

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday September 7, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY (arrived at 9:28 a.m.), Phil SCHAEFER and Jeremy SMITH.

Members Absent: N/A

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Corporate Initiatives Officer Meaghan Vader.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH noted the Innerkip Drop-In Centre’s monthly car shows, with the last show of the season coming up on September 28th.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Margaret LUPTON
Resolved that Council approve the agenda for the September 7, 2022, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that Council confirm the Minutes of the August 3, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Staff Report - #CBO2022 – 14 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 09 re: Public Works Reporting
- Staff Report - #FC2022 – 08 re: Fire Department Reporting
- Staff Report - #BCO2022 – 08 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 11 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 16 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

Staff Report
#CIO2022 – 10
re: Booking
Requirements
at Twp.
Facilities Policy

Corporate Initiatives Officer Meaghan Vader presented her report to Council regarding the establishment of a booking policy for users of the Township's recreation facilities.

3. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council authorizes the Booking Requirements at Township Facilities Policy, to be effective as of September 8, 2022.

CARRIED.

Public Hearing -
Minor Variance
Application
A-8-2022
(Apple Home
Builders)

**PUBLIC HEARING - MINOR VARIANCE
APPLICATION #A-8-2022 (APPLE HOME
BUILDERS), DESCRIBED AS LOT 11, PLAN
41M-371, TOWNSHIP OF EAST ZORRA-
TAVISTOCK.**

At 9:15 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-8-2022 for Apple Home Builders. Planner Dustin Robson presented Planning Report #CP2022-347.

Members of the Committee asked questions of the Planner and Staff. The applicant was present for the hearing and spoke favourably of their application. The Committee reviewed and considered the comments made in making its decision regarding this application.

4. Moved by: Phil SCHAEFER
Seconded by: Matthew GILLESPIE
Resolved that Council, constituted as the Committee of Adjustment, approve Application File A-8-2022, submitted by Apple Home Builders for lands described as Lot 11, Plan 41M371 in the Village of Tavistock, being municipally known as 92 Fred Krug Avenue, as it relates to:
 1. Relief from Section 12.2, Table 12.2 – Residential Type 1 (R1) Zone Provisions, to increase the maximum lot coverage allowance from 40% to 41%;

As the proposed variance is:

- i. deemed to be minor variance from the provisions of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18;
- ii. desirable for the appropriate development or use of the land;
- iii. in-keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18; and,
- iv. in-keeping with the general intent and purpose of the Official Plan.

CARRIED.

Public Hearing -
Minor Variance
Application
A-9-2022
(Benbow)

**PUBLIC HEARING - MINOR VARIANCE
APPLICATION #A-9-2022 (BENBOW),
DESCRIBED AS PART LOT 1, PLAN 259, PART
LOT 29, CONCESSION 1, TOWNSHIP OF EAST
ZORRA-TAVISTOCK.**

At 9:21 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-9-2022 for Adrian and Brenda Benbow. Planner Dustin Robson presented Planning Report #CP2022-348.

Members of the Committee asked questions of the Planner and Staff. The applicant, and agent for the applicant were present for the hearing and spoke favourably of their application. The Committee reviewed and considered the comments made in making its decision regarding this application.

5. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council, constituted as the Committee of Adjustment, approve Application File A-9-2022, submitted by Brenda & Adrian Benbow for lands described as Part Lot 1, Plan 259, Part Lot 29, Concession 1 in the Township of East Zorra-Tavistock, being municipally known as 684780 Highway 2, as it relates to:

1. Relief from Section 9.2, Table 9.2 – RR Zone Provisions to reduce the required minimum front yard depth from 10 m (32.8 ft) to 9 m (29.5 ft) to facilitate the construction of an attached garage.

Subject to the following condition:

- a) That the proposed relief shall only apply to an attached garage of the approximate size and location as depicted on Plate 3 of Report CP 2022-348.

As the proposed variance is:

- i. deemed to be minor variance from the provisions of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18;
- ii. desirable for the appropriate development or use of the land;
- iii. in-keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18; and,
- iv. in-keeping with the general intent and purpose of the Official Plan.

CARRIED.

Councillor RUDY arrived at the meeting at 9:28 a.m.

Staff Report
#CBO2022 – 14
re: Building,
Development &
Drainage
Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report
#PW2022 – 09
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Staff Report
#FC2022 – 08
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#BCO2022 – 08
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2022 – 11
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CAO2022 – 16
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

By-law:

1st & 2nd
Reading

6. Moved by: Margaret LUPTON
Seconded by: Don EDMISTON
Resolved that the following by-law be read a first and second time:
- 2022-30 – ZBA Application 2-22-04 (Witzel)

CARRIED.

By-law:

3rd & Final
Reading

7. Moved by: Phil SCHAEFER
Seconded by: Scott RUDY
Resolved that the following by-law be read a third and final time:
- 2022-30 – ZBA Application 2-22-04 (Witzel)

CARRIED.

Confirming
By-law

8. Moved by: Margaret LUPTON
Seconded by: Jeremy SMITH
Resolved that By-law #2022-31 being a by-law to confirm the proceedings of Council held Wednesday September 7, 2022, be read a first, second and third time this 7th day of September, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

9. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that Council does now adjourn at
10:13 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor