

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday October 5, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY, Phil SCHAEFER and Jeremy SMITH.

Members Absent: N/A

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Human Resources/Safety Coordinator Jennifer Albrecht.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH noted the upcoming food drive (October 22nd) and Fish Fry (November 5th) in Innerkip, with both events being undertaken by the Innerkip Lions Club. Councillor RUDY provided an update on the Tavistock Braves. With Fire Prevention week coming up, members of Council shared their appreciation for the Township's firefighters.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Phil SCHAEFER
Resolved that Council approve the agenda for the October 5, 2022, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Matthew GILLESPIE
Seconded by: Don EDMISTON
Resolved that Council confirm the Minutes of the September 21, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Memo - Township Secondary Plan Project Update
- UTRCA Activities Update – Councillor Lupton
- September 21, 2022 Police Services Board Minutes
- Staff Report - #CBO2022 – 15 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 10 re: Public Works Reporting
- Staff Report - #FC2022 – 09 re: Fire Department Reporting
- Staff Report - #BCO2022 – 09 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 12 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 17 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

Memo -
Township
Secondary Plan
Project Update

Council reviewed the memo prepared by WSP regarding the current status of the Township Secondary Plan Project.

UTRCA
Activities
Update –
Councillor
Lupton

Councillor LUPTON provided a review of the recent Upper Thames River Conservation Authority (UTRCA) Board activities.

September 21,
2022 Police
Services Board
Minutes

Council reviewed the September 21, 2022 Police Services Board Minutes.

Staff Report
#HRSC2022-06
re: Electronic
Monitoring
Policy

Human Resources/Safety Coordinator Jennifer Albrecht presented her report to Council regarding the implementation of an Electronic Monitoring Policy.

3. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council approve Policy #2.33 - Electronic Monitoring Policy, as attached to Staff Report #HRSC2022-06.

CARRIED.

Staff Report
#CBO2022 – 15
re: Building,
Development &
Drainage
Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report
#PW2022 – 10
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Staff Report
#FC2022 – 09
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#BCO2022 – 09
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2022 – 12
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CAO2022 – 17
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

By-law:

1st & 2nd
Reading

4. Moved by: Margaret LUPTON
Seconded by: Matthew GILLESPIE
Resolved that the following by-law be read a first and second time:
 - 2022-33 – Employee Appointment By-law (Deputy Treasurer)

CARRIED.

By-law:

3rd & Final
Reading

5. Moved by: Scott RUDY
Seconded by: Phil SCHAEFER
Resolved that the following by-law be read a third and final time:
 - 2022-33 – Employee Appointment By-law (Deputy Treasurer)

CARRIED.

Confirming
By-law

6. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that By-law #2022-34 being a by-law to confirm the proceedings of Council held Wednesday October 5, 2022, be read a first, second and third time this 5th day of October, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

7. Moved by: Don EDMISTON
Seconded by: Margaret LUPTON
Resolved that Council does now adjourn at 10:25 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor