

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 7:00 p.m. on Wednesday February 15, 2023.

Members Present: Mayor Phil SCHAEFER and Councillors Matthew GILLESPIE, Scott RUDY, Jeremy SMITH, Steven VAN WYK and Scott ZEHR.

Members Absent: Deputy Mayor Brad SMITH.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Public Works Manager Tom Lightfoot, CBO John Scherer, Human Resources and Safety Coordinator Jennifer Albrecht and Deputy CBO/ Drainage Superintendent Connor Occleston.

Mayor SCHAEFER welcomed everyone to the meeting. Councillor SMITH noted the upcoming Tavistock Royals Pork BBQ, as well as the "Coldest Night of the Year" event being held in Woodstock.

Approve
Agenda

1. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that Council approve the agenda for the February 15, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council confirm the Minutes of the February 1, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- 2022 Council and PSB Pay & Expenses
- Margaret Lupton – January 31, 2023 UTRCA Board Meeting Highlights
- Oxford County – AWS and Speed Reduction – OR 59 & OR 33
- Oxford County – Community Safety Zone Implementation

Correspondence & Reports – Resolutions
Following:

2022 Council
and PSB Pay &
Expenses

Council reviewed the 2022 Council and PSB Pay & Expenses report.

Margaret
Lupton –
January 31,
2023 UTRCA
Board Meeting
Highlights

Council reviewed the January 31, 2023, Upper Thames River Conservation Authority Board Meeting highlights, as submitted by Margaret Lupton. Councillor ZEHR also attended the meeting and provided additional meeting highlights.

Oxford County-
AWS and Speed
Reduction – OR
59 & OR 33

Council reviewed the correspondence from the County of Oxford regarding improvements to the intersection of Oxford Road #59 and Oxford Road #33.

Oxford County-
Community
Safety Zone
Implementation

Council reviewed the correspondence from the County of Oxford regarding the implementation of Community Safety Zones on specific Oxford County roads.

Public Hearing -
Minor Variance
Application
A-1-2023
(Bender)

PUBLIC HEARING - MINOR VARIANCE
APPLICATION #A-1-2023 (BENDER),
DESCRIBED AS PART LOT 26, CONCESSION 12
(EAST ZORRA), TOWNSHIP OF EAST ZORRA-
TAVISTOCK.

At 7:15 p.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-1-2023 for Luke and Joanna Bender. Planner Dustin Robson presented Planning Report #CP2023-45.

Members of the Committee asked questions of the Planner and Staff. The applicant was present for the hearing and spoke favourably of their application. The Committee considered the comments made in making its decision regarding this application.

3. Moved by: Matthew GILLESPIE
Seconded by: Scott ZEHR
Resolved that Council, constituted as the Committee of Adjustment, approve Application A-1-2023, submitted by Luke and Joanna Bender for lands described as Part Lot 26, Concession 12 (East Zorra), as it relates to:

1. Relief from Section 5.1, Table 5.1.1.3 – Regulations for Accessory Uses, to increase the maximum height of a building accessory to a residential use from 5.5 m (18 ft) to 6.6 m (21.8 ft).

Subject to the following conditions:

1. That the proposed relief shall only apply to a detached garage of the approximate size and location as depicted on Plate 3 of Report CP 2023-45.
2. That the proposed relief shall only apply once the subject lands are in the ownership of the applicants.

As the variance requested is considered to be:

- i. in keeping with the general intent and purpose of the Official Plan;
- ii. a minor variance from the provisions of the Township of East Zorra-Tavistock Zoning By-Law No. 2003-18;
- iii. desirable for the appropriate development or use of the land, building or structure; and,
- iv. in keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-Law No. 2003-18.

CARRIED.

County Council-
Updates &
Questions

Mayor SCHAEFER provided an update on County Council business, adding that the CAO recruitment process has begun.

Staff Report
#CBO2023 – 02
re:
Municipal Drain
Inspection –
2022 Results

CBO John Scherer presented his report to Council regarding the 2022 results of the Municipal Drain Inspection program.

4. Moved by: Matthew GILLESPIE
Seconded by: Steven VAN WYK
Resolved that Council support the recommendation in Staff Report #CBO2023-02.

CARRIED.

Engineer's
Report –
Tavistock
Drain 1985
Reconstruction
2023 project

At 7:30 p.m., Curtis MacIntyre of K. Smart and Associates Ltd. presented the engineer's report for the Tavistock Drain 1985 – Reconstruction 2023 project.

Questions and comments were made by Council to the Engineer. No assessed landowners spoke during the presentation, nor was any correspondence from assessed landowners filed ahead of the meeting.

Accept
Engineer's
Report –
Prepare for
Court of
Revision

5. Moved by: Jeremy SMITH
Seconded by: Scott ZEHR
Resolved that the Engineer's Report on the Tavistock Drain 1985 – 2023 project, having been presented and considered, be provisionally adopted as received;

And further that the Clerk be instructed to prepare and circulate the necessary By-law and Notice of Court of Revision to each ratepayer assessed.

CARRIED.

Staff Report
#HRSC2023-02
re: Rec.
Advisory Board
Appointments

Human Resources and Safety Coordinator Jennifer Albrecht presented her report to Council regarding appointments to the East Zorra-Tavistock Recreation Advisory Board.

6. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council appoint the following community members to the East Zorra-Tavistock Recreation Advisory Committee:
- Neil Butler
 - Kristen Cook
 - Erica Hawkins
 - Meagan Lichti
 - Holly Powell
 - Kyle Smith

CARRIED.

- | | |
|---|--|
| By-law:

1 st & 2 nd
Reading | 7. Moved by: Scott RUDY
Seconded by: Scott ZEHR
Resolved that the following by-law be read a first and second time: <ul style="list-style-type: none">• 2023-04 – Tavistock 1985-Reconstruction 2023 (Provisional By-law) <p style="text-align: right;"><i>CARRIED.</i></p> |
| Other and
Unfinished
Business | <p>Mayor SCHAEFER brought forward discussion regarding entrance and historical hamlet signage, in the Township. Staff will review this matter and bring a report forward to Council.</p> <p>Discussion occurred regarding providing for a free Family Day public skating event at the Tavistock Arena. Council was agreeable to this, with Staff to report back regarding attendance at the event.</p> |
| Confirming
By-law | 8. Moved by: Jeremy SMITH
Seconded by: Steven Van Wyk
Resolved that By-law #2023-05 being a by-law to confirm the proceedings of Council held Wednesday February 15, 2023, be read a first, second and third time this 15 th day of February, 2023;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto. <p style="text-align: right;"><i>CARRIED.</i></p> |
| Adjourn | 9. Moved by: Scott ZEHR
Seconded by: Steven VAN WYK
Resolved that Council does now adjourn at <u>8:21 p.m.</u> <p style="text-align: right;"><i>CARRIED.</i></p> |

Will Jaques, Clerk

Phil Schaefer, Mayor