

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday June 7, 2023.

Members Present: Mayor Phil SCHAEFER, Deputy Mayor Brad SMITH and Councillors Matthew GILLESPIE, Scott RUDY, Jeremy SMITH, Steven VAN WYK and Scott ZEHR.

Members Absent: None.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Chief Building Official John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Human Resources/Safety Coordinator Jennifer Albrecht.

Mayor SCHAEFER welcomed everyone to the meeting, and offered his condolences on behalf of the Township to the families of the victims involved in the recent serious car accident at the intersection of County Road #59 and County Road #33. Deputy Mayor SMITH noted the upcoming Hickson Lions Club Brunch in the Park event. Councillor SMITH advised that it is currently Local Food Week, and also advised that June is Pride Month, National Indigenous History Month and Senior's Month. As well, Councillor SMITH noted the upcoming Innerkip United Church Strawberry Supper. Lastly, Councillor SMITH noted the recent Rural Oxford Economic Development Corporation (ROEDC) AGM and the good work of former Deputy Mayor Don Edmiston on the ROEDC Board, as well as the transition to current Deputy Mayor Brad Smith sitting on that Board. Councillor SMITH also noted the continued hard work of Township resident Keith Stevens on the ROEDC Board.

Approve
Agenda

1. Moved by: Scott ZEHR
Seconded by: Brad SMITH
Resolved that Council approve the agenda for the June 7, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

- 2. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council confirm the Minutes of the May 17, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- ERTH – Spring 2023 Shareholder Newsletter
- May 10, 2023 Recreation Advisory Committee (RAC) Minutes
- May 17, 2023 Police Services Board (PSB) Minutes
- Staff Report - #CBO2023 – 06 re: Building, Development & Drainage Reporting
- Staff Report - #PW2023 – 06 re: Public Works Reporting
- Staff Report - #FC2023 – 05 re: Fire Department Reporting

Correspondence & Reports – Resolutions Following:

ERTH –
Spring 2023
Shareholder
Newsletter

Council reviewed the Spring 2023 Shareholder Newsletter from ERTH Corp.

City of
Woodstock –
Boundary
Adjustment
Discussion
Request

Council discussed the correspondence received from the City of Woodstock regarding establishing a Boundary Adjustment Negotiation Committee to enter into boundary adjustment discussions.

- 3. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that the Township of East Zorra-Tavistock advise the City of Woodstock that it will consider their request to enter into Boundary Adjustment negotiations when the Township’s current Secondary Planning project, and Strategic Planning process, is finalized.

CARRIED.

South-West
Oxford –
Call to End
Homelessness
Resolution

Council discussed the resolution received from the Township of South-West Oxford regarding the Call to End Homelessness.

4. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
Resolved that Council support the resolution from the Township of South-West Oxford regarding the Call to End Homelessness.

CARRIED.

County Council–
Updates &
Questions

Mayor SCHAEFER provided an update on Oxford County Council activities.

May 10, 2023
Recreation
Advisory
Committee
(RAC) Minutes

Council reviewed the May 10, 2023, Recreation Advisory Committee Minutes.

Engineer’s
Report –
McLean Drain
2023 project

At 9:33 a.m., Curtis MacIntyre of K. Smart and Associates Ltd. presented the engineer’s report for the McLean Drain 2023 project.

Questions and comments were made by Council to the Engineer. No correspondence from assessed landowners was filed ahead of the meeting. At the meeting, assessed landowner Bill Vink spoke to his concerns with the project. Assessed landowner Bill Chesney also spoke at the meeting, clarifying that some of Mr. Vink’s concerns may be alleviated through the proposed work.

Accept
Engineer’s
Report –
Prepare for
Court of
Revision

5. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
Resolved that the Engineer’s Report on the McLean Drain 2023 project, having been presented and considered, be provisionally adopted as received;

And further that the Clerk be instructed to prepare and circulate the necessary By-law and Notice of Court of Revision to each ratepayer assessed.

CARRIED.

May 17, 2023
Police Services
Board (PSB)
Minutes

Council reviewed the May 17, 2023, Police Services Board Minutes.

Staff Report
#HRSC2023 –
03 re:
RZone Policy
Implementation

Human Resources/Safety Coordinator Jennifer Albrecht reviewed her report with Council regarding the implementation of an RZone Policy for the Township.

- 6. Moved by: Steven VAN WYK
 Seconded by: Matthew GILLESPIE
 Resolved that Council adopt the RZone policy and
 appendices, as included in Staff Report
 #HRSC2023-03;

And that Council instruct staff to prepare and post
 signage for all municipal facilities with regards to
 the RZone policy;

And further that staff engage with the public
 through an education campaign on what the RZone
 policy represents and the benefits to all residents
 of the Township and those visiting the Township’s
 facilities.

CARRIED.

Staff Report
 #CBO2023 – 06
 re: Building,
 Development &
 Drainage
 Reporting

Chief Building Official John Scherer reviewed the
 Monthly Building, Development & Drainage Report
 with Council.

Staff Report
 #PW2023 – 06
 re: Public Works
 Reporting

Public Works Manager Tom Lightfoot reviewed the
 Monthly Public Works Report with Council.

Staff Report
 #FC2023 – 05
 re: Fire
 Department
 Reporting

Fire Chief Scott Alexander reviewed the Monthly
 Fire Department Report with Council.

By-law:

 1st & 2nd
 Reading

- 7. Moved by: Matthew GILLESPIE
 Seconded by: Scott ZEHR
 Resolved that the following by-laws be read a first
 and second time:
 - 2023-18 – Budget and Tax Rates By-law
 - 2023-19 – McLean Drain 2023 Provisional
 By-law

CARRIED.

By-law:

 3rd & Final
 Reading

- 8. Moved by: Steven VAN WYK
 Seconded by: Brad SMITH
 Resolved that the following by-law be read a third
 and final time:
 - 2023-18 – Budget and Tax Rates By-law

CARRIED.

Adjourn to
Closed to the
Public Session

9. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council does now adjourn to a
Closed to the Public Session, at 11:36 a.m., to
consider the following matters:

- March 1, 2023, Closed to the Public Session Minutes (s. 239 (2) (c))
- Human Resources Matter (s. 239 (2) (b))

CARRIED.

Rise from
Closed to the
Public Session

10. Moved by: Scott ZEHR
Seconded by: Jeremy SMITH
Resolved that Council does now rise from its
Closed to the Public Session at 12:25 p.m.

CARRIED.

Confirming
By-law

11. Moved by: Jeremy SMITH
Seconded by: Steven VAN WYK
Resolved that By-law #2023-20 being a by-law to
confirm the proceedings of Council held
Wednesday June 7, 2023, be read a first, second
and third time this 7th day of June, 2023;

And further that the Mayor and Clerk are hereby
authorized to sign the same and affix the corporate
seal thereto.

CARRIED.

Adjourn

12. Moved by: Matthew GILLESPIE
Seconded by: Brad SMITH
Resolved that Council does now adjourn at
12:26 p.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor