

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday March 1, 2023.

Members Present: Mayor Phil SCHAEFER and Councillors Matthew GILLESPIE, Jeremy SMITH, Steven VAN WYK and Scott ZEHR.

Members Absent: Deputy Mayor Brad SMITH and Councillor Scott RUDY.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Chief Building Official John Scherer, Public Works Manager Tom Lightfoot and Fire Chief Scott Alexander.

Mayor SCHAEFER welcomed everyone to the meeting. Mayor SCHAEFER noted the statement that was included in the agenda package under opening remarks, which was prepared and submitted by the previous recreation contractor, Ken Wettlaufer. Councillor SMITH noted the Oxford County Library presentations as part of Black History Month, as well as the Murray Family of Hickson, who has one of their recipes included in the new Ontario Pork cookbook. Councillor ZEHR noted his attendance at the Upper Thames River Conservation Authority (UTRCA) Annual General Meeting, where Township residents Frank McKay and Phil Holst were recognized for their conservation efforts.

Approve
Agenda

1. Moved by: Steven VAN WYK
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the March 1, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that Council confirm the Minutes of the February 15, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- ERTH Corporation – Notice of Special Shareholder’s Meeting
- Staff Report - #CBO2023 – 03 re: Building, Development & Drainage Reporting
- Staff Report - #PW2023 – 02 re: Public Works Reporting
- Staff Report - #FC2023 – 02 re: Fire Department Reporting

Correspondence & Reports – Resolutions Following:

ERTH Corporation – Notice of Special Shareholder’s Meeting

Council reviewed the correspondence from ERTH Corporation regarding the upcoming Special Shareholder’s Meeting. Members of Council advised as to whether or not they wished to attend this meeting.

County Council– Updates & Questions

Mayor SCHAEFER provided an update on Oxford County Council activities.

Staff Report #CBO2023 – 03 re: Building, Development & Drainage Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report #PW2023 – 02 re: Public Works Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

At 9:22 a.m., Ronda Stewart from the Rural Oxford Economic Development Corporation (ROEDC) attended the meeting to provide a review of their 2022 activities.

Public Hearing -
Minor Variance
Application
A-2-2023
(van de Camp)

**PUBLIC HEARING - MINOR VARIANCE
APPLICATION #A-2-2023 (VAN DE CAMP),
DESCRIBED AS LOT 4, CONCESSION 9 (EAST
ZORRA), TOWNSHIP OF EAST ZORRA-
TAVISTOCK.**

At 9:47 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-2-2023 for Dick and Marina van de Camp. Planner Dustin Robson presented Planning Report #CP2023-54.

Members of the Committee asked questions of the Planner and Staff. The applicant was present for the hearing and spoke favourably of their application. The Committee considered the comments made in making its decision regarding this application.

3. Moved by: Scott ZEHR
Seconded by: Jeremy SMITH
Resolved that Council, constituted as the Committee of Adjustment, approve Application File A-2-2023, submitted by Benedictus (Dick) and Marina van de Camp for lands described as Lot 4, Concession 9 (East Zorra), and municipally addressed as 475214 Zorra/East Zorra-Tavistock Line, in the Township of East Zorra-Tavistock as it relates to:

1. Relief from the provisions of Section 7.2.4 - Number of Accessory Dwellings and Garden Suites Per Lot; to permit the establishment of a second accessory single detached dwelling.

Subject to the following conditions:

1. The requested relief shall apply to permit the construction of a single detached dwelling that is generally consistent with the location and size of 'Option 1' shown on Plate 3 of Report No. 2023-54; and,
2. The granting of this application in no way sanctions the future severance of either residence by the County of Oxford Land Division Committee.

As the variance requested is considered to be:

- i. in keeping with the general intent and purpose of the Official Plan;
- ii. a minor variance from the provisions of the Township of East Zorra-Tavistock Zoning By-Law No. 2003-18;
- iii. desirable for the appropriate development or use of the land, building or structure; and,
- iv. in keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-Law No. 2003-18.

CARRIED.

Staff Report
#FC2023 – 02
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Adjourn to
Closed to the
Public Session

4. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
Resolved that Council does now adjourn to a Closed to the Public Session, at 10:05 a.m., to consider the following matters:
 - December 7, 2022, Closed to the Public Session Minutes (s. 239 (2) (c))
 - ERTH Corporation Special Shareholder’s Meeting (s. 239 (2) (c))

CARRIED.

Rise from
Closed to the
Public Session

5. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council does now rise from its Closed to the Public Session at 10:30 a.m.

CARRIED.

6. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that Council appoint Don McKay as the shareholder representative for voting purposes at the March 23, 2023 ERTH Corporation Special Shareholder’s Meeting.

CARRIED.

Confirming
By-law

7. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
Resolved that By-law #2023-06 being a by-law to confirm the proceedings of Council held Wednesday March 1, 2023, be read a first, second and third time this 1st day of March, 2023;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

8. Moved by: Matthew GILLESPIE
Seconded by: Steven Van WYK
Resolved that Council does now adjourn at 10:35 a.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor