

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday August 3, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Scott RUDY, Phil SCHAEFER and Jeremy SMITH.

Members Absent: Councillor Margaret LUPTON.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Deputy CBO/ Drainage Superintendent Connor Occleston, Deputy Treasurer Andrea Rice, Corporate Initiatives Officer Meaghan Vader, Human Resources/Safety Coordinator Jennifer Albrecht and Engineering Technologist Claire Ohrling.

Mayor MCKAY welcomed everyone to the meeting.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council approve the agenda for the August 3, 2022, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Phil SCHAEFER
Seconded by: Don EDMISTON
Resolved that Council confirm the Minutes of the July 6, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- July 20, 2022 Police Services Board Minutes
- Staff Report - #CBO2022 – 13 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 08 re: Public Works Reporting
- Staff Report - #BCO2022 – 07 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 10 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 12 re: CAO-Treasury Reporting
- Staff Report - #CAO2022 – 13 re: Parks & Recreation Service Delivery (Staffing)

Correspondence & Reports – Resolutions Following:

July 20, 2022 Police Services Board Minutes	Council reviewed the July 20, 2022 Police Services Board Minutes.
Staff Report #CBO2022 – 13 re: Building, Development & Drainage Reporting	CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.
Staff Report #FC2022 – 07 re: Fire Department Reporting	Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.
Staff Report #BCO2022 – 07 re: By-law Compliance Reporting	Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.
Staff Report #CSM2022 – 10 re: Corporate Services Reporting	Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Council
Appoints
members to
Court of
Revision

3. Moved by: Don EDMISTON
Seconded by: Matthew GILLESPIE
Resolved that the following members be appointed to the Court of Revision for the Witzel Drain 2022 project:
- Don McKay (East Zorra-Tavistock)
 - Phil Schaefer (East Zorra-Tavistock)
 - Andrew MacAlpine (Perth East)

CARRIED.

Court of
Revision Opens

4. Moved by: Phil Schaefer
Seconded by: Andrew MacAlpine
Resolved that the Court of Revision for the Witzel Drain 2022 project does now open at 9:15 a.m.

CARRIED.

At 9:15 a.m., the Court of Revision for the Witzel Drain 2022 project was held. The Court consisted of Chairperson Don McKay (East Zorra-Tavistock), as well as Phil Schaefer (East Zorra-Tavistock) and Andrew MacAlpine (Perth East).

No written appeals were received in advance of the Court, nor were any late written or verbal appeals were received at the Court itself.

5. Moved by: Andrew MacAlpine
Seconded by: Phil Schaefer
Resolved that the assessments contained in the Provisional By-law for the Witzel Drain 2022, be sustained.

CARRIED.

Court of
Revision Closes
– Council
Reconvenes

6. Moved by: Phil Schaefer
Seconded by: Andrew MacAlpine
Resolved that the Court of Revision for the Witzel Drain 2022 project does now close and Council reconvene at 9:17 a.m.

CARRIED.

Staff Report
#PW2022 – 08
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Public Meeting -
Open

7. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 9:32 a.m.

CARRIED.

Public Meeting
for ZN2-22-04
(Witzel)

**PUBLIC MEETING – WITZEL ZONE CHANGE
APPLICATION ZN2-22-04, PART LOTS 35 AND
36, CONCESSION 18 (EAST ZORRA),
TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

Dustin Robson from the County of Oxford Planning Department was present to comment on his report #CP2022-307, regarding Zone Change Applications on lands owned by Jonathan and Ashley Witzel.

Council asked questions of the planner and Staff. The applicant was present and spoke favourably of their application. Council reviewed and considered the comments made in making its decision regarding this application.

Council
Reconvene

8. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that the Public Meeting does now adjourn and Council reconvenes at 9:53 a.m.

CARRIED.

9. Moved by: Matthew GILLESPIE
Seconded by: Scott RUDY
Resolved that Council approve in principle the zone change application submitted by Jonathan and Ashley Witzel, requesting that the lands described as Pt Lots 35 & 36, Concession 18 (East Zorra), in the Township of East Zorra-Tavistock, be rezoned from 'General Agricultural Zone (A2)' to 'Special Agricultural Zone (A2-sp)' to permit a contractor's shop, subject to the size and scope of the facility as determined through discussion with Township Staff and the applicant.

CARRIED.

At 10:00 a.m., Township Auditor Christene Scrimgeour (Scrimgeour & Company) presented Council with the draft 2021 Financial Statements.

10. Moved by: Jeremy SMITH
Seconded by: Scott RUDY
Resolved that Council approve the 2021 Draft Consolidated Financial Statements as presented by Scrimgeour & Company.

CARRIED.

Staff Report
#CAO2022 – 12
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

11. Moved by: Matthew GILLESPIE
Seconded by: Don EDMISTON
Resolved that Council authorize the CAO/Treasurer and Mayor to sign the Contribution Agreement with Execulink to provide connectivity improvements to Broadband services through the installation of Fibre to the Premises (FTTP), in the Township of East Zorra-Tavistock.

CARRIED.

Staff Report
#CAO2022 – 13
re: Parks &
Recreation
Service Delivery
(Staffing)

CAO-Treasurer Karen DePrest presented her report to Council regarding hiring and staffing within the Parks and Recreation Department.

Staff Report
#CAO2022 – 14
re: Tavistock
Spray Pad

CAO-Treasurer Karen DePrest presented her report to Council regarding funding of the Tavistock Spray Pad, as well as options for potential location.

12. Moved by: Phil SCHAEFER
Seconded by: Matthew GILLESPIE
Resolved that Council authorize staff to remove the unsafe playground equipment in Tavistock Queen's Park;

And further that \$70,000 of the playground equipment replacement funding be allocated to the Tavistock Spray Pad project, to initiate a Request for Proposal for a Design Build Project.

CARRIED.

Council observed a recess between 11:00 a.m. and 11:10 a.m.

Staff Report
#CAO2022 – 15
re: Township
Office Tender
Results

CAO-Treasurer Karen DePrest presented her report to Council regarding the recent tender results for the new Township Office, as well as options for Council in consideration of the tender results.

13. Moved by: Don EDMISTON
Seconded by: Scott RUDY
Resolved that Council accept the bid from Michael Clark Construction in the amount of \$5,575,000.00 (plus HST) for construction of the new Township Office;

And further that staff be directed to report back to Council regarding updated financing sources for the project.

CARRIED.

Recorded Vote on Resolution #13 called by Councillor Smith.

NAME	YEA	NAY
Don EDMISTON	X	
Matthew GILLESPIE	X	
Don MCKAY	X	
Scott RUDY	X	
Phil SCHAEFER	X	
Jeremy SMITH	X	
Total – CARRIED	6	0

By-law:

3rd & Final Reading

14. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that the following by-law be read a third and final time:
 - 2022-24 – Witzel Drain 2022 Provisional By-law

CARRIED.

Confirming By-law

15. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that By-law #2022-29 being a by-law to confirm the proceedings of Council held Wednesday August 3, 2022, be read a first, second and third time this 3rd day of August, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

16. Moved by: Matthew GILLESPIE
Seconded by: Phil SCHAEFER
Resolved that Council does now adjourn at
11:35 a.m.

Don McKay, Mayor