

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday February 1, 2023.

Members Present: Mayor Phil SCHAEFER, Deputy Mayor Brad SMITH and Councillors Matthew GILLESPIE, Jeremy SMITH, Scott RUDY, Steven VAN WYK and Scott ZEHR.

Members Absent: None.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Chief Building Official John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Human Resources and Safety Coordinator Jennifer Albrecht.

Mayor SCHAEFER welcomed everyone to the meeting. Councillor SMITH noted the recent news posting that Southwestern Public Health is closing down its COVID-19 mass vaccination clinics in the region, and that staff at Southwestern Public Health have done a tremendous job throughout the pandemic. Councillor ZEHR discussed his recent trip to Israel, noting the complex geo-political situation that continues within that area of the World.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Steven VAN WYK
Resolved that Council approve the agenda for the February 1, 2023, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- None.

Confirm
Minutes -
Council

2. Moved by: Brad SMITH
Seconded by: Scott ZEHR
Resolved that Council confirm the Minutes of the January 18, 2023, Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Oxford County – Backflow Prevention Program (Public Consultation Centres)
- January 18, 2023, PSB Minutes
- Staff Report - #CBO2023 – 01 re: Building, Development & Drainage Reporting
- Staff Report - #PW2023 – 01 re: Public Works Reporting
- Staff Report - #FC2023 – 01 re: Fire Department Reporting
- Staff Report - #BCO2023 – 01 re: By-law Compliance Reporting
- Staff Report - #CSM2023 – 02 re: Corporate Services Reporting
- Staff Report - #CSM2023 – 03 re: Overnight On-Street Winter Parking Exemption
- Staff Report - #CAO2023 – 01 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

Oxford County– Backflow Prevention Program (Public Consultation Centres)	Council reviewed the correspondence from the Oxford County regarding the upcoming Public Consultation Centres for the Backflow Prevention Program.
Conferences and Seminars	Mayor SCHAEFER and Councillors VAN WYK and SMITH provided a review of the recent ROMA Conference.
County Council– Updates & Questions	Mayor SCHAEFER provided an update on Oxford County Council activities.
January 18, 2023 PSB Minutes	Council reviewed the Minutes from the January 18, 2023, Police Services Board meeting.
Staff Report #CBO2023 – 01 re: Building, Development & Drainage Reporting	CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.
Staff Report #PW2023 – 01 re: Public Works Reporting	Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Staff Report
#FC2023 – 01
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#BCO2023 – 01
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2023 – 03
re: Overnight
On-Street
Winter Parking
Exemption

Clerk Will Jaques presented his report to Council regarding the possibility of an exemption to overnight on-street parking during the winter months. After discussion, Council confirmed that it does not wish to provide for overnight on-street parking exemptions during the winter months.

Staff Report
#CSM2023 – 02
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CAO2023 – 01
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

Staff Report
#CAO2023 – 02
re: Parks &
Recreation
Staffing

CAO-Treasurer Karen DePrest presented her report to Council regarding staffing within the Parks and Recreation area.

3. Moved by: Scott RUDY
Seconded by: Steven VAN WYK
Resolved that Council endorse the recruitment of an additional Facility Operator and a Support Staff Position, as per Staff Report #CAO2023-02.

CARRIED.

Other and
Unfinished
Business

Mayor SCHAEFER brought forward discussion regarding having an alternate member of Township Council attend County Council meetings, in the Mayor's absence. As per the Township's Procedural By-law, in the Mayor's absence, this vacancy would be filled by the Deputy Mayor.

4. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council appoint Deputy Mayor Brad Smith to be the alternate member for East Zorra-Tavistock on Oxford County Council, to act in the absence or inability of the Mayor to attend Oxford County Council meetings.

CARRIED.

Other and
Unfinished
Business

Mayor SCHAEFER brought forward discussion regarding overnight camping in the Township’s parks. After discussion, Council confirmed its position that no overnight camping would be permitted in the Township’s parks.

Confirming
By-law

5. Moved by: Scott ZEHR
Seconded by: Matthew GILLESPIE
Resolved that By-law #2023-03 being a by-law to confirm the proceedings of Council held Wednesday February 1, 2023, be read a first, second and third time this 1st day of February, 2023;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

6. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council does now adjourn at 1:05 p.m.

CARRIED.

Will Jaques, Clerk

Phil Schaefer, Mayor