

**CORPORATION OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK COUNCIL
2018 - 2022**

AGENDA

**for the Meeting to be held on Wednesday October 19, 2022 at the
Innerkip Community Centre, 695566 17th Line, Innerkip, Ontario, at 7:00 p.m.**

1. Call to order and opening remarks
2. Approve Agenda
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. General Business:
 - a) October 5, 2022 Council Meeting Minutes
 - b) Solicitor General – CSPA 2019 & OPP Detachment Boards Update
 - c) Rural Talks To Rural – 2022 Conference
 - d) UTRCA – September 2022 FYI
5. Delegations & Appointments:
 - a) 7:30 p.m. – ZBA Application 2-22-05 (Jawitz Holdings Inc.)
6. Reports of Municipal Officers and Committees:
 - a) Conferences and Seminars
 - b) County Council – Updates & Questions
 - c) Staff Reports – Updates & Questions
7. By-laws:
 - a) By-law #2022-35 – ZBA Application 2-22-05 (Jawitz Holdings Inc.)
 - b) By-law #2022-36 – Fire Prevention Officer Agreement
8. Other and Unfinished Business:
9. Closed to the Public Session *as authorized under s. 239 of the Municipal Act*:
 - a) May 4, 2022 Closed to the Public Session Minutes (s. 239 (2) (b))
 - b) May 18, 2022 Closed to the Public Session Minutes (s. 239 (2) (c))
 - c) Annual CAO Performance Review (s. 239 (2) (b))
10. Confirming By-law
11. Adjourn

Placeholder Page for Agenda Item 1 –
Call to order and opening remarks

Use this page to note any opening remarks
you wish to make.

2.

Placeholder Page for Agenda Item 2 – Approval of the Agenda

Use this page to note items you would like added to the agenda.

3.

Placeholder Page for Agenda Item 3 – Disclosure of Pecuniary Interest

Use this page to note any Pecuniary Interests
you wish to declare at the meeting.

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday October 5, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY, Phil SCHAEFER and Jeremy SMITH.

Members Absent: N/A

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Human Resources/Safety Coordinator Jennifer Albrecht.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH noted the upcoming food drive (October 22nd) and Fish Fry (November 5th) in Innerkip, with both events being undertaken by the Innerkip Lions Club. Councillor RUDY provided an update on the Tavistock Braves. With Fire Prevention week coming up, members of Council shared their appreciation for the Township’s firefighters.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Phil SCHAEFER
Resolved that Council approve the agenda for the October 5, 2022, meeting as printed and circulated.
- CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Matthew GILLESPIE
Seconded by: Don EDMISTON
Resolved that Council confirm the Minutes of the September 21, 2022 Council Meeting, as printed and circulated.
- CARRIED.

Correspondence & Reports – No Resolutions:

- Memo - Township Secondary Plan Project Update
- UTRCA Activities Update – Councillor Lupton
- September 21, 2022 Police Services Board Minutes
- Staff Report - #CBO2022 – 15 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 10 re: Public Works Reporting
- Staff Report - #FC2022 – 09 re: Fire Department Reporting
- Staff Report - #BCO2022 – 09 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 12 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 17 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

Memo -
Township
Secondary Plan
Project Update

Council reviewed the memo prepared by WSP regarding the current status of the Township Secondary Plan Project.

UTRCA
Activities
Update –
Councillor
Lupton

Councillor LUPTON provided a review of the recent Upper Thames River Conservation Authority (UTRCA) Board activities.

September 21,
2022 Police
Services Board
Minutes

Council reviewed the September 21, 2022 Police Services Board Minutes.

Staff Report
#HRSC2022-06
re: Electronic
Monitoring
Policy

Human Resources/Safety Coordinator Jennifer Albrecht presented her report to Council regarding the implementation of an Electronic Monitoring Policy.

3. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council approve Policy #2.33 - Electronic Monitoring Policy, as attached to Staff Report #HRSC2022-06.

CARRIED.

Staff Report
#CBO2022 – 15
re: Building,
Development &
Drainage
Reporting

CBO John Scherer reviewed the Monthly Building,
Development & Drainage Report with Council.

Staff Report
#PW2022 – 10
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the
Monthly Public Works Report with Council.

Staff Report
#FC2022 – 09
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly
Fire Department Report with Council.

Staff Report
#BCO2022 – 09
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance
Report from By-law Compliance Officer Melanie
Shiell.

Staff Report
#CSM2022 – 12
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate
Services Report with Council.

Staff Report
#CAO2022 – 17
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the
Monthly CAO-Treasury Report with Council.

By-law:

1st & 2nd
Reading

4. Moved by: Margaret LUPTON
Seconded by: Matthew GILLESPIE
Resolved that the following by-law be read a first
and second time:
 - 2022-33 – Employee Appointment By-law
(Deputy Treasurer)

CARRIED.

By-law:

3rd & Final
Reading

5. Moved by: Scott RUDY
Seconded by: Phil SCHAEFER
Resolved that the following by-law be read a third
and final time:
 - 2022-33 – Employee Appointment By-law
(Deputy Treasurer)

CARRIED.

Confirming
By-law

6. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that By-law #2022-34 being a by-law to confirm the proceedings of Council held Wednesday October 5, 2022, be read a first, second and third time this 5th day of October, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

7. Moved by: Don EDMISTON
Seconded by: Margaret LUPTON
Resolved that Council does now adjourn at 10:25 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor

Will Jaques

Subject: Ministry of the Solicitor General: Update - Community Safety and Policing Act, 2019 and OPP Detachment Boards

From: SOLGENinput <SOLGENinput@ontario.ca>

Sent: October 4, 2022 2:59 PM

Subject: Ministry of the Solicitor General: Update - Community Safety and Policing Act, 2019 and OPP Detachment Boards

Solicitor General

Office of the Solicitor General

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DATE: October 04, 2022

MEMORANDUM TO: Heads of Council and First Nations Chiefs

SUBJECT: Update - Community Safety and Policing Act, 2019 and OPP Detachment Boards

Good afternoon,

I am writing to share an update on the Community Safety and Policing Act, 2019 (CSPA) and the new Ontario Provincial Police (OPP) detachment board framework under the CSPA.

For municipalities and First Nations receiving OPP policing services, detachment boards will replace current police services boards and Community Safety Advisory Committees, expanding opportunities for civilian input on local OPP policing and encouraging a coordinated and collaborative approach to community safety. In spring 2021, the Ministry of the Solicitor General (the ministry) requested that these communities work together to develop proposals for the composition of their detachment boards, based on minimum requirements provided by the ministry. I would like to thank you for your work on the proposals to date.

The ministry is working towards an in force date for the CSPA between fall 2023 and winter 2024. The in-force window will narrow and be communicated to stakeholders, partners, and First Nations over the coming months. We understand that municipalities and First Nations require time to plan for implementation of OPP detachment boards and will work to ensure that sufficient time is provided between proclamation and the in-force date of the CSPA.

At this time, we are working to finalize proposed compositions for OPP detachment boards by **November 30, 2022**. Our team will be following up in the coming days with respect to the status of proposals and any related questions.

If you have any questions or concerns, please contact Joanna Reading, Team Lead, Public Safety and Policing Policy at Joanna.Reading@Ontario.ca.

Kind Regards,

Sarah Caldwell
A/Assistant Deputy Minister
Strategic Policy, Research and Innovation Division
Ministry of the Solicitor General

RURAL TALKS TO RURAL CONFERENCE



OCTOBER
17-20

BRUSSELS
ONTARIO

The Canadian Centre for Rural Creativity presents:

RURAL TODAY, RURAL TOMORROW

In-Person Experience with Virtual Options

www.ruralcreativity.org



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Welcome!

Welcome to R2R22

“No one steps into the same river twice.” Heraclitus wrote that in and around the 6th century BCE. And it still holds true, for the river we step into is not the river we stand in. That river is somewhere down around the bend on its way to the sea. The changes going on in this world have been going on since inception, but they appear to have accelerated in the last while – or maybe we are just becoming more aware of our place in and around those changes. I don’t know. I do know that our theme of Rural Today, Rural Tomorrow for R2R22 is our way to explore with you where rural is at right now, and where rural could be going. We are in this life together and we are better for being together as we collectively work to leave the campsite better than we found it. And also, to treat others as we’d like to be treated - including our friends and neighbours, the tree, the horse and the dog, the grasses and the water, and all the other beings that make up the life that we are a part of.



On behalf of all of us at the Canadian Centre for Rural Creativity, I want to thank you for participating in the R2R project and for taking time to drop into the Four Winds Barn – this year held in the wonderful village of Brussels, Ontario. We have a lot to be thankful for.

With respect and appreciation,

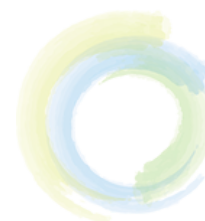
Pete Smith
Co-producer R2R22



We're happy you're here.

This will be the third R2R I've attended, with the first one in 2018 the year before I began my PhD in Rural Studies at the University of Guelph. Then and now, my eyes continue to be opened, with the richness of dialogue, collaboration, and honest endeavours to make this world a better place. This year, R2R22 touches upon three imperative areas to better plan for rural tomorrow - wellbeing, housing, and climate & community. As we step back into an in-person event with grace and compassion, we look forward to seeing most of you offscreen and are happy that those signing in virtually are a part of this year's delegation.

Casandra Bryant
Co-producer R2R22



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A Glance into R2R22



DAY 1: WELLNESS



DAY 2: HOUSING



**DAY 3: CLIMATE &
COMMUNITY**



**DAY 4: FUTURE
CONSIDERATIONS**



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DAY 1: WELLBEING

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Monday, October 17th



GATEWAY

Centre of Excellence
in Rural Health

In partnership with Gateway
Centre of Excellence in Rural Health

7:00 AM REGISTRATION

Open for registration, meet & greet, coffee & snacks at the Brussels Four Winds Barn.

8:00 AM - 8:15 AM OPENING/GREETINGS

Welcome to R2R22! Greetings from Warden Glen McNeil of Huron County, Minister of Agriculture, Food & Rural Development Lisa Thompson, The Honourable Rob Black, Senator for Ontario and Mayor Bernie McLellan from the Municipality of Huron East. [VIRTUAL ACCESS]

8:15 AM - 8:45 AM SPECIAL GUEST

Guest Ron Thomas, Six Nations Advanced Care Paramedic, will open the conference and specifically the Wellbeing Day talking about Indigenous healing when it comes to PTSD and how Indigenous knowledge is impacting community wellbeing across all borders. [VIRTUAL ACCESS]

8:45 AM - 9:15 AM THE FUTURE OF RURAL

Mary Doyle, CEO of Rural on Purpose leads us in a foresight-building exercise utilizing knowledge from the Institute for the Future. Throughout the conference, delegates and guests will move from foresight to insight to action as we build a shared vision of the future and a plan for *rural tomorrow*. [VIRTUAL ACCESS]

9:15 AM - 9:45 AM KEYNOTE ADDRESS

Dr. Baretta R. Casey former Director at the Center of Excellence in Rural Health (CERH) in Hazard, Kentucky is the inspiration that saw the beginning of Gateway Centre of Excellence in Rural Health (Gateway CERH) in Huron County. [VIRTUAL ACCESS]

9:45 AM - 10:00 AM BREAK

10:00 AM - 12:00 PM LIBRO PASSPORT TO RESEARCH

Delegates in small groups will connect with rural health and wellbeing researchers/practitioners – from academia/rural health institutions – to learn about the research/practices of rural wellbeing but drop into dialogue with some of the brightest minds working in rural health to talk about their own communities.

12:00 PM - 1:30 PM LUNCH

Grab your boxed lunch and walk along the Guelph to Goderich Rail Trail. An optional off-site lunch, with a short bus ride to the G2G Rail Trail is offered. With G2G members, delegates can stroll this fine piece of rural infrastructure and enjoy a fresh air experience. Dress for weather.

1:30 PM - 2:30 PM GUEST SPEAKER

President and Founder of Gateway CERH Gwen Devereaux is in conversation with Dr. Casey about CERH in Hazard, Kentucky. This conversation shares knowledge and a roadmap for how other communities can develop their own version of a Centre for Excellence in Rural Health and the steps to get there. [VIRTUAL ACCESS]

2:30 PM - 2:45 PM BREAK

2:45 PM - 3:30 PM WORKSHOP: PERCUSSION

Drummer Tom McClelland offers an interactive experience for all delegates and presenters. Tom is a professional drummer who has played all across Canada and the US. It's time to move and get into a rhythm for wellbeing.

3:30 PM - 4:45 PM WORKSHOP: NONVIOLENT COMMUNICATION (NVC)

Leading Practitioner Kit Miller takes us through the impact that NVC can have on our own way of thinking and as importantly impact how a community can change its way of thinking, of communicating. In partnership with Huron County this introduction to NVC continues with two other sessions outside the conference later in the week. [VIRTUAL ACCESS]

4:45 PM - 6:00 PM JUNK FOOD PAIRING

Junk Food Pairing with local, family-run, Bad Apple Brewing, Hessenland Inn & Shatz Winery and Cornerfield Winery. They offer us their finest libation with a unique food pairing for this sundowner.

6:00 PM - 6:30 PM EXTENDED BREAK

6:30 PM - 8:00 PM SUPPER

Presented by the local culinary artists, Liz and Frank Ihrig at Hessenland Inn & Shatz Winery. We will enjoy food prepared from the bounty of the county.





DAY 2: HOUSING

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Tuesday, October 18th



In partnership with Huron County and Rural Ontario Institute

7:00 AM - 8:30 AM BREAKFAST

Breakfast at the Royal Canadian Legion Branch #218, a one-minute walk to the Brussels Four Winds Barn. 620 Turnberry St, Brussels, ON N0G 1H0

8:30 AM - 8:45 AM WELCOME

Welcome to Day Two on affordable and attainable housing. [VIRTUAL ACCESS]

8:45 AM - 9:30 AM THE FUTURE OF RURAL

Mary Doyle, CEO of Rural on Purpose continues the foresight-building exercise based on the theme of the day, attainable/affordable housing. [VIRTUAL ACCESS]

9:30 AM - 10:00 AM KEYNOTE ADDRESS

Nancy Orr of Orr and Associates and Mayor Marcus Ryan of Zorra Township set the table for the workshop: 'Bias toward action.' Bringing their experience, perspective, and collaboration to attainable housing, this tag team brings energy, passion, and clarity to the subject and will offer guidance for the Bias Toward Action Workshop to follow. [VIRTUAL ACCESS]

10:00 AM - 11:15 AM WORKSHOP: BIAS TOWARD ACTION

A series of interactive breakout sessions looking at the tools we have, the tools we need and the work ahead to build rural attainable and affordable housing for now and for future generations to come. Led by Mayor Marcus Ryan of Zorra Township, Connor Dorey from County of Lennox-Addington, and Nancy Orr of Nancy Orr and Associates, this series of sessions is based on 'Bias Toward Action.'

11:15 AM - 11:30 AM BREAK

11:30 AM - 12:00 PM PANEL DISCUSSION: TOOLS FOR ACTION

Iain Storosko from the Rural Ontario Institute along Mitch Rhodes and Kristin Crane from United Way Perth-Huron offer attainable housing recommendations and tools for action based on the housing data tool, "Rural Housing Information System," and the "The Future of Housing" report. [VIRTUAL ACCESS]

12:00 PM - 1:00 PM LUNCH

A culinary experience presented by Khawla Kitchens: Authentic Syrian and Lebanese Cuisine.

1:00 PM - 2:30 PM PANEL DISCUSSION: A SHIFT IN MINDSET

Nancy Orr moderates a panel that includes Warden Glen McNeil from Huron County, Savanna Myers from Grey County, Connor Dorey from Lennox-Addington County, Planner Caroline Baker of The Baker Group and Ryan Deska from Habitat for Humanity. What is the mindset in your community when it comes to attainable housing? This session promises to be a lively discussion on the stage with comments and questions coming in from the floor. [VIRTUAL ACCESS]

2:30 PM - 2:45 PM BREAK

2:45 PM - 3:15 PM GUEST SPEAKER

Pauline MacIntosh of the Coady Institute in Nova Scotia takes us through the work going on in Nova Scotia when it comes to attainable and affordable rural housing. [VIRTUAL ACCESS]

3:15 PM - 4:45 PM INTERACTIVE GAME

Developed by Game Designer Nolan Wadsworth in collaboration with the CCRC and the Rural Ontario Institute - HOME is a collaborative storytelling/teaching tool designed to help communities have more productive conversations about affordable/attainable housing. This is the first time HOME comes out of the box.

4:45 PM - 5:00 PM BREAK

5:00 PM - 6:00 PM IN RESPONSE

Led by Mayor Marcus Ryan, Nancy Orr, Connor Dorey and Pauline MacIntosh, this session is less a wrap-up than a response to the entire experience of the Housing Day. [VIRTUAL ACCESS]

6:00 PM - 6:30 PM EXTENDED BREAK

6:30 PM - 8:00 PM SUPPER

A time to carry the conversation forward over a meal and local libation - created by the chef from Bobby's Tandoori House in Bayfield with beer and wine from some of region's finest local makers.





DAY 3: CLIMATE & COMMUNITY

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Wednesday, October 19th



In partnership with Lead Partner
Libro Credit Union

7:00 AM - 8:30 AM BREAKFAST

Breakfast at the Royal Canadian Legion Branch #218
620 Turnberry St, Brussels, ON NOG 1H0

8:30 AM - 8:45 AM WELCOME

Welcome to Day Three on Climate & Community

8:45 AM - 9:30 AM THE FUTURE OF RURAL

Mary Doyle of Rural on Purpose continues the foresight-building exercise based on the theme of the day, Climate and Community. [VIRTUAL ACCESS]

9:30 AM - 9:50 AM GUEST SPEAKER

FROM RURAL TOMORROW TODAY – grade 12 student and climate activist Sammie Orr will speak to the delegation about her experience of jumping into the climate movement in grade 7 and where that journey is today. [VIRTUAL ACCESS]

9:50 AM - 10:00 AM BREAK

10:00 AM - 11:30 AM PANEL DISCUSSION: CLIMATE ADAPTATION PART 1

Deb Borsos, Recovery Specialist/Artist, moderates a powerful panel from the global community of disaster recovery. The esteemed panel includes Huron County's Dave Pullen, a Huron Forester and Conservation Officer, and Derry Wallis, Climate Change and Energy Specialist who bring the local perspective. Christian George, Director, Bushfire Recovery Victoria in Australia will join us via video link. Alessandra Jerollman from the southern US brings her recovery experiences from the hurricanes along the Gulf Coast. Deb Borsos and panel bring their insights forward on pre-event recovery planning. [VIRTUAL ACCESS]

11:30 AM - 11:40 AM BIO BREAK

11:40 AM - 12:00 PM PANEL DISCUSSION: CLIMATE ADAPTATION PART 2

A Q&A with our guests from across the planet and the delegation – both virtual and in person. We continue our panel discussion with Deb Borsos, Dave Pullen, Derry Wallis, Christian George, and Alessandra Jerollman. [VIRTUAL ACCESS]

12:00 PM - 1:30 PM LUNCH

Lunch provided by the wonderful chefs at the White Carnation.

1:00 PM - 2:00 PM KEYNOTE ADDRESS:

A TALE OF TWO COMMUNITIES

Patrick Michell, a Nlaka'pamux leader and former Chief of Kanaka Bar Indian Band near Lytton British Columbia speaks about resilience when it comes to climate adaptation. Lessons learned from the devastating fire in June 2021 and the impact that fire continues to have on his community are shared. [VIRTUAL ACCESS]

2:00 PM - 2:15 PM BREAK

2:15 PM - 3:45 PM PANEL DISCUSSION:

BUSINESS, CLIMATE & COMMUNITY

What is the future of business, climate and community? Entrepreneur/Scholar Casandra Bryant of The Changent Circle along with a panel of thought leaders including Maryam Mohiuddin Ahmed, Founding Director of Social Innovation Lab, Chef Tammy Maki, Founder and Owner of Raven Rising Global Indigenous Chocolates and Sarah Syed, Poet, Science Researcher, Top 20 Under 20 Youth in the World will explore how social enterprise/social purpose businesses are addressing environmental, and social challenges in our rural communities. [VIRTUAL ACCESS]

3:45 PM - 4:05 PM GUEST SPEAKER

Sarah Syed will continue to share her vision and knowledge in adapting existing climate tech to make it more efficient. [VIRTUAL ACCESS]

4:05 PM - 5:30 PM WALKABOUT

Local Paul Nichol, Community Futures Huron Director and business owner, leads us out of the barn on a walkabout of Brussels – visiting a few folks, before traveling down to the river to the mill.

5:30 PM - 7:00 PM SUPPER

Beach Patties – a Carib restaurant along the lake – will wow us with a genuine Caribbean meal.

8:00 PM - 10:00 PM EVENING ENTERTAINMENT

Juno and Maple Blues award-winning bluesman Al Lerman and his fabulous trio will fill the barn with some great sounds. The doors open for folks from the village who haven't been attending the conference... a time to mingle and meet the folks. [VIRTUAL ACCESS]



DAY 4: FUTURE CONSIDERATIONS

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Thursday, October 20th



In partnership with Rural On Purpose and Homegrown Food Basket

7:30 AM - 9:00 AM BREAKFAST

Breakfast at the Royal Canadian Legion Branch #218
620 Turnberry St, Brussels, ON N0G 1H0

9:00 AM - 9:30 AM WELCOME

Meet and greet and welcome to the final day. [VIRTUAL ACCESS]

9:30 AM - 11:00 AM KEYNOTE ADDRESS THE FUTURE OF RURAL

Mary Doyle, CEO of Rural on Purpose completes the foresight-building exercise and gives a keynote address entitled, 'Think Like a Futurist.' [VIRTUAL ACCESS]

11:00 AM - 11:30 AM REFLECTIONS ON R2R22

Artist Mags Lepine of Defining Doodles discusses the artwork that they created during the conference – and make it available online to the delegates. [VIRTUAL ACCESS]

11:30 AM - 12:00 PM FINAL CALL FOR R2R MARKET

12:00 PM - 1:00 PM LUNCH AND THANK YOU!

1:15 PM END OF CONFERENCE

Thank you and safe journey home! [VIRTUAL ACCESS]

1:15 PM - 4:00 PM OPTIONAL WORKSHOP NONVIOLENT COMMUNICATION

Kit Miller leads another session on nonviolent communication and is open to delegates and other guests at the Brussels Four Winds Barn.

Topic: Increasing self-awareness and emotional resilience during difficult times

9:00 AM - 12:00 PM R2R MARKET

The CCRC and the Homegrown Food Basket are pleased to announce the first-ever R2R Market featuring local artists, businesses and a pop-up bookstore courtesy of The Village Bookshop in Bayfield. Delegates have a chance to visit the market in the morning on the final day of the conference.

OPTIONAL POST-CONFERENCE WORKSHOP FRIDAY, OCTOBER 21ST, 9:00 AM - 4:00 PM NONVIOLENT COMMUNICATION

This workshop continues with Kit Miller for those interested in nonviolent communication.

The workshop will be held at the Libro Community Hall in Clinton, ON located at 239 Bill Fleming Dr, Clinton, ON N0M 1L0. Lunch is included.

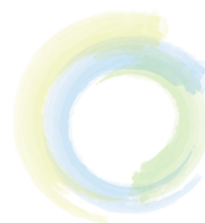
There is an added cost for this day-long workshop that includes a morning and afternoon session. Participants will explore two other topics:

AM: Applying nonviolent communication to interpersonal dynamics

PM: Applying nonviolent communication to teams

You can register for this post-conference workshop on the R2R22 conference registration page.

Contact Peter Smith peter@ruralcreativity.org for more information.



CANADIAN
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fyi

September 2022

www.thamesriver.on.ca
 Twitter [@UTRCMarketing](https://twitter.com/UTRCMarketing)
 Facebook
[@UpperThamesRiverConservationAuthority](https://www.facebook.com/UpperThamesRiverConservationAuthority)

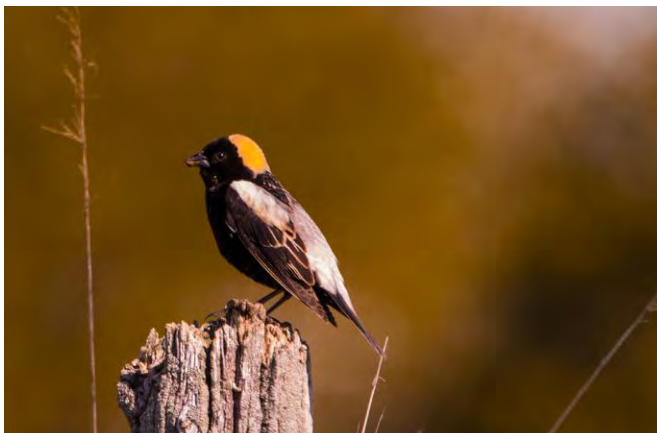


Summer education program at Fanshawe Conservation Area.

UTRCA to Establish Prairie for Grassland Birds under MTO Contract

The UTRCA has signed a 20 year agreement with the Ontario Ministry of Transportation (MTO) to establish, maintain, and monitor 22.6 hectares of tallgrass prairie habitat for Eastern Meadowlarks and Bobolinks. These grassland birds are Species at Risk classified as threatened in Ontario.

The new tallgrass prairies will compensate for habitat that will be lost due to highway improvements undertaken by the MTO in southwestern Ontario. MTO is providing the project funding and the UTRCA is providing the land, expertise, and project management.



Bobolink nest in tallgrass prairie habitat.

The UTRCA will establish the prairies at two sites: a field at Wildwood Conservation Area (CA) and two fields, including the former Cricket Club field, at Fanshawe CA. Over the next two years, the fields will be prepared by removing the existing vegetation cover, and then seeded with a native tallgrass prairie seed mix. Afterwards, the sites will be monitored and managed to ensure good germination, growth, and weed control. Once the prairies are established, staff will undertake yearly checks to see if Bobolinks and Eastern Meadowlarks are using the sites.

Tallgrass prairies provide habitat for a wide range of plant and animal species, including many insect pollinators. Establishing this important habitat will help boost the populations of Eastern Meadowlarks and Bobolinks as well as helping the UTRCA meet its environmental target of establishing and restoring 1500 hectares of natural vegetation cover in the upper Thames River watershed by 2037.

Contact: [Cathy Quinlan](#), Terrestrial Biologist

New and Returning Tree Power!

Residents of Perth South can purchase a tree for their property through the Tree Power program again this fall. It's the second year that the UTRCA and Municipality of Perth South have partnered to provide residents with affordable trees. Last year's inaugural program was very well received by residents.

The 300 tree available this year include Autumn Fantasy Maple, Black Cherry, Downy Serviceberry, Hackberry, Red Maple, Red Oak, and Sugar Maple.

Perth South residents can purchase trees at www.perthsouthtreepower.ca. The trees will be available for pick up on October 1.



Last year's tree pick up day for Perth South Tree Power.

In nearby St. Marys, the Town of St. Marys and the UTRCA have partnered to make 300 native hardwood trees available and affordable for residents of St. Marys with the first St. Marys Tree Power!

St. Marys residents can purchase trees online at www.stmarystreepower.ca. The trees will be available for pick up in St. Marys on October 15.

The goal of this project is to create a greener and more beautiful community by adding native trees. The project partners that contributed funding and in-kind donations include the Town of St. Marys, St. Marys Green Committee, and UTRCA.

Contact: [Emily Chandler](#), Communications and Marketing Specialist, or [Karen Pugh](#), Resource Specialist

Living Lab - Ontario Summer Series

UTRCA staff attended a Living Lab – Ontario event in early August. The day showcased joint research between Greg Vermeersch, who farms near Tillsonburg, and Agriculture and Agri-Food Canada (AAFC) on the impact of relay cropping vs. double cropping soybeans, after both cereal rye and barley, on a variety of soil health indicators.

Relay cropping at this field trial involved planting soybeans into the standing cereal rye or barley crop before harvest, whereas double cropped plots had the soybeans planted after the winter cereals were harvested.

The event was part of the Living Lab – Ontario Summer Series, which showcased research projects across the Lake Erie basin.

Dr. Lori Phillips from AAFC provided an overview of some preliminary research findings, revealing there was an increase in microbial respiration (biological activity) in the relay crop system compared to the baseline soil data. The amount of biological activity in the soil can be a measure of soil health and impacts soil functions such as building organic matter, nutrient cycling, and soil resilience. Initial results show great promise for the positive impact that changes in management can have on the soil microbial community and soil health.



Greg Vermeersch discussing lessons learned around the logistics of harvesting the cereals vs. planting soybeans in relay and double cropping systems.

The UTRCA is a partner in Living Lab – Ontario, which is one of the original four living labs across the country, formed under the Living Laboratories Initiative. Earlier this year, AAFC introduced nine new living labs under the Agricultural Climate Solutions program. Each living lab focuses on an integrated approach to agricultural innovation that brings farmers, scientists, and other partners together to co-develop, test, and monitor new practices and technologies in a real-life context. The UTRCA's role is to collect water quality and quantity monitoring data and information on local adoption of Beneficial Management Practices, which will be used to assist scientists in their research.

The Living Lab – Ontario project is constantly evolving as the project progresses. For more information go to:

- [Living Laboratories Initiative](#)
- [Living Lab – Ontario](#) (AAFC)
- [Living Lab - Ontario](#) (OSCIA)

Contact: [Tatianna Lozier](#), Stewardship Services Coordinator

Summer Education Programs

What do an Eastern Screech Owl, fuzzy young groundhogs, and a giant mayfly nymph have in common? They were all spotted this year during summer programs at Fanshawe and Pittock Conservation Areas! With 12 different free events, Fanshawe Community Education staff offered a range of options for the public to enjoy including evening firefly walks, sunny bug hunts, and creative family play in the forest. Staff were also happy to provide more events at Pittock this year and highlight the natural heritage of Woodstock. (Insider tip: If you're interested in owls, check out Pittock Conservation Area!)



Summer events are a fun, inexpensive way for community members to connect with their local conservation area and discover interesting environmental facts from

outdoor educators. If you missed out on a summer event, follow the UTRCA on Eventbrite to be notified of any upcoming community programs.

Contact: [Heather Hawkins Jensen](#), Community Education Technician

On the Board Agenda

The next Board of Directors meeting will be held virtually on September 27, 2022. Please visit the "Board Agendas and Minutes" page at www.thamesriver.on.ca for agendas, reports, audio/video links and recordings, and approved minutes.

- Correspondence from the Ministry of Natural Resources and Forestry
- 2023 Draft Budget Concepts Memo
- Strathroy-Caradoc Boundary Adjustment/Enlargement
- Progress Report #2 – Inventory of Programs and Services
- Administration and Enforcement – Section 28 Status Report
- Organization Modernization Overview

Contact: [Michelle Viglianti](#), Administrative Assistant

To: Mayor and Members of East Zorra-Tavistock Council

From: Dustin Robson, Development Planner, Community Planning

Application for Zone Change ZN2-22-05 – Jawitz Holdings Inc.

REPORT HIGHLIGHTS

- The Zone Change Application proposes to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Special Residential Type 2 Zone (R2-10)' to facilitate the development of a semi-detached dwelling on the subject lands.
- Given the existing deficient frontage, a special provision is required to reduce the minimum frontage per unit from 9 m (29.5 ft) to 8.6 m (28.2 ft).
- Planning Staff are recommending the application be approved as the proposal is consistent with the Provincial Policy Statement and maintains the intent and purpose of the Official Plan with respect to residential development in settlements.

DISCUSSION

Background

APPLICANT/OWNER: Jawitz Holdings Inc.
985920 Perth-Oxford Road, Tavistock, ON N0B 2R0

LOCATION:

The subject lands are described as Pt Lot 27, Plan 307, and located within the Township of East Zorra-Tavistock. The property is located on the north side of Hope Street East, between Queen Street and Victoria Street, in the Village of Tavistock and is municipally known as 285 Hope Street East.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "C-3"	Settlement Strategy Plan – Serviced Village
Schedule "E-1"	Township of East Zorra-Tavistock – Settlement Land Use Plan
Schedule "E-2"	Township of East Zorra-Tavistock – Low Density Residential Land Use Plan

TOWNSHIP OF EAST ZORRA-TAVISTOCK ZONING BY-LAW 2003-18:

Existing Zoning: Residential Type 1 Zone (R1)

Proposed Zoning: Special Residential Type 2 Zone (R2-10)

PROPOSAL:

The purpose of the Zone Change Application is to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Special Residential Type 2 Zone (R2-10)' to permit the establishment of a semi-detached dwelling on the subject lands.

The subject lands are approximately 1,503 m² (16,178.1 ft²) in area with frontage on Hope Street East. The single detached dwelling that formerly occupied the subject lands was destroyed by fire and the lands are currently vacant. The subject lands are located within an established residential neighbourhood that consists of predominately single detached dwellings.

Plate 1 – Location Map and Existing Zoning, indicates the location of the subject property and the existing zoning in the immediate vicinity.

Plate 2 – Aerial Photography (2020), provides an aerial view of the subject property.

Plate 3 – Original Applicant's Sketch, shows the proposed location of the semi-detached dwelling without the required road widening.

Plate 4 – Updated Applicant's Sketch, shows the proposed location of the semi-detached dwelling, including the required road widening.

Application Review

2020 Provincial Policy Statement

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Under Section 3 of the Planning Act, where a municipality is exercising its authority affecting a planning matter, such decisions "shall be consistent with" all policy statements issued under the Act.

Section 1.1.1 states that healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term and cost-effective development patterns and standards to minimize land consumption and servicing costs.

In terms of affordability, Section 1.1.1 (b) specifically directs that healthy, liveable, and safe communities are sustained by including a mix of affordable and market-based residential types which include single detached dwellings, additional residential units, multi-unit housing, affordable housing, and housing for older persons.

Section 1.1.3.2 directs that settlement areas shall be the focus of growth and development, and their vitality and regeneration shall be promoted. Furthermore, land use patterns within settlement areas shall be based on densities and a mix of land uses which efficiently use land, resources, existing infrastructure and public service facilities.

A range of uses and opportunities for intensification and redevelopment should also be promoted where it can be accommodated in settlement areas.

Section 1.1.3.3 also directs that planning authorities shall identify appropriate locations and promote opportunities for intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs.

Further, according to Section 1.4.3, planning authorities shall provide for an appropriate mix of housing types and densities to meet projected requirements of current and future residents of the regional market area by:

- establishing and implementing minimum targets for the provision of housing which is affordable to low and moderate income households;
- permitting and facilitating all forms of housing required to meet the social, health and well-being requirements of current and future residents, including special needs requirements;
- permitting and facilitating all types of residential intensification, including additional residential units, and redevelopment;
- directing the development of new housing towards locations where appropriate levels of infrastructure and public service facilities are or will be available to support current and projected needs;
- promoting densities for new housing which efficiently use land, resources, infrastructure and public service facilities, and support the use of active transportation and transit areas where it exists or is to be developed;
- requiring transit-supportive development and prioritizing intensification in proximity to transit, including corridors and stations; and,
- establishing development standards for residential intensification, redevelopment and new residential development which minimize the cost of housing and facilitate compact form while maintaining appropriate levels of public health and safety.

Official Plan

The subject lands are located within the Village of Tavistock, which is identified as a 'Serviced Village' according to the Settlement Strategy Plan for the County of Oxford. The lands are also designated 'Low Density Residential' according to Schedule E-2, Village of Tavistock Land Use Plan.

As per Section 6.2.2, Low Density Residential areas are lands that are primarily developed or planned for a variety of low-rise, low density housing forms consisting of single detached, semi-detached, duplexes, converted dwellings and street-fronting townhouses.

According to Section 6.2.2.2, Council may zone areas within Low Density Residential areas of the Serviced Villages to permit detached, semi-detached, duplex and townhouse dwellings to be converted into two residential units.

The introduction of new residential housing into an established streetscape pattern will only be permitted if the proposal is deemed to be consistent with the characteristics of existing development in the immediate area. In order to ensure that street oriented infill projects are sensitive to the continuity of the existing residential streetscape, Township Council and the County

Land Division Committee will ensure that the proposal is consistent with the street frontage, setbacks, lot area and spacing of existing development within the immediate area.

In addition, all 'infill' proposals in Serviced Villages are subject to the following criteria outlined in Section 6.2.2.1.4:

- Stormwater run-off from the proposal will be adequately controlled and will not negatively affect adjacent properties;
- Adequate off-street parking and outdoor amenity areas will be provided;
- The location of vehicular access points, the likely impact of traffic generated by the proposal on public streets and potential traffic impacts on pedestrian and vehicular safety and surrounding properties is acceptable;
- Existing municipal services or private services and community facilities will be adequate to accommodate the proposed infill project;
- The extent to which the proposed development provides for the retention of any desirable vegetation or natural features that contribute to the visual character of the surrounding area;
- All infill proposals will be evaluated as to the environmental impacts and constraints associated with the proposed development in accordance with Section 3.2, as well as to the potential effect of the development on heritage resources (Section 3.2.7.5); and,
- Compliance of the proposed development with the provisions of the Zoning By-Law of the Township and other municipal by-laws.

Zoning By-law

The subject lands are currently zoned 'Residential Type 1 Zone (R1)' according to the Township of East Zorra-Tavistock Zoning By-law. The applicant proposes to rezone the lands 'Residential Type 2 Zone (R2)' to permit a semi-detached dwelling.

Regarding a semi-detached dwelling, the 'R2' zone requires a minimum lot area of 270 m² (2,906.3 ft²) per dwelling unit, a frontage of 9 m (29.5 ft) per dwelling unit, and a depth of 30 m (98.4 ft). A minimum of two (2) parking spaces, which may include a private garage, are also required for each dwelling unit. In this case, a total of four (4) parking spaces would be required to accommodate the proposed semi-detached dwelling.

The subject lands comprise approximately 1,503 m² (16,167.3 ft²), with a frontage of 17.6 m (57.7 ft) and a depth of 56.7 m (180 ft). Based on the sketch provided by the applicant (Plate 3), it would appear the proposed semi-detached dwelling will meet the provisions of the 'R2' zone, other than the minimum frontage requirement. As such, a special provision will be required to permit a minimum frontage of 8.6 m (28.2 ft).

It is the intent of the applicant to sever the lot once the semi-detached dwelling has been established in order to have one (1) unit of the semi-detached dwelling on each lot.

Agency Comments

The applications were reviewed by a number of public agencies. The following comments were received.

Oxford County's Public Works Department has indicated no concern with the proposal but did indicate that a road widening of 3 m in depth would be required at the Severance Application stage.

The Township's Fire Chief, the Township's Chief Building Official, and the Township's Public Works Manager have indicated they have no comments respecting the application.

Public Consultation

Notice of the proposal was provided to the public and surrounding lands owners in accordance with the requirements of the Planning Act. At the time of writing this report, no comments or concerns had been received from the public.

Planning Analysis

The Zone Change Application proposes to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Special Residential Type 2 Zone (R2-10)' to permit the construction of a semi-detached dwelling.

As the application proposes an alternative housing type that supports intensification in a designated settlement area, Planning staff are of the opinion that the proposal is consistent with the policies of the Provincial Policy Statement (PPS) that speak to development within settlement areas. The County Public Works Department has also confirmed that adequate municipal sewage and water services are available to serve the lands, supporting the servicing policies of the PPS.

The proposed semi-detached dwelling is permitted within the Low Density Residential designation and supports the policies of the Official Plan that promote a mixing and integration of different housing forms within settlement areas.

With regard to the street-oriented infill policies of the Official Plan, the subject lands are located in an area characterized by low density residential development, consisting predominately of single-detached dwellings. In the opinion of staff, the subject lands appear to be compatible with the required setbacks, lot area and spacing of existing development in the immediate area, which offers a variety of lot sizes and configurations.

Staff note that the subject lands are currently deficient the required frontage of 9 m (29.5 ft) per dwelling unit given the lot's configuration (narrow in the front and widening towards the rear). As such a request to permit a minimum frontage of 8.6 m (28.2 ft) per dwelling unit is being requested to permit the semi-detached dwelling to be constructed. The owner would then apply to sever the lands in half to allow for each unit of the semi-detached dwelling to be on a separate lot.

During the circulation of the subject Zone Change Application, it was noted by Oxford County's Public Works Department that when the applicant applies to sever the lot to have each unit of the semi-detached dwelling on a separate lot, a 3 m (9.8 ft) would be required to be conveyed to the County. Given this information, the applicant reconfigured the location of the semi-detached dwelling to accommodate the conveyance of the road widening, as demonstrated on Plate 4. Given that the lot widens towards the rear, once the road widening is taken the new frontage for the lot to be severed would be 9.6 m (31.4 ft) while the frontage of the lot to be retained would be 9.2 m (30.1 ft), which will comply with the required 9 m (29.5 ft) minimum. As the severance will not occur until after the rezoning has occurred and the semi-detached dwelling is under construction, the existing frontage is required to be recognized and staff do not have any concerns with the proposed special provision.

Aside from the frontage, the subject lands meet the provisions of the 'R2' zone with respect to lot area and depth. Based on the sketch provided by the applicant, the proposed semi-detached dwelling will also meet the required setbacks of the 'R2' zone. The provided sketch also demonstrates that ability to facilitate a total of four (4) legal parking spaces with each unit having one (1) space in the driveway and one (1) space in the garage. It is noted that the Township Zoning By-law does not require both parking spaces to be in the driveway. Staff have reviewed the draft floor plans of the dwelling and note that the proposed attached garages would be approximately 5.7 m (18.7 ft) x 3.7 m (12.1 ft) in size, thus complying with parking space dimension requirements.

In light of the foregoing, it is the opinion of this Office that the proposal is consistent with the policies of the PPS and in keeping with the general intent and purpose of the Official Plan. As such, Planning staff are satisfied that the application can be given favourable consideration.

RECOMMENDATIONS

1. It is recommended that the Council of the Township of East Zorra-Tavistock approve the zone change application submitted by Jawitz Holdings Inc., whereby the lands described as Pt Lot 27, Plan 307, in the Township of East Zorra-Tavistock, are to be rezoned from 'Residential Type 1 Zone (R1)' to 'Special Residential Type 2 Zone (R2-10)' to permit a semi-detached dwelling.

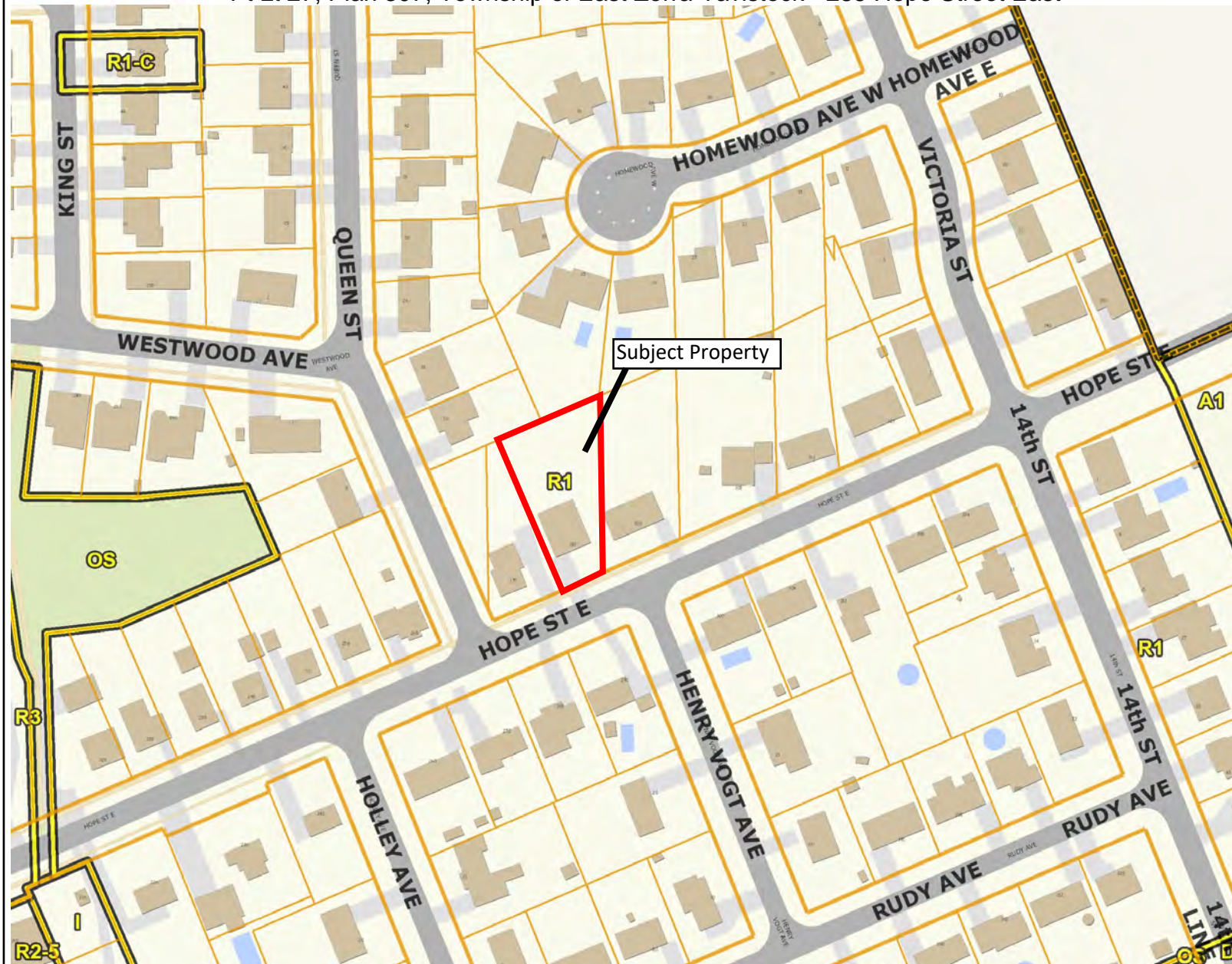
SIGNATURES

Authored by: *original signed by*

Dustin Robson, MCIP, RPP
Development Planner

Approved for submission: *original signed by*

Gordon K. Hough, RPP
Director, Community Planning



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines**
- Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)**

Notes



0 51 102 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

September 15, 2022



Legend

Parcel Lines

- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

Zoning Floodlines Regulation Limit

- 100 Year Flood Line
- ▲ 30 Metre Setback
- Conservation Authority Regulation Limit
- Regulatory Flood And Fill Lines

- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



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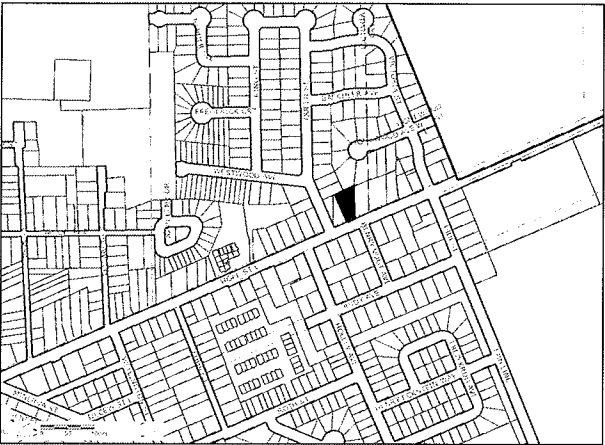
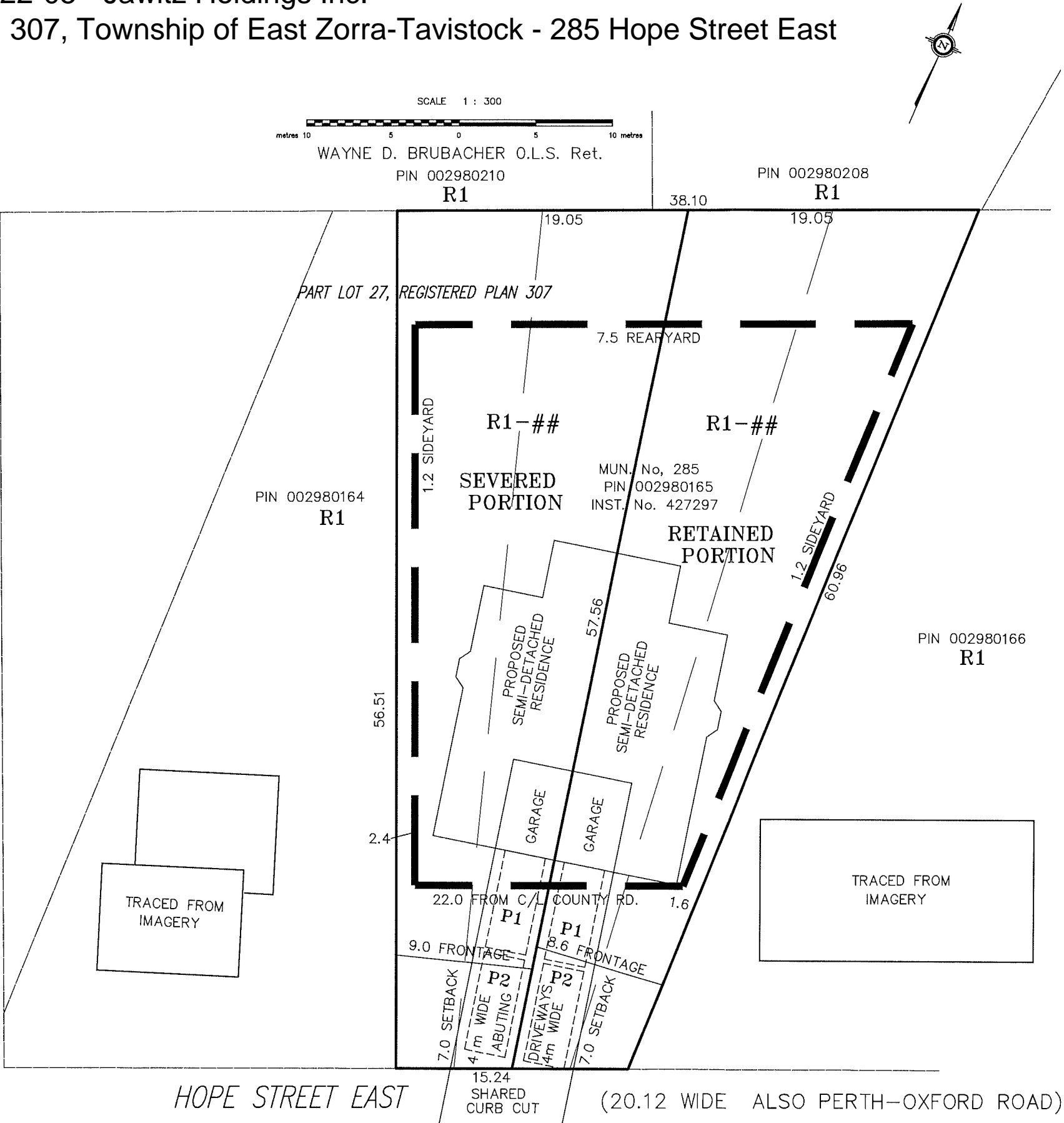
NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

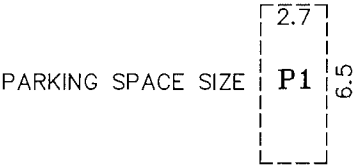
September 16, 2022

Plate 3: Original Applicant's Sketch
File No: ZN2-22-05 - Jawitz Holdings Inc.
Pt Lt 27, Plan 307, Township of East Zorra-Tavistock - 285 Hope Street East



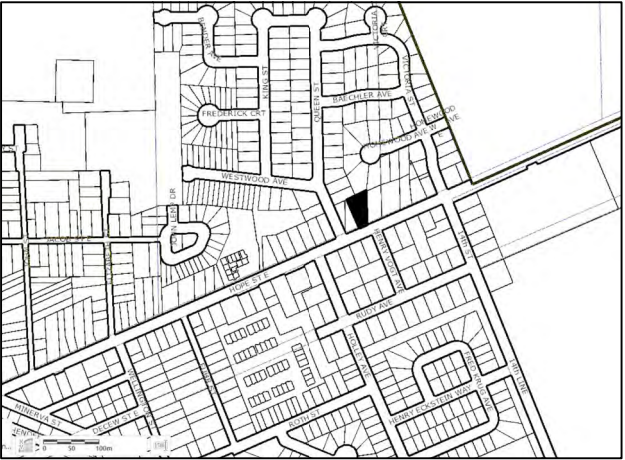
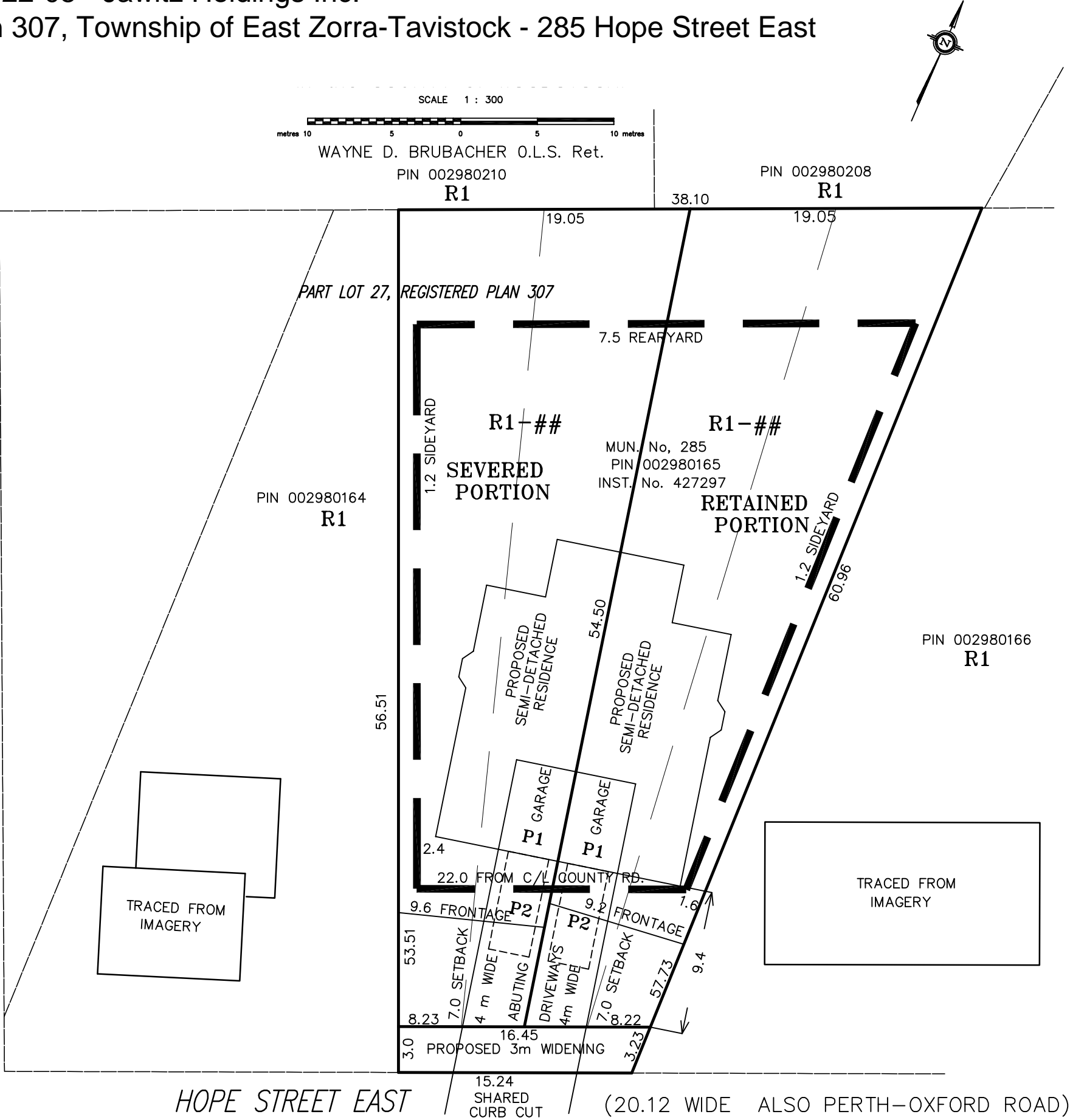
KEY PLAN
SUBJECT LAND

PROPOSED ZONING AMENDMENT		
SITE STATISTICS	SEVERED	RETAINED
ZONING DESIGNATION	R1-##	R1-##
AREA OF PROPERTY	752m ²	752m ²
LOT FRONTAGE	9.0	8.6
LOT DEPTH	56.7	59.0
FRONT YARD	7.0	7.0
REAR YARD	7.5	7.5
SIDE YARD	1.2	1.2
SETBACK FROM COUNTY RD,	22.0	22.0
BUILDING HEIGHT	11.0	11.0
BUILDING MIN. FOOTPRINT	15%	15%
ANCILLARY SHED FOOTPRINT	10m ²	10m ²
LOT COVERAGE	40% MAX.	40% MAX.
OPEN SPACE	30% MIN.	30% MIN.
PARKING	2	2

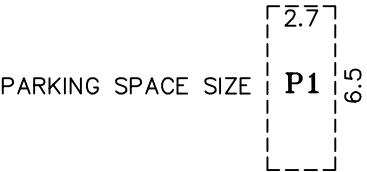


SKETCH TRACED FROM GLIMR IMAGERY,
AND PLOTTED FROM DEED.
WAYNE BRUBACHER, OLS, Ret.
July 21, 2022

Plate 4: Updated Applicant's Sketch
File No: ZN2-22-05 - Jawitz Holdings Inc.
Pt Lt 27, Plan 307, Township of East Zorra-Tavistock - 285 Hope Street East



PROPOSED ZONING AMENDMENT		
SITE STATISTICS	SEVERED	RETAINED
ZONING DESIGNATION	R1-##	R1-##
AREA OF PROPERTY	727.8m ²	728.7m ²
LOT FRONTAGE	9.6	9.2
LOT DEPTH	53.6	55.9
FRONT YARD	7.0	7.0
REAR YARD	7.5	7.5
SIDE YARD	1.2	1.2
SETBACK FROM COUNTY RD,	22.0	22.0
BUILDING HEIGHT	11.0	11.0
BUILDING MIN. FOOTPRINT	15%	15%
ANCILLARY SHED FOOTPRINT	10m ²	10m ²
LOT COVERAGE	40% MAX.	40% MAX.
OPEN SPACE	30% MIN.	30% MIN.
PARKING	2	2
AREA OF PROPOSED WIDENING	47.5m ²	



SKETCH TRACED FROM GLIMR IMAGERY,
AND PLOTTED FROM DEED.
WAYNE BRUBACHER, OLS, Ret.
July 21, 2022 Rev. Oct. 6, 2022

#6.a

Placeholder page for Agenda Item 6.a –
Conferences & Seminars

#6.b

Placeholder page for Agenda Item 6.b - County
Council – Update & Questions

#6.c

Placeholder page for Agenda Item 6.c –
Staff Reports and Questions for Staff

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
BY-LAW # 2022-35**

A By-law to amend the Zoning By-law Number 2003-18, as amended.

WHEREAS the Municipal Council of the Corporation of the Township of East Zorra-Tavistock deems it advisable to amend By-Law Number 2003-18, as amended.

THEREFORE, the Municipal Council of the Corporation of the Township of East Zorra-Tavistock, enacts as follows:

1. That Schedule "A" to By-Law Number 2003-18, as amended, is hereby amended by changing to 'R2-10' the zone symbol of the lands so designated 'R2-10' on Schedule "A" attached hereto.
2. That Section 13.3 to By-law Number 2003-18, as amended, is hereby further amended by adding the following subsection at the end thereof:

"13.3.10 Location: Pt Lot 27, Plan 307, R2-10 (Key Map 5)

- 13.3.10.1 Notwithstanding any provisions of this Zoning By-law to the contrary, no *person* shall within any 'R2-10' Zone *use any lot, or erect, alter* or use any *building or structure* for any purpose except the following:

all *uses* permitted in Section 13.1 to this Zoning By-law

- 13.3.10.2 Notwithstanding any provision of this Zoning By-law to the contrary, no *person* shall within any 'R2-10' Zone *use any lot, or erect, alter* or use any *building or structure* except in accordance with the following provisions:

13.3.10.2.1 SPECIAL PROVISIONS FOR A SEMI-DETACHED DWELLING

13.3.10.2.1.1 LOT FRONTAGE PER DWELLING UNIT

Minimum	8.6 m (28.2 ft)
---------	------------------------

- 13.3.10.3 That all provisions of the 'R2' Zone in Section 13.2 to this Zoning By-law, as amended, shall apply, and further that all other provisions of this Zoning By-law, as amended, that are consistent with the provisions herein contained shall continue to apply *mutatis mutandis*."

3. This By-Law comes into force in accordance with Sections 34(21) and (30) of the *Planning Act*, R.S.O. 1990, as amended.

READ a first and second time this 19th day of October, 2022.

READ a third time and finally passed this 19th day of October, 2022.

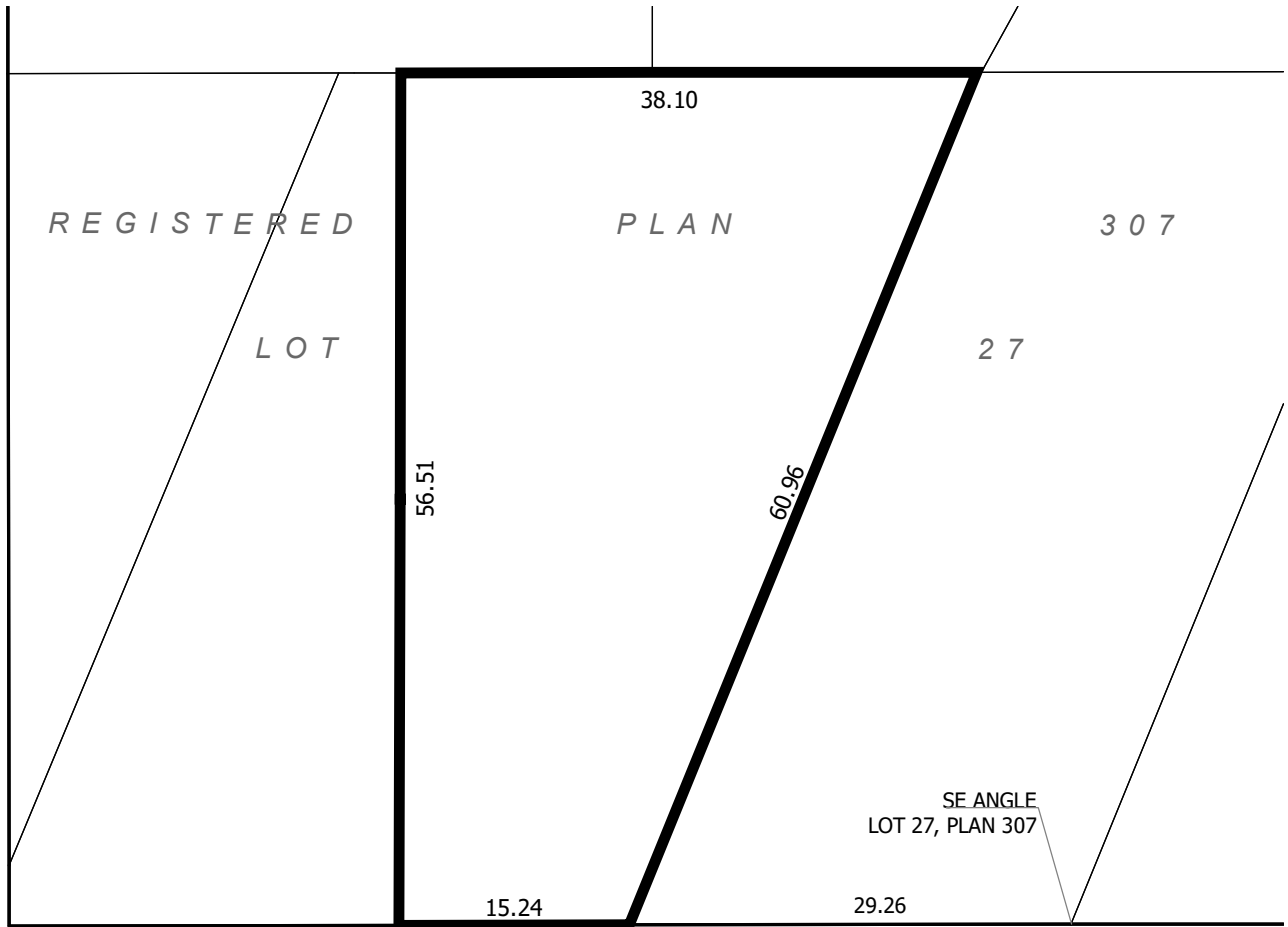
Don McKay - Mayor

Will Jaques – Clerk

SCHEDULE "A"

TO BY-LAW No. 2022-35

PART LOT 27, NORTH OF HOPE STREET, EAST OF WOODSTOCK STREET
REGISTERED PLAN 307
TOWNSHIP OF EAST ZORRA-TAVISTOCK



HOPE ST E



AREA OF ZONE CHANGE TO R2-10

NOTE: ALL DIMENSIONS IN METRES



Produced By The Department of Corporate Services
Information Services ©2022

THIS IS SCHEDULE "A"

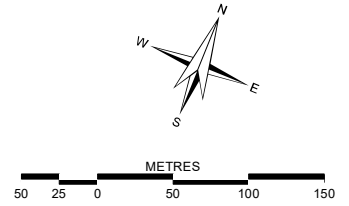
TO BY-LAW No. 2022-35, PASSED


THE 19 DAY OF October, 2022

MAYOR

CLERK/ADMINISTRATOR

KEY MAP



 LANDS TO WHICH BYLAW #2022-35 APPLIES

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
BY-LAW # 2022 - 36**

#7.b

**Being a By-law to authorize the execution of a Fire Prevention Officer
Agreement between the Township of East Zorra-Tavistock, Township of
Blandford-Blenheim, Township of Norwich, Township of South-West Oxford,
and the Township of Zorra**

WHEREAS Section 20 (1) of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the above parties wish to exercise a shared services approach to the respective needs for fire prevention, specifically a Fire Prevention Officer;

AND WHEREAS it is deemed expedient to share services between the municipalities to ensure adequate fire prevention is available in each community;

NOW THEREFORE the Council of The Corporation of the Township of East Zorra-Tavistock enacts as follows:

1. THAT the entering into a Fire Prevention Officer Agreement between The Corporation of the Township of East Zorra-Tavistock, The Corporation of the Township of Blandford-Blenheim, The Corporation of the Township of Norwich, The Corporation of the Township of South-West Oxford, and The Corporation of the Township of Zorra, is hereby approved and authorized.
2. THAT the Mayor and the Clerk be and they are hereby authorized and directed to execute on behalf of the Corporation of the Township of East Zorra-Tavistock the said Fire Prevention Officer Shared Service Agreement in substantially the same form as that attached hereto as Schedule "A" and forming part of this By-law.
3. THAT the said Fire Prevention Officer Shared Service Agreement shall take effect and come into force upon the signing thereof by all parties thereto.

4. THAT this By-law shall come into force and take effect on the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19th DAY OF OCTOBER, 2022.

seal

Don McKay, Mayor

Will Jaques, Clerk

Fire Prevention Officer Shared Services Agreement

BETWEEN:

The Corporation of the Township of East-Zorra Tavistock hereinafter called
"Township of "East-Zorra Tavistock" OF THE FIRST PART

-and-
The Corporation of the Township of Blandford-Blenheim, hereinafter called
"Township of Blandford-Blenheim" OF THE SECOND PART

-and-
The Corporation of the Township of Norwich,
hereinafter called "Township of Norwich" OF THE THIRD PART

-and-
The Corporation of the Township of South-West Oxford, hereinafter called "Township of South-West Oxford" OF THE FOURTH PART

-and-
The Corporation of the Township of Zorra, hereinafter called "Township of Zorra" OF THE FIFTH PART

WHEREAS pursuant to the provisions of the Municipal Act, 2001, S. O. 2001, c. 25, s. 20(1) as amended, the parties have enacted By-laws to authorize an agreement between the parties:

AND WHEREAS the above parties wish to exercise a shared services approach to the respective needs for fire service training, specifically a Fire Prevention Officer

AND WHEREAS it is deemed expedient to share services between the municipalities to ensure adequate fire prevention is available in each community:

NOWTHEREFORE the parties here unto agree as follows:

Services Provided:

1. The Township of East Zorra-Tavistock agrees to hire a Fire Prevention Officer. East Zorra-Tavistock will assume all the employer responsibilities as with any other staff, including but not limited to Health and Safety, Harassment and Discrimination, and Workplace Violence training. The employee shall have all employee benefits as other Township employees, including vacation entitlement, and holiday periods. The actions of the employee, as with all employees is insured through the Township of East Zorra-Tavistock insurance policy. Further, the pay range for the incumbent will be based on the Township of East Zorra-Tavistock Payroll Grid.

Consideration:

2. Each participating municipality agrees to purchase one fifth of the cost of all expenses incurred by the Township of East Zorra-Tavistock for the said position as outlined under Appendix B of this Agreement.
3. The Township of East Zorra-Tavistock will invoice each participating municipality on a quarterly basis, for one fifth of the estimated cost for the months of March, June, and September. The December invoice will reflect the reconciliation for actual expenses incurred by the Township of East Zorra-Tavistock for the calendar year.
4. All participating municipalities agree that the Prevention Officer position will be based on a thirty-five-hour work week, requiring a flexible work schedule in order to accommodate needs and circumstances of fire services prevention/inspection programs.

Term:

5. The agreement shall remain effective for a period of three (3) years from the date of signature. If not expressly renewed in writing or supplanted by a succeeding agreement, this Agreement shall be deemed to have been automatically renewed for a period of indefinite duration unless and until one of the parties provides written notice of termination as contemplated in paragraph seven (7) below.
6. Notwithstanding the provisions of paragraph six (6) above, any of the parties may withdraw from the Agreement upon providing twelve months' notice to the other parties.
7. In the event that notice of withdrawal from this Agreement is provided by one or more of the parties, The Township of East Zorra-Tavistock shall continue to provide the services described in this Agreement to the party or parties withdrawing until the expiry of the twelve months' notice period, unless the provision of these services is waived by the party or parties withdrawing from this Agreement.
8. In the event that notice of termination is provided by one or more of the parties, the withdrawing party or parties shall continue to remit and shall be liable to pay to the Township of East Zorra-Tavistock the consideration described in Appendix A until the expiry of the twelve (12) month period.
9. In the event one or more of the parties withdraws from this Agreement, the terms of the Agreement shall remain in effect as between the remaining parties, and the total consideration payable to the Township of East Zorra-Tavistock shall be apportioned between the remaining parties which have not withdrawn from the Agreement, or as mutually agreed upon by the participating parties.
10. Where the incumbent Prevention Officer is terminated or resigns from the position or is unavailable for long periods of time (such as illness) the Township of East Zorra-Tavistock will not be responsible to provide a replacement Prevention Officer from their existing staff or volunteer firefighter staff. It is expected that the parties will fill the vacancy as soon as possible upon mutual agreement.

Service Commencement Date:

11. This Agreement shall come into force on the date that all signatories have signed and placed their corporate seals unto.

Indemnity and Limitation of Liability

12. The parties agree to indemnify and save each other harm, along "With their respective councilors, officers, employees and agents from any liability, action, claim, loss, damage, payment, cost, fee, fine surcharge, recovery of expense, including assessable legal fees arising out of the performance of their respective obligations under this Agreement, save and except in respect of any liability, action, claim, loss, damage, payment, cost, fee, fine surcharge, recovery of expense, including assessable legal fees, directly attributed to, arising from, or caused by the negligence or breach of contractual obligation hereunder by any party hereto.
13. Notwithstanding that set forth in paragraph thirteen above, the parties agree that no party or parties shall be held responsible for damages caused by delay or failure to perform its or their undertakings under the terms of this agreement when the delay or failure is due to fires, strikes, floods, acts of God or the Queen's enemies, lawful acts of public authorities, or delays or defaults caused by common carriers which cannot reasonable be foreseen or provided against.
14. Notwithstanding any other provision in this agreement or any applicable statutory provisions, none of the parties shall be liable to any other party for special or consequential damages or damages for loss of use arising directly or indirectly from any breach of this contract, fundamental or otherwise, or from any tortious acts or omissions of their respective employees or agents, save and except when such damages or losses are directly attributed.to, arise from, or area caused by the breach of contractual obligation, fundamental or otherwise, of from tortious acts, including negligence, by any party or parties hereto, including its or their respective employees or agents. Without limiting the generality of the foregoing, the parties specifically agree that the Township of East Zorra-Tavistock shall not be liable for any damages arising as a result of injury or damage caused or sustained by personnel, apparatus, or equipment of the fire departments of the parties while engaged in the provision of fire

prevention services by the parties. Nothing in this provision shall be interpreted to affect or interfere with the right of any of the parties to take action to enforce the terms of this Agreement.

15. The parties hereto agree that no provision herein, or any part thereof, shall be interpreted or act so as to affect, restrict, prohibit, or interfere with the right of any party or parties hereto, either individually or in combination, to demand or otherwise take action or commence proceedings to enforce the terms of this Agreement.

Amendment:

16. The parties may amend this Agreement from time to time by further written memorandum.
17. Should any of the parties wish to amend the terms of this Agreement, they shall provide a minimum of ninety days written notice to the other parties or the proposed terms of this Agreement.

Dispute Resolution:

18. In the event that a dispute arises, or disputes arise between the parties which cannot be resolved, the parties shall submit the dispute or disputes to arbitration using the procedure set out in the Municipal Arbitrations Act, R.S.O. 1990, c. M-48, as amended.
19. In the event that a dispute or disputes is submitted for arbitration, the decision or decisions of the arbitrator shall be final and binding upon the parties to this agreement.
20. In the event that arbitration cannot be conducted using the procedure set out in the Municipal Arbitrations Act, the parties shall select a single arbitrator, and in the absence of agreement on an arbitrator, the arbitrator shall be nominated by a justice of the Superior Court of Justice of the Ontario Courts under the procedure set out in the Arbitration Act, S.O. 1991, c. 17, as amended.

General Provisions:

21. This Agreement is not assignable without the written consent of the parties. Any attempt to assign any of the rights, duties, or obligations of this Agreement without written consent is void.
22. This Agreement shall not be in force, or bind any of the parties, until executed by all parties named in it, and shall take effect upon its execution by the authorized representative or representatives of the Township of East Zorra-Tavistock.
23. Any notice under this agreement shall be sufficiently given by personal delivery or by registered letter, postage prepaid and mailed in a Canada post office, addressed, in the case of notice to the Township of East Zorra-Tavistock and, in the case of notice to any of the parties, or to any other address as may be designated in writing by the parties, and the date of receipt of any notice by mailing shall be deemed conclusively to be ten days after the mailing.
24. The parties agree that each of them shall, upon reasonable written request of the other, do or cause to be done all further lawful acts, deeds, and assurances whatever for the better performance to be expressed in modification of this agreement.
25. It is intended that all provisions of this Agreement shall be fully binding and effective between the parties, but in the event that any particular provision or provisions or part of one is found to be void, voidable or unenforceable for any reason whatever, then the particular provision or provisions or part of the provision shall be deemed severed from the remainder of this Agreement and all other provisions shall remain in full force.
26. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
27. Subject to the restrictions on transfer and assignment, this Agreement shall ensure to the benefit of and be binding on the parties and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have affixed their Corporate Seals attested by the hands of their proper officers and further this agreement shall be signed in counterpart with the parties named below and a copy of each counterpart shall remain attached to and form part of this agreement.

SIGNED SEALED AND DELIVERED

In the presence of:

The Corporation of the Township of East-Zorra Tavistock:

Mayor, Don McKay

Clerk, Will Jaques

The Corporation of the Township of Blandford-Blenheim:

Mayor, Mark Peterson

CAO, Roger Mordue

The Corporation of the Township of Norwich:

Mayor, Larry Martin

CAO/Clerk, Kyle Kruger

The Corporation of the Township of South-West Oxford:

Mayor, David Mayberry

Clerk, Julie Middleton

The Corporation of the Township of Zorra:

Mayor, Marcus Ryan

Clerk, Karen Martin

Appendix “A”

Duties Related to the Position of Fire Prevention Officer

1. Reporting directly to the Township of East Zorra-Tavistock Fire Chief, and indirectly to the Rural Fire Services of Oxford County Fire Chiefs Adhoc Committee, this full-time position as a Fire Prevention Officer will be responsible for fire prevention services as required under the Ontario Fire Code and the FPPA.
2. Fire Prevention/ Inspection:
 - a. Conduct comprehensive fire prevention inspections of all classes of buildings and occupancies for compliance for all Townships’ by-laws and the Ontario Fire Code, as required.
 - b. Report findings to the appropriate authorities, make recommendations to improve building and occupancy fire safety, and initiate the appropriate corrective or enforcement action as necessary.
 - c. Follow up on requests and complaints related to fire safety and investigate, as required.
 - d. Prepare inspection orders, court documents and other records to fully document inspection processes and outcomes.
 - e. Review and approve applications for fireworks displays, AGCO permits etc.
 - f. Review selected building plans and conduct inspections on some new construction for compliance with the Ontario Building Code, in conjunction with the Chief Building Official, as required.
 - g. Examine and approve fire safety plans, drawings, and specifications for new and existing buildings; review and comment on site plan agreements, zoning amendments and other planning related matters as required.
 - h. Assist in the creation of pre-plans and water source mapping for the municipality.

- i. Conduct mandated annual inspections on existing care, care and treatment and retirement home buildings for compliance with the Ontario Fire Code, and any other relevant legislation, such as witnessed fire drills, and coordinate fire inspection/prevention reports in conjunction with such inspections.
 - j. Conduct building code inspections of fire and life safety systems and components in conjunction with the Chief Building Official, as required.
 - k. Perform the duties of “Chief Fire Official” under the Ontario Fire Code subject to the parameters of the delegation.
 - l. Conduct routine inspections as per municipal policy on all classes of buildings on a regular and ongoing basis.
 - m. Generate activity reports, time sheets, logs, detailed inspection reports and various other documents related to inspection and enforcement activities.
 - n. Prepare Provincial Offences Act documents, swearing and serving information’s, preparing disclosure statements, and testifying in Provincial Offences court as required.
 - o. Prepare reports and manage files within the Fire Prevention Division (electronic & hard copy) in compliance with the municipal records and retention policies.
 - p. Accept and participate in training opportunities as they are provided.
 - q. Liaise with the Office of the Fire Marshal and Emergency Management and other agencies as required.
3. Public Education:
- a. Assist with delivery, supervision and evaluation of the Public Education and Fire Prevention Programs.
 - b. Coordinate joint initiatives with other area fire departments/other emergency services on fire safety and prevention programs, education and training.
 - c. Attend scheduled training sessions of all Municipal Fire Departments in the County of Oxford when required.

- d. Support in the preparation and delivery of fire prevention related material to fire department personnel and assist with the delivery of related training.
- e. Provide input and recommendations on Fire Prevention budget allocations.
- f. Accountability of public education materials and consistent centralized programming opportunities.

Fire Investigation:

- g. Conduct fire cause and determination investigations and assist Office of the Ontario Fire Marshal and Emergency Management to investigate fires, as required.

4. Position Training

Fire Prevention Certification from the Ontario Fire College or NFPA 1031 Fire Inspector Level 1 with the willingness to obtain or Fire Inspector 2 within 2 years from the date of hire.

- i. Certified NFPA 1001 Firefighter level II or OFMEM Equivalency
- ii. NFPA 1035 Public Educator Level 1 with the ability and willingness to obtain Public Educator Level 2 within 2 years from date of hire.
- iii. NFPA 1033 Fire and Explosion Investigator or willing to obtain within 2 years from date of hire.

Appendix “B”

Training Officer Recoverable Costs/Expenses

1. Salary and wages, benefits, payroll burden.
2. Phone and usage expenses.
3. Portable radio and charger.
4. Computer/laptop.
5. General Office Supplies.
6. Clothing/uniform:
 - a. Shirts (Collard x 5 and T-shirts x 4) - every two years
 - b. Pants (cargo style x-5)- every two years
 - c. Safety shoes (1 pair) - every year
 - d. Winter/spring coat (1) - as needed
 - e. Uniform accessories
7. Fire PPE:
 - a. Boots
 - b. Helmet (Black)
 - c. Gloves
 - d. Bunker gear
 - e. Balaclava
8. Annual Training/Conference/Membership Fees - as agreed upon by parties.
9. Mileage for personal vehicle use or vehicle provided by Township of East Zorra-Tavistock.
10. Advertising of position/vacancy.
11. Cost of office space, heating, hydro, cleaning, phone line, radio license, etc.

Appendix “C”

Memorandum of Understanding for Fire Prevention Officer Assignment(s)

1. The participating Fire Chiefs agree that the following will provide a guideline to the cooperative approach to supervising and directing the roles and responsibilities of the Fire Prevention Officer.
2. The position/incumbent will be directly supervised by the East Zorra-Tavistock Fire Chief in regard to approvals for employee training, vacation/holidays, hours worked, and issues with performance of duties.
3. Where an issue with performance of duties arises, the RFSOC Fire Chiefs will consult as to the best course of action to remedy the concern, with the East Zorra-Tavistock Fire Chief and one other appointed member of the group meeting with the incumbent and implementing such remedy and disciplinary actions.
4. The RFSOC Fire Chiefs will cooperatively establish an annual work plan and prioritize goals and objectives and liaise with the East Zorra-Tavistock Fire Chief for delivery of the goals and objectives by the Fire Prevention Officer.
5. Duties may be assigned that are not listed in Appendix A of the Agreement providing all RFSOC Fire Chiefs consent to such activity.
6. The RFSOC Fire Chiefs agree that the above will be established using a consensus-based approach.

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
BY-LAW # 2022 - 37**

Being a by-law to confirm all actions and proceedings of the Council.

NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK ENACTS AS FOLLOWS:

All actions and proceedings of the Council taken at its meeting held on the 19th day of October, 2022 except those taken by By-law and those required by law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out herein provided, however, that any member of this Council who has dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect of this By-law as it applies to such action or proceeding.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19th DAY OF OCTOBER, 2022.

seal

Don McKay, Mayor

Will Jaques, Clerk