

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 7:00 p.m. on Wednesday April 19, 2023.

Members Present: Mayor Phil SCHAEFER, Deputy Mayor Brad SMITH and Councillors Matthew GILLESPIE, Jeremy SMITH, Steven VAN WYK and Scott ZEHR.

Members Absent: Councillor Scott Rudy.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Corporate Initiatives Officer Meaghan Vader, and Human Resources and Safety Coordinator Jennifer Albrecht.

Mayor SCHAEFER welcomed everyone to the meeting. Deputy Mayor SMITH offered his appreciation to both the Hickson Firefighters, as well as the Pickleball group in Hickson, for their respective parts in cleaning the pavilion floor. Councillor SMITH noted that Earth Day is coming up on Saturday April 22nd and various groups in Innerkip are doing their part for the community that day. As well, with National Volunteer Week running from April 16-22, Councillor SMITH offered his appreciation to all of the volunteers in the Township.

Approve
Agenda

1. Moved by: Scott ZEHR
Seconded by: Brad SMITH
Resolved that Council approve the agenda for the April 19, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Jeremy SMITH
Seconded by: Steven VAN WYK
Resolved that Council confirm the Minutes of the April 5, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Staff Report - #BCO2023 – 03 re: By-law Compliance Reporting
- Staff Report - #CSM2023 – 05 re: Corporate Services Reporting
- Staff Report - #CAO2023 – 03 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

AORS –
Enbridge Gas
Utility Locate
Fee

Council reviewed the correspondence from the Association of Ontario Road Supervisors (AORS) regarding the intent of Enbridge Gas to commence charging fees for utility locates.

3. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the Township of East Zorra-Tavistock strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario’s Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, MPP Ernie Hardeman, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

CARRIED.

Woodstock –
Bill 5 Resolution

Council reviewed the resolution from the City of Woodstock regarding Bill 5 – Stopping Harassment by Local Leaders.

4. Moved by: Steven VAN WYK
Seconded by: Jeremy SMITH
Resolved that Council support the resolution from the City of Woodstock regarding Bill 5 – Stopping Harassment by Local Leaders.

CARRIED.

Staff Report
#CIO2023 – 02
re: Purchasing
Card Policy

Corporate Initiatives Officer Meaghan Vader presented her report to Council regarding the implementation of a Purchasing Card Policy.

5. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that Council adopt the Purchasing Card Policy, as attached to Staff Report #CIO2023-02;

And further that Council authorizes the Purchasing Card Policy be effective as of May 1, 2023.

CARRIED.

Public Meeting -
Open

6. Moved by: Jeremy SMITH
Seconded by: Steven VAN WYK
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 7:15 p.m.

CARRIED.

Public Meeting
for ZN2-23-02
(VerKuyl Farms
Ltd.)

**PUBLIC MEETING – VERKUYL FARMS LTD.
ZONE CHANGE APPLICATION ZN2-23-02,
PART LOT 14, CONCESSION 12, (EAST
ZORRA) TOWNSHIP OF EAST ZORRA-
TAVISTOCK.**

Dustin Robson from the County of Oxford Planning Department was present to comment on his report #CP2023-118, regarding the Zone Change Application on lands owned by VerKuyl Farms Ltd.

Council asked questions of the planner and Staff. The applicant was present and spoke favourably of the application. Council reviewed and considered the comments made in making its decision regarding this application.

Council
Reconvene

- 7. Moved by: Scott ZEHR
Seconded by: Brad SMITH
Resolved that the Public Meeting does now adjourn and Council reconvenes at 7:20 p.m.

CARRIED.

- 8. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council approve the zone change application submitted by VerKuyl Farms Ltd, whereby the lands described as Part Lot 14, Concession 12 (East Zorra) are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to reduce the Minimum Distance Separation II setback for a livestock operation and manure storage to a Type A land use from 631 m (2,070 ft) to 230 m (755 ft) and to a Type B land use from 1,262 m (4,140 ft) to 350 m (1,148.2 ft).

CARRIED.

Staff Report
#BCO2023 – 03
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2023 – 05
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CSM2023 – 06
re: Innerkip
Minor Ball
Agreement

Clerk Will Jaques presented his report to Council regarding entering into a facility use and maintenance agreement with Innerkip Minor Ball.

9. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
Resolved that Council approve the Township entering into an agreement with Innerkip Minor Ball, as set out in Staff Report #CSM2023-06.

CARRIED.

Staff Report
#CAO2023 – 04
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council. The report also recommended rescinding policy #GP2.13 – Hickson Office Hours.

10. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that Council rescind policy #GP2.13 – Hickson Office Hours.

CARRIED.

At 7:32 p.m., Frank McKay presented to Council regarding the desire of he and his neighbours to have the 13th Line hard surfaced, between Oxford County Road #8 and Cassel Sideroad.

Staff Report
#CIO2023 – 01
re: Municipal
Alcohol Policy

Corporate Initiatives Officer Meaghan Vader presented her report to Council regarding the implementation of a Municipal Alcohol Policy. After discussion, Council requested that certain amendments be made to the draft policy and once complete, the policy is to be brought back to Council for consideration.

By-law:

1st & 2nd
Reading

11. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that the following by-laws be read a first and second time:
- 2023-11 – ZBA Application ZN2-23-02 (VerKuyl Farms Ltd.)
 - 2023-12 – Innerkip Minor Ball Agreement

CARRIED.

- By-law: 12. Moved by: Brad SMITH
Seconded by: Jeremy SMITH
3rd & Final Resolved that the following by-laws be read a third
Reading and final time:
• 2023-11 – ZBA Application ZN2-23-02
(VerKuyl Farms Ltd.)
• 2023-12 – Innerkip Minor Ball Agreement

CARRIED.

- Confirming 13. Moved by: Steven VAN WYK
By-law Seconded by: Jeremy SMITH
Resolved that By-law #2023-13 being a by-law to
confirm the proceedings of Council held
Wednesday April 19, 2023, be read a first, second
and third time this 19th day of April, 2023;

And further that the Mayor and Clerk are hereby
authorized to sign the same and affix the corporate
seal thereto.

CARRIED.

- Adjourn 14. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council does now adjourn at
9:01 p.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor