in London from August 20-23, 2023.
County Council- Updates & Questions	Mayor Schaefer provided an update on Oxford County Council activities.
Staff Report #BCO2023 – 05 re: By-law Compliance Reporting	Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.
Staff Report #CSM2023 – 08 re: Corporate Services Reporting	Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.
Public Meeting - Open	3. Moved by: Scott ZEHR Seconded by: Matthew GILLESPIE Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at <u>7:15 p.m.</u>

CARRIED.

Public Meeting
for ZN2-23-03
(Township of
East Zorra-
Tavistock)

**PUBLIC MEETING – TOWNSHIP OF EAST
ZORRA-TAVISTOCK ZONE CHANGE
APPLICATION ZN2-23-03 (ENTIRE
TOWNSHIP).**

Meghan House from the County of Oxford Planning Department was in attendance to present and comment on her report #CP2023-178, regarding the Township-wide Zone Change Application for Additional Residential Units (ARUs).

Council asked questions of the planner and Staff. No members of the public who were present asked questions or made comments. Council reviewed and considered the comments made in making its decision regarding this application.

Council
Reconvene

4. Moved by: Steven VAN WYK
Seconded by: Scott RUDY
Resolved that the Public Meeting does now adjourn and Council reconvenes at 7:34 p.m.

CARRIED.

- 5. Moved by: Jeremy SMITH
 Seconded by: Scott ZEHR
 Resolved that the Council of the Township of East Zorra-Tavistock approve-in-principle the proposed Zoning By-Law amendment (File No. ZN2-23-03) to introduce amendments to Township Zoning By-Law No. 2003-18 and that the By-law be brought back to a subsequent Council meeting;

And further that Council direct Township staff to work with County staff to implement a process to confirm servicing capacity, which is acceptable to both the County and Township, prior to approval of any Building Permit to establish an Additional Residential Unit;

And further that Council direct Township staff to review and report back to Council regarding implementation of a licensing/registration system or other process to confirm compliance with all municipal requirements;

And further that Planning staff be requested to report back to Council once the amended By-law provisions have been in effect for at least six months to identify any implementation or interpretation issues and the number and nature of Minor Variance applications submitted to facilitate Additional Residential Units.

CARRIED.

At 7:39 p.m., John Cockburn presented to Council regarding his concerns with excess water-flow and flooding in the Innerkip Meadows subdivision.

Staff Report
 #CAO2023 – 07
 re: CAO-
 Treasury
 Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

By-law:

 1st & 2nd
 Reading

- 6. Moved by: Scott ZEHR
 Seconded by: Steven VAN WYK
 Resolved that the following by-law be read a first and second time:
 - 2023-21 – Agreement with Tavistock and District Curling Club

CARRIED.

By-law: 7. Moved by: Matthew GILLESPIE
3rd & Final Seconced by: Jeremy SMITH
Reading Resolved that the following by-law be read a third
and final time:
• 2023-21 – Agreement with Tavistock and
District Curling Club

CARRIED.

Confirming 8. Moved by: Jeremy SMITH
By-law Seconced by: Brad SMITH
Resolved that By-law #2023-22 being a by-law to
confirm the proceedings of Council held
Wednesday June 21, 2023, be read a first, second
and third time this 21st day of June, 2023;

And further that the Mayor and Clerk are hereby
authorized to sign the same and affix the corporate
seal thereto.

CARRIED.

Adjourn 9. Moved by: Scott RUDY
Seconced by: Steven VAN WYK
Resolved that Council does now adjourn at
8:29 p.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor