

**CORPORATION OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK COUNCIL
2018 - 2022**

AGENDA

**for the Meeting to be held on Wednesday May 18, 2022 at the
Innerkip Community Centre, 695566 17th Line, Innerkip, Ontario, at 7:00 p.m.**

1. Call to order and opening remarks
2. Approve Agenda
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. General Business:
 - a) Confirm May 4, 2022 Council Meeting Minutes
 - b) Zorra – Review of Oxford County Council Composition (Resolution)
5. Delegations & Appointments:
 - a) 7:15 p.m. – ZBA Application ZN2-22-02 (Wettlaufer)
 - a) 7:30 p.m. – MVA Application A-3-2022 (Collins)
 - b) 7:40 p.m. – MVA Application A-4-2022 (Schurink)
2. Reports of Municipal Officers and Committees:
 - a) Conferences and Seminars
 - b) County Council – Updates & Questions
 - c) Staff Reports – Updates & Questions
 - d) April 25, 2022 TDRFB Minutes
 - e) Staff Report - #HRSC2022-04 re: Travel Allow. Policy (Mileage) - Council
 - f) Staff Report - #CBO2022 – 07 re: 2021 Building Dept. Annual Report
 - g) Staff Report - #CBO2022 – 08 re: Disposition of Lands (Declare Surplus)
3. By-laws:
4. Other and Unfinished Business:
5. Closed to the Public Session *as authorized under s. 239 of the Municipal Act*:
6. Confirming By-law
7. Adjourn

Placeholder Page for Agenda Item 1 –
Call to order and opening remarks

Use this page to note any opening remarks
you wish to make.

2.

Placeholder Page for Agenda Item 2 – Approval of the Agenda

Use this page to note items you would like added to the agenda.

3.

Placeholder Page for Agenda Item 3 – Disclosure of Pecuniary Interest

Use this page to note any Pecuniary Interests
you wish to declare at the meeting.

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday May 4, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY and Jeremy SMITH.

Members Absent: Councillor Phil SCHAEFER.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Human Resources/ Safety Coordinator Jennifer Albrecht.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH noted the upcoming Innerkip Park cleanup, as well as the upcoming Home & School Association food truck fundraising event. Councillor SMITH also acknowledged his appreciation for the **Township's firefighters, as May 4th** is International Firefighter's Day. Councillor RUDY noted the upcoming Tavistock Braves golf tournament, as well as their Annual General Meeting.

Approve
Agenda

1. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the May 4, 2022, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- Margaret LUPTON – Item #7(a) (Parker Drain 2022 – 3rd reading of Provisional By-law)

Confirm
Minutes -
Council

2. Moved by: Don EDMISTON
Seconded by: Margaret LUPTON
Resolved that Council confirm the Minutes of the April 20, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- UTRCA – April 2022 FYI
- Staff Report - #CBO2022 – 06 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 06 re: Public Works Reporting
- Staff Report - #FC2022 – 05 re: Fire Department Reporting
- Staff Report - #BCO2022 – 04 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 05 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 07 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

UTRCA –
April 2022 FYI

Council reviewed the April 2022 FYI from the Upper Thames River Conservation Authority. Councillor LUPTON provided additional information from recent UTRCA meetings.

South-West
Oxford –
Letter to Oxford
County
(Broadband
Internet
Funding)

Council reviewed the correspondence from the Township of South-West Oxford regarding their request for continued support from Oxford County for Broadband Internet Funding.

3. Moved by: Margaret LUPTON
Seconded by: Jeremy SMITH
Resolved that Council support the correspondence from the Township of South-West Oxford requesting the County of Oxford to extend special levy funding for fiber optic installations within the County in the amount of 2% of the annual tax levied by the County, for at least an additional two years.

CARRIED.

Staff Report
#HRSC2022-03
re: Right to
Disconnect
Policy/ Hiring
Policy

Human Resources/ Safety Coordinator Jennifer Albrecht presented her report to Council regarding implementing a Right to Disconnect Policy, as well as amending certain clauses in **the Township's** Hiring Policy.

4. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council approve the recommendations in Staff Report #HRSC2022-03.

CARRIED.

Staff Report
#CBO2022 – 06
re: Building,
Development &
Drainage
Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report
#PW2022 – 06
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Staff Report
#FC2022 – 05
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#BCO2022 – 04
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2022 – 05
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CAO2022 – 07
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

Having declared a pecuniary interest, Margaret Lupton left the meeting at 10:18 a.m.

By-law:

3rd & Final
Reading

5. Moved by: Matthew GILLESPIE
Seconded by: Scott RUDY
Resolved that the following by-law be read a third and final time:
- 2022-07 – Parker Drain 2022 (Provisional By-law), as amended

CARRIED.

Margaret Lupton returned to the meeting at 10:19 a.m.

Adjourn to
Closed to the
Public Session

6. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council does now adjourn to a
Closed to the Public Session, at 10:20 a.m., to
consider the following matters:

- April 20, 2022 Closed to the Public Session Minutes (s. 239 (2) (b))
- Recreation Services staffing (s. 239 (2) (b))

CARRIED.

Council observed a recess between 10:42 a.m. and
11:02 a.m.

Rise from
Closed to the
Public Session

7. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council does now rise from its
Closed to the Public Session at 11:38 a.m.

CARRIED.

8. Moved by: Scott RUDY
Seconded by: Matthew GILLESPIE
Resolved that Council approve the
recommendations in Staff Report #CAO2022-08.

CARRIED.

Confirming
By-law

9. Moved by: Margaret LUPTON
Seconded by: Scott RUDY
Resolved that By-law #2022-17 being a by-law to
confirm the proceedings of Council held
Wednesday May 4, 2022, be read a first, second
and third time this 4th day of May, 2022;

And further that the Mayor and Clerk are hereby
authorized to sign the same and affix the corporate
seal thereto.

CARRIED.

Adjourn

10. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council does now adjourn at
11:39 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor



CORPORATION OF THE TOWNSHIP OF ZORRA 8.6(a)

274620 27th Line, PO Box 306 Ingersoll, ON, N5C 3K5
Ph. 519-485-2490 • 1-888-699-3868 • Fax 519-485-2520

#4.b

Moved By: Katie Davies Seconded By: [Signature]

Date: September 2, 2020 Resolution #: 13 -09-20

"THAT the Township of Zorra supports County Council's resolution that Oxford County Council composition be maintained as status quo beyond the current term of Council;

AND THAT the current process of electing a Warden from a sitting member of County Council continue beyond the current term of Council.

	Yea	Nay
Recorded Vote	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Ryan	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Forbes	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Davies	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Mitchell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor MacDonald	<input type="checkbox"/>	<input type="checkbox"/>

Carried ☒ Defeated ☐ Tabled/Deferred ☐

Mayor: [Signature]

To: Mayor and Members of East Zorra-Tavistock Township Council

From: Dustin Robson, Development Planner, Community Planning

Application for Zone Change ZN 2-22-02 – Jeff & Kim Wettlaufer

REPORT HIGHLIGHTS

- The application for zone change proposes a text amendment to the 'Special Rural Residential Zone (RR-20)' to permit the construction of a second permanent single detached dwelling on the subject lands.
- The subject lands comprise approximately 0.8 ha (2.1 ac) and is currently occupied by an existing single detached dwelling and detached garage.
- Planning staff are not recommending approval of the application as the proposal is generally not consistent with the policies of the Provincial Policy Statement or intent and purpose of the County Official Plan.

DISCUSSION

Background

OWNER: Jeff & Kim Wettlaufer
964855 Maplewood Sideroad, RR 2, Tavistock, ON N0B 2R0

LOCATION:

The subject lands are described as Pt Lot 32, Concession 11 (East Zorra), Township of East Zorra-Tavistock. The lands are located on the east side of 11th Line, lying between Maplewood Sideroad and Perth-Oxford Road. The lot is municipally known as 516930 11th Line.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "E-1"	Township of East Zorra-Tavistock Land Use Plan	Agricultural Reserve
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TOWNSHIP OF EAST ZORRA-TAVISTOCK ZONING BY-LAW 2003-18:

Existing Zoning: Special Rural Residential Zone (RR-20)

Proposed Zoning: Amended Special Rural Residential Zone (RR-20)

PROPOSAL:

For Council's information, the subject lands were created as a result of a farm consolidation that occurred in 2018 (B18-80-2). The existing single detached dwelling was retained on the subject lands as it was deemed to be surplus to the farming operation as a result of the farm consolidation. As a condition of the severance, the subject lands were to be rezoned from 'General Agricultural Zone (A2)' to 'Rural Residential Zone (RR).' Through Zone Change Application ZN2-19-01, the lands were rezoned to 'Special Rural Residential Zone (RR-20)' to include a special provision permitting an oversized detached garage existing on the subject lands to remain.

The applicants are requesting the subject Zone Change Application in order to permit a second permanent single detached dwelling. According to the applicants, the request is being made in order to allow the existing dwelling to remain for up to 10 years in order to allow the current occupant to continue occupying it. The proposed second single detached dwelling would be occupied by the applicants.

The subject lands comprise approximately 0.8 ha (2.1 ac) and are currently occupied by the aforementioned existing single detached dwelling and detached garage. The subject lands are surrounded by predominately agricultural uses.

Plate 1, Existing Zoning & Location Map, shows the location of the subject lands and the existing zoning in the immediate vicinity.

Plate 2, Existing Zoning & Aerial Map, shows an aerial view of the subject lands and surrounding area.

Plate 3, Applicants' Sketch, identifies the existing dwelling and detached garage on the lands as well as the location of the proposed second dwelling.

Application Review

PROVINCIAL POLICY STATEMENT

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Under Section 3 of the Planning Act, where a municipality is exercising its authority affecting a planning matter, such decisions "shall be consistent with" all policy statements issued under the Act.

Section 2.3 of the PPS directs that prime agricultural areas shall be protected for long term agricultural use. In prime agricultural areas, permitted uses and activities include agricultural uses, agriculture-related uses and on-farm diversified uses. All types, sizes and intensities of agricultural uses and normal farm practices shall be promoted and protected in accordance with provincial standards.

OFFICIAL PLAN

The subject lands are located within the 'Agricultural Reserve' designations according to the Township of East Zorra-Tavistock Land Use Plan, as contained in the County Official Plan.

In the Agricultural Reserve lands are to be developed for a wide variety of agricultural land uses, including general farming, animal or poultry operations, regulated livestock farms, cash crop farms

and specialty crop farms, together with farm buildings and structures necessary to the farming operation, and accessory residential uses required for the farm or full-time farm help.

Section 3.1.1 directs that prime agricultural lands are to be preserved for food and fibre production by avoiding the fragmentation of the land base, minimizing conflict between agricultural and non-agricultural uses and supporting the needs of the agricultural community by permitting land uses that are complementary to and supportive of agriculture.

Furthermore, Section 3.1.5.4 states that non-farm rural residential development is considered to be incompatible with agriculture as it can create conflicts with farming activities. As such, it is intended that only limited non-farm rural residential development will be permitted in the Agricultural Reserve, in accordance with the agricultural policy goals set out in Section 3.1.1.

Section 3.1.5.4.4 also directs that approval to develop lands for non-farm rural residential development outside of a settlement designation shall be denied should any of the following circumstances be present:

- An on-site sewage disposal system cannot operate satisfactorily on the property or an adequate supply of potable water is not available;
- The property has no direct frontage on a permanent public road maintained year-round;
- The property is wholly contained within an area identified as a Quarry Area or a Quarry Resource area, a Sand and Gravel Resource Area or Future Urban Growth Area.

ZONING BY-LAW

The subject lands are currently zoned 'Special Rural Residential Zone (RR-20)' according to the Township Zoning By-law, which permits one (1) single detached dwelling and accessory buildings/structures thereto. The 'RR-20' zone also recognizes the maximum gross floor area of 427.4 m² (4,600 ft²) and maximum height of 5.5 m (18 ft) for an existing detached garage.

The applicants are proposing a text amendment to the RR-20 zone in order to permit a second permanent single detached dwelling on the lands. Based on the sketch provided by the applicant, it would appear the relevant zoning provisions of the 'RR-20' zone will be maintained other than the number of permitted single detached dwellings.

AGENCY COMMENTS

This application has been reviewed by a number of public agencies. The following comments were received.

The Township Chief Building Official noted that a well capacity verification is required and that a surveyor's real property report would be required prior to framing the new unit.

The Township Public Works Manager noted that one (1) entrance for the property is permitted as per Township standard. Changes to the existing entrance within the road right-of-way must meet Township standard and be approved by Public Works.

The Township Fire Chief and the County Public Works Department indicated that they have no concerns with the proposal.

PUBLIC CONSULTATION

Public Notice was mailed to surrounding landowners in accordance with the Planning Act. At the time of writing this report, no comments or concerns had been received from the public.

Planning Analysis

The applicants are proposing to rezone the subject lands to permit the construction of a second permanent single detached dwelling on the lands. The applicants have indicated that the purpose of the request is to allow the current occupant to continue living in the existing dwelling on-site while the applicants would reside in the proposed second single detached dwelling. The applicants also indicate that the request would be to allow the existing dwelling to remain for up to 10 years.

Staff are of the opinion that the proposal is generally not consistent with the policies of the Provincial Policy Statement (PPS), specifically, Section 2.3, directing that prime agricultural areas shall be protected for long term agricultural use.

The proposal also does not support the policies of the Official Plan, which direct that non-farm rural residential development is considered to be incompatible with agriculture, such that it can create conflicts with farming activities. The establishment of a second permanent dwelling on the lands may create greater conflict with neighbouring agricultural uses and the use does not complement the agricultural community. It is also clear that the second dwelling is not required for any agricultural purposes.

With regard to the criteria provided in Section 3.1.5.4.4, Staff note that the applicant has provided the Chief Building Official (CBO) with a septic review and the CBO has indicated that there are no concerns in terms of accommodating the required septic system on-site. The subject lands also has direct frontage onto a local road that is maintained all year round and the lands are not located within a Quarry, Sand and Gravel Resource or Future Urban Growth Area.

Notwithstanding the above, Staff would advise that more appropriate alternatives exists to establish a second dwelling unit on the subject lands, including the establishment of a temporary garden suite or a second unit within the existing dwelling. While a zone change is required for either alternative, these uses are permitted in the 'RR-20' zone, subject to specific provisions. In this case, it would appear that either option would be more suitable for the development of the subject lands.

In light of the foregoing, Planning staff are not recommending approval of the application as the proposal is generally not consistent with the policies of the Provincial Policy Statement or intent and purpose of the County Official Plan with respect to the protection of agricultural areas.

RECOMMENDATION

It is recommended that the Council of the Township of East Zorra-Tavistock **not approve** the Zone Change Application submitted by Jeff & Kim Wettlaufer, whereby the lands described as Pt Lot 32, Concession 11 (East Zorra), Township of East Zorra-Tavistock are to be rezoned to amend the provisions of the 'Special Rural Residential Zone (RR-20)' to permit a second permanent single detached dwelling on the subject lands.

SIGNATURES

Authored by: *original signed by*

Dustin Robson, MCIP, RPP
Development Planner

Approved for submission: *original signed by*

Eric Gilbert, MCIP, RPP
Senior Planner



Legend

Parcel Lines

- Property Boundary
- - - Assessment Boundary
- - - Unit
- - - Road
- - - Municipal Boundary

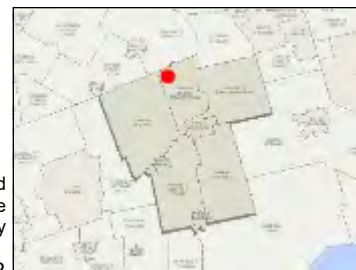
Zoning Floodlines

Regulation Limit

- 100 Year Flood Line
- ▲ 30 Metre Setback
- Conservation Authority Regulation Limit
- Regulatory Flood And Fill Lines

- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



0 205 409 Meters

NAD_1983_UTM_Zone_17N



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February 11, 2022



Legend

Parcel Lines

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- Land Use Zoning (Displays 1:16000 to 1:500)

Subject Property

Notes



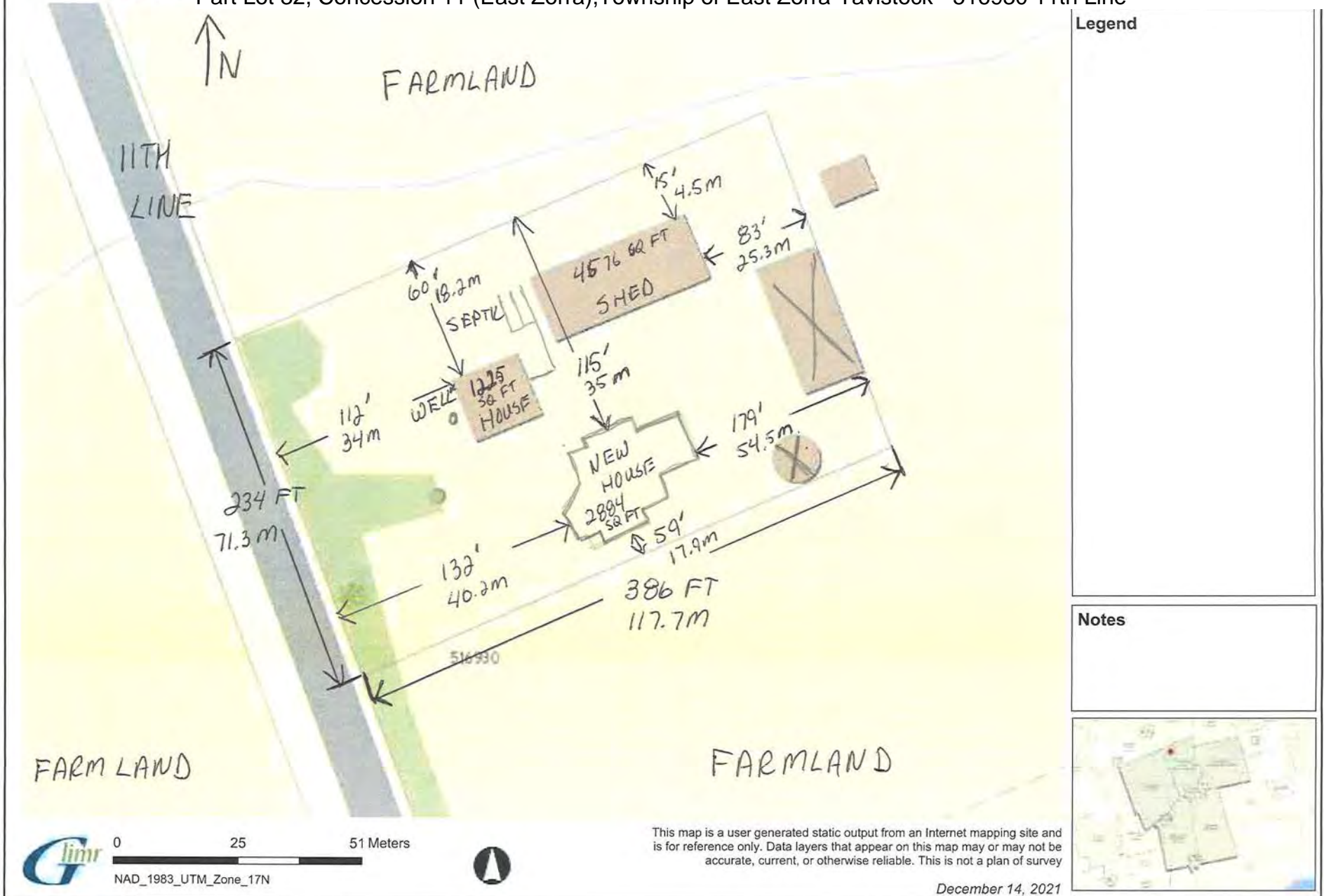
0 26 51 Meters

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February 11, 2022



**Community Planning**

P. O. Box 1614, 21 Reeve Street

Woodstock Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4712

Web site: www.oxfordcounty.caOur File: **A03-22****APPLICATION FOR MINOR VARIANCE**

TO: Township of East Zorra-Tavistock Committee of Adjustment
MEETING: May 18, 2022
REPORT NUMBER: 2022-187

OWNERS: Stephen & Dawn Collins
 39 Lock Street, Innerkip, ON N0J 1M0

REQUESTED VARIANCES:

1. Relief from **Section 5.1 - Table 5.1.1.3 - Regulations for Accessory Buildings and Structures**, to permit an accessory structure (shed) within an exterior side yard; and,
2. Relief from **Section 12.2 – R1 Zone Provisions**, to reduce the minimum required exterior side yard width from 6 m (19.7 ft) to 1.2 m (3.9 ft) to facilitate the construction of an accessory structure (shed).

LOCATION:

The subject lands are legally described as Lot 10, Plan 41M-355, in the Township of East Zorra-Tavistock. The lands are located on the southwest corner of Lock Street and James Street, and are municipally known as 39 Lock Street in the Village of Innerkip.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule 'C-3'	County of Oxford Settlement Strategy Plan	Serviced Village
Schedule 'E-1'	Township of East Zorra-Tavistock Land Use Plan	Settlement
Schedule 'E-3'	Village of Innerkip Land Use Plan	Low Density Residential

TOWNSHIP OF EAST ZORRA-TAVISTOCK ZONING BY-LAW 2003-18:

Residential Type 1 Zone (R1)

COMMENTS:**(a) Purpose of the Application:**

The applicants are requesting relief from the above noted provisions of the Town Zoning By-law to facilitate the construction of an 11.1 m² (120 ft²) shed within the required exterior side yard and with a reduced exterior side yard width.

The subject property has an area of 667.1 m² (7,180.6 ft²) and contains a single detached dwelling. The subject lands are surrounded by a residential neighbourhood consisting of predominately single detached dwellings.

Plate 1, Existing Zoning & Location Map, illustrates the location of the property and the zoning in the immediate vicinity.

Plate 2, Existing Zoning & Aerial Map, is an aerial view of the property.

Plate 3, Applicants' Sketch, depicts the existing buildings and the proposed setback of the accessory structures.

(b) Agency Comments:

The application was reviewed by a number of public agencies. The following comments were received:

The Township Chief Building Official has indicated that sheds of the proposed size no longer require a Building Permit under the updated Ontario Building Code. It was also noted that the shed shall not impede water flow.

The Township Public Works Manager has indicated that no structure or hard surfacing is permitted within 1.2 m (3.9 ft) of the exterior side yard property line. It was also noted that the shed shall not impede water flow in the rear yard swale.

The Township Fire Chief had no comments or concerns regarding the proposal.

(c) Public Consultation:

Public Notice was provided to surrounding property owners in accordance with the requirements of the Planning Act. As of the writing of this report, no comments or concerns had been received from the public.

(d) Intent and Purpose of the Official Plan:

The subject lands are designated 'Low Density Residential' according to the Official Plan. Within the 'Low Density Residential' designation, permitted land uses consist primarily of low density housing forms including single detached dwellings, duplexes and street fronting town houses as well as accessory uses thereto.

The use of the lands for a single detached dwelling and accessory uses, such as a shed, is consistent with the 'Low Density Residential' designation policies of the Official Plan.

(e) Intent and Purpose of the Zoning By-law:

The subject property is currently zoned 'Residential Type 1 Zone (R1)', according to the Township of East Zorra-Tavistock Zoning By-law. Permitted uses within the R1 zone include a single detached dwelling and associated accessory buildings.

The provisions of the R1 zone require a minimum lot area of 540 m² (5,812.7 ft²) for a corner lot, a minimum lot depth of 30 m (98.4 ft), a front yard depth of 7 m (23 ft), a rear yard depth of 7.5 m (24.6 ft), and an exterior side yard width of 6 m (19.7 ft). Properties within the R1 zone are permitted a maximum lot coverage of 40%.

Table 5.1.1.4 only permits residential accessory buildings and structures within the rear yard or interior side yard. The 6 m (19.7 ft) setback to an exterior lot line for the R1 zone also applies to accessory buildings and structures. The purpose of the minimum required exterior side yard provision and the general prohibition on accessory structures within exterior side yards is to ensure that there is adequate separation between structures or buildings on the lot and the public road allowance.

Staff note that there is approximately 4.2 m (13.7 ft) of separation between the exterior lot line of the subject property and the edge of James Street. Within the 4.2 m (13.7 ft) of separation are a sidewalk and grass boulevard. Planning staff therefore believe that the proposed shed will be adequately setback to not hinder the municipal right-of-way. Further, no concerns were raised by the Township Public Works Manager concerning the proposal's proximity to the right-of-way other than the request for any hard surface to stop 1.2 m (3.9 ft) from the property line, which the proposal would comply with.

Planning staff are of the opinion that the requested relief is consistent with the general intent of the Zoning By-Law.

(f) Desirable Development/Use:

It is the opinion of this Office that the applicants' requests can be considered minor and desirable for the development of the subject property, as the proposed relief will facilitate the construction of a shed within a yard that will be enclosed and fenced. In terms of the proposed relief for the shed, no impacts to the public right-of-way on James Street are expected and the proposal would not appear to have adverse impacts on abutting properties. It is further noted that no comments of concern have been received from any of the neighbouring property owners.

In light of the foregoing, it is the opinion of this Office that the requested relief is in keeping with the general intent and purpose of the Official Plan and Town Zoning By-law and can be given favourable consideration.

RECOMMENDATION:

That the Township of East Zorra-Tavistock Committee of Adjustment **approve** Application File A03-22, submitted by Stephen & Dawn Collins, for lands described as Lot 10, Plan 41M-355, Township of East Zorra-Tavistock, as it relates to:

1. Relief from **Section 5.1 - Table 5.1.1.3 - Regulations for Accessory Buildings and Structures**, to permit an accessory structure (shed) within an exterior side yard; and,
2. Relief from **Section 12.2 – R1 Zone Provisions**, to reduce the minimum required exterior side yard width from 6 m (19.7 ft) to 1.2 m (3.9 ft) to facilitate the construction of an accessory structure (shed).

Subject to the following condition:

- i. That the proposed relief shall only apply to accessory structure (shed) of the approximate size and location as depicted on Plate 3 of Report CP 2022-187.

As the proposed variances are:

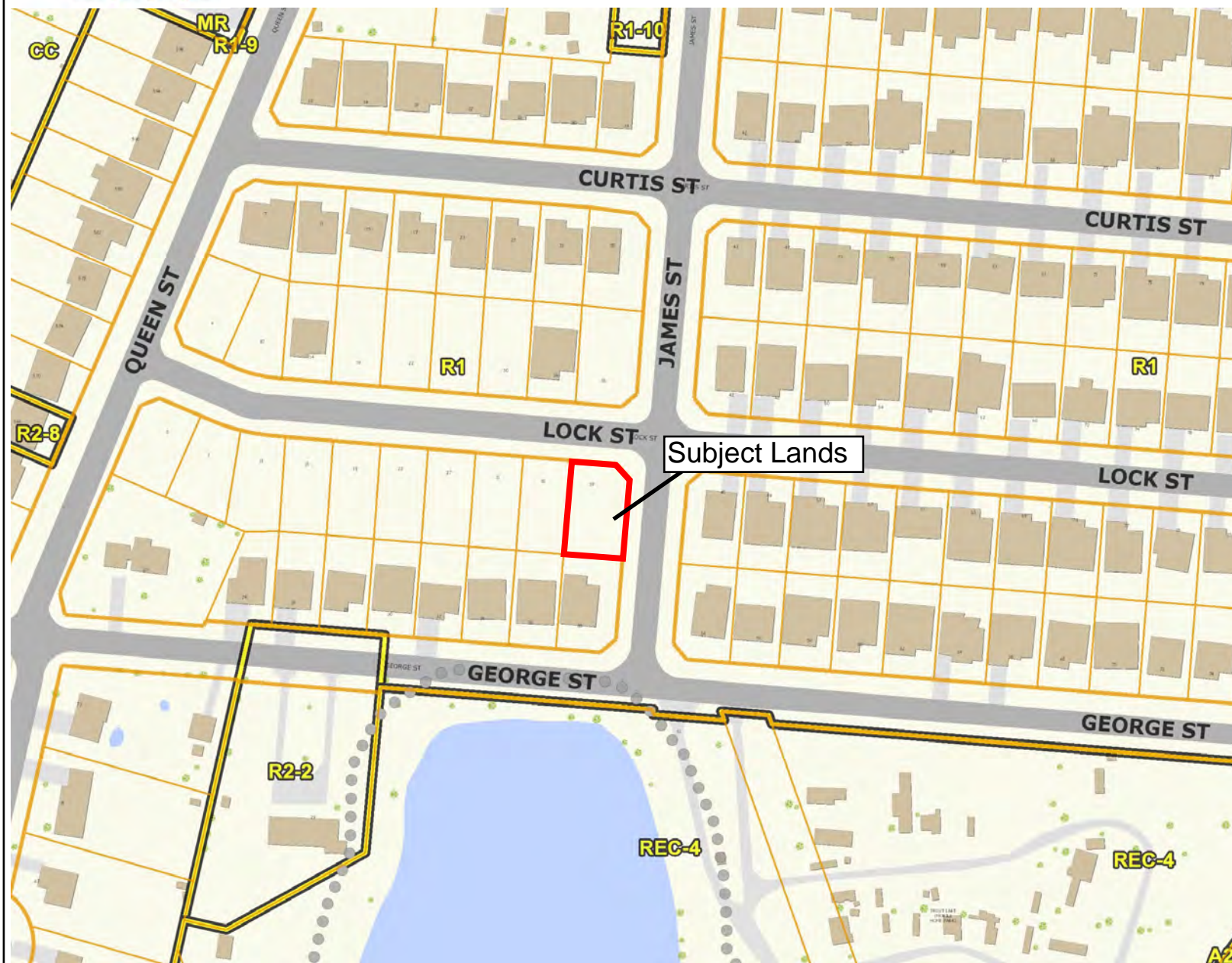
- (i) deemed to be minor variances from the provisions of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18
- (ii) desirable for the appropriate development or use of the land;
- (iii) in-keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18; and,
- (iv) in-keeping with the general intent and purpose of the Official Plan.

Authored by: "original signed by"

Dustin Robson, MCIP, RPP
Development Planner

Approved for submission by: "original signed by"

Eric Gilbert, MCIP, RPP
Senior Planner



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines**
- Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)**

Notes



0 51 102 Meters

NAD_1983_UTM_Zone_17N



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April 27, 2022



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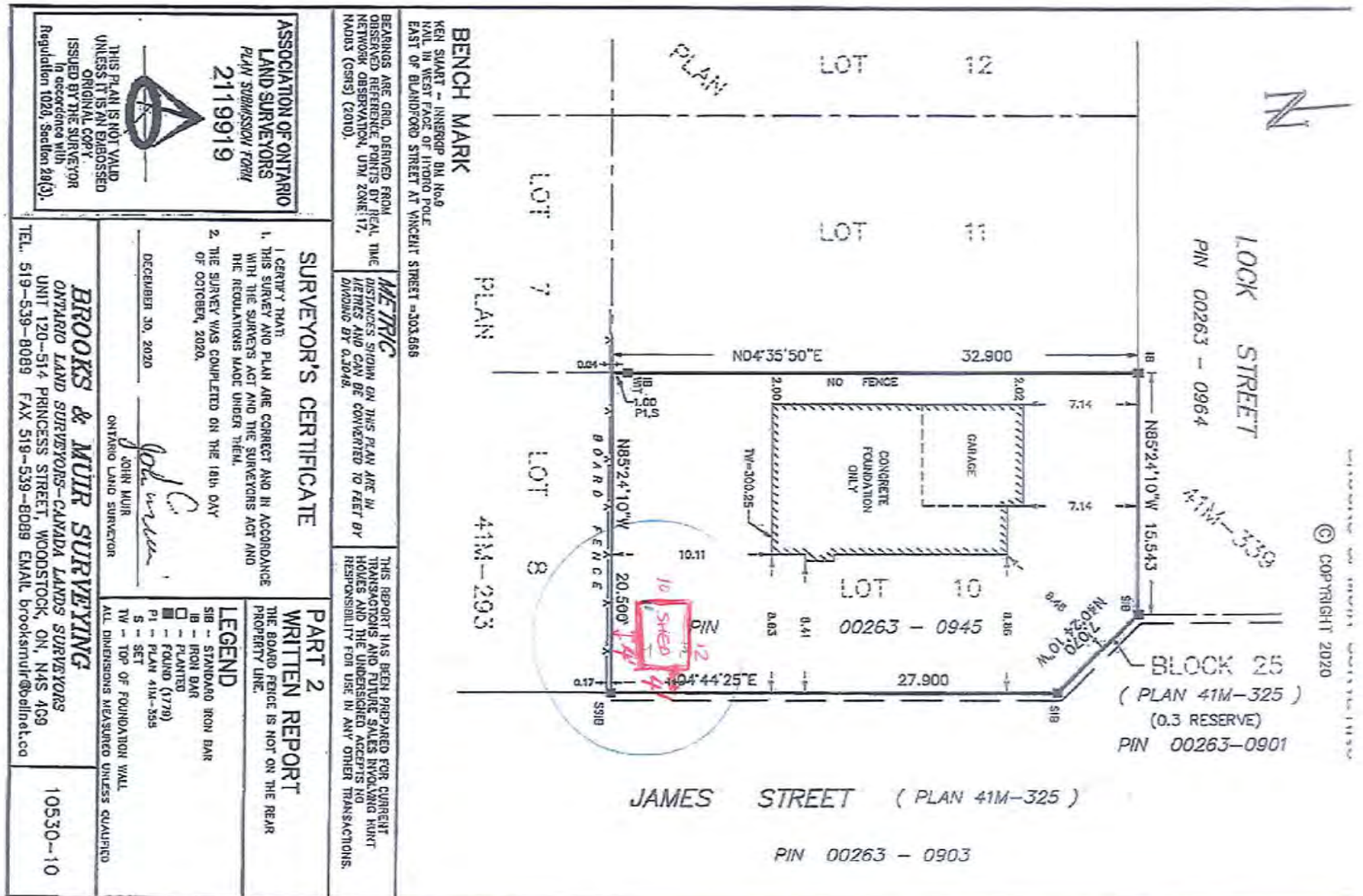
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April 27, 2022





#5.c

Community Planning

P. O. Box 1614, 21 Reeve Street

Woodstock Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4712

Web site: www.oxfordcounty.caOur Files: **A04-22****APPLICATION FOR MINOR VARIANCE**

TO: Township of East Zorra-Tavistock Committee of Adjustment
MEETING: May 18, 2022
REPORT NUMBER: 2022-192

OWNERS: Danny & Debra Schurink
 122 William Street South, Tavistock, ON N0B 2R0

REQUESTED VARIANCE:

1. Relief from **Table 5.1.1.3 – Regulations for Accessory Buildings and Structures**, to reduce the required rear yard depth and interior side yard width for an accessory structure (shed) from 1.2 m (3.9 ft) to 0.6 m (1.9 ft).

LOCATION:

The subject lands are described as Pt Lot 3, Plan 307, in the Village of Tavistock. The subject property is located on the west side of William Street South, lying between Wettlaufer Street and Adam Street, and is municipally known as 122 William Street South.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule 'C-3'	County of Oxford Settlement Strategy Plan	Serviced Village
Schedule 'E-1'	Township of East Zorra-Tavistock Land Use Plan	Settlement
Schedule 'E-2'	Village of Tavistock Land Use Plan	Low Density Residential

TOWNSHIP OF EAST ZORRA-TAVISTOCK ZONING BY-LAW:

Residential Type 1 Zone (R1)

COMMENTS:**(a) Purpose of the Application:**

The applicants are requesting relief from the above-noted provision of the Township Zoning By-law to permit a new accessory building that is to be accessory to the residential use on the subject lands. The applicant is proposing to erect a 29.7 m² (320 ft²) accessory building in the rear yard. The applicant is requesting a reduction in the minimum rear yard depth and interior side yard width for an accessory building from 1.2 m (3.9 ft) to 0.6 m (1.9 ft) in order to preserve as much rear yard for useable amenity space as possible.

The subject property is approximately 727.6 m² (7,831.8 ft²) in size and contains an existing single detached dwelling and an 11.1 m² (120 ft²) garden shed, which is to be replaced. The subject lands are located within an established residential neighbourhood with predominately single detached dwellings within the vicinity.

Plate 1, Existing Zoning & Location Map, shows the location of the subject property and the zoning in the immediate vicinity.

Plate 2, Existing Zoning & Aerial Map, provides an aerial view of the subject lands and surrounding properties.

Plate 3, Applicants' Sketch, shows location and setbacks of the proposed accessory building, as well as the existing dwelling.

(b) Agency Comments

The application was circulated to a number of public agencies considered to have an interest in the proposal.

The Township Chief Building Official has indicated that the shed may require additional construction requirements due to the proximity to the property line. It is also indicated that the owner shall provide confirmation of property lines.

The Township Fire Chief and the Township Public Works Manager have indicated no concerns.

(c) Public Consultation

Public Notice was provided to surrounding property owners in accordance with the requirements of the Planning Act. As of the writing of this report, no comments or concerns had been received from the public.

(d) Intent and Purpose of the Official Plan:

The subject lands are designated Low Density Residential according to the Official Plan. Within the Low Density Residential designation, permitted land uses are primarily low density housing forms including single detached dwellings, duplexes and street fronting town houses and accessory uses. The use of the lands for a single detached dwelling and accessory uses thereto conforms to the Low Density Residential policies of the Official Plan.

(e) Intent and Purpose of the Zoning By-law:

The subject property is zoned 'Residential Type 1 Zone (R1)' in the Township's Zoning By-law, which permits single detached dwellings, as well as their associated accessory structures.

Provisions respecting accessory buildings and structures on residentially zoned lots are outlined in Table 5.1.1.3, and stipulate that a minimum interior side yard width and rear yard depth of 1.2 m (3.9 ft) is to be maintained. These provisions are intended to ensure that such structures are wholly located within the confines of the lot and have minimal impact on neighbouring property owners. These provisions also assist in allowing for typical yard maintenance between buildings and property lines.

Planning staff are satisfied that the proposal, which will be located wholly within the confines of the subject lands, allows for sufficient space for general maintenance, and that adequate space exists on the subject lands for parking, amenity and drainage.

(f) Desirable Development/Use:

Planning staff are satisfied that the proposed accessory structure is in keeping with the general purpose and intent of the Official Plan and Zoning By-law, and is desirable for the development of the subject lands.

As the applicant will be required to install eaves troughs and downspouts to prevent rainwater run-off from draining onto abutting properties, the presence of the accessory building is unlikely to negatively impact any adjacent properties.

In light of the foregoing, it is the opinion of this Office that the requested relief maintains the general intent of the Official Plan and the Zoning By-law and can be given favorable consideration.

RECOMMENDATION:

That the Township of East Zorra-Tavistock Committee of Adjustment **approve** Application File A04-22, submitted by Danny and Debra Schurink, for lands described as Pt Lot 3, Plan 307 in the Village of Tavistock, being municipally addressed as 122 William Street South, as it relates to:

1. Relief from **Table 5.1.1.3 – Regulations for Accessory Buildings and Structures**, to reduce the required rear yard depth and interior side yard width for an accessory structure from 1.2 m (3.9 ft) to 0.6 m (1.9 ft).

Subject to the following conditions:

- i. That the proposed relief shall only apply to accessory structure (shed) of the approximate size and location as depicted on Plate 3 of Report CP 2022-192.
- ii. That gutters and downspouts shall be installed and rain water directed to the satisfaction of the Township of East Zorra-Tavistock Building Department.

As the variance requested is considered to be:

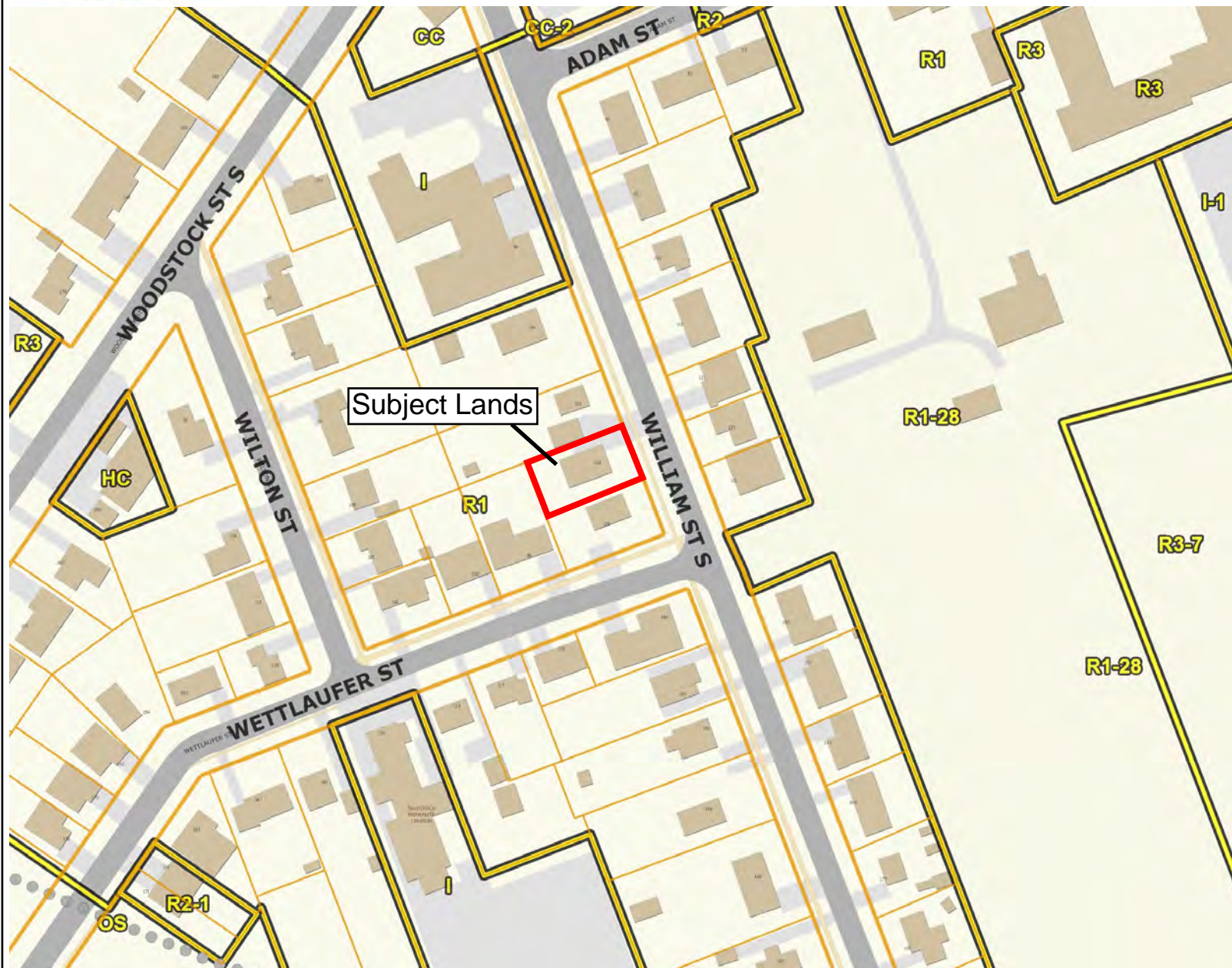
- i) in keeping with the general intent and purpose of the County's Official Plan;
- ii) minor variance from the provisions of the Township of East Zorra-Tavistock Zoning By-Law No. 2003-18;
- iii) desirable for the appropriate development or use of the land, building or structure; and,
- iv) in keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-Law No.2003-18

Authored by:

Dustin Robson, MCIP RPP
Development Planner

Approved by:

Eric Gilbert, MCIP, RPP
Senior Planner



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines**
- Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)**

Notes



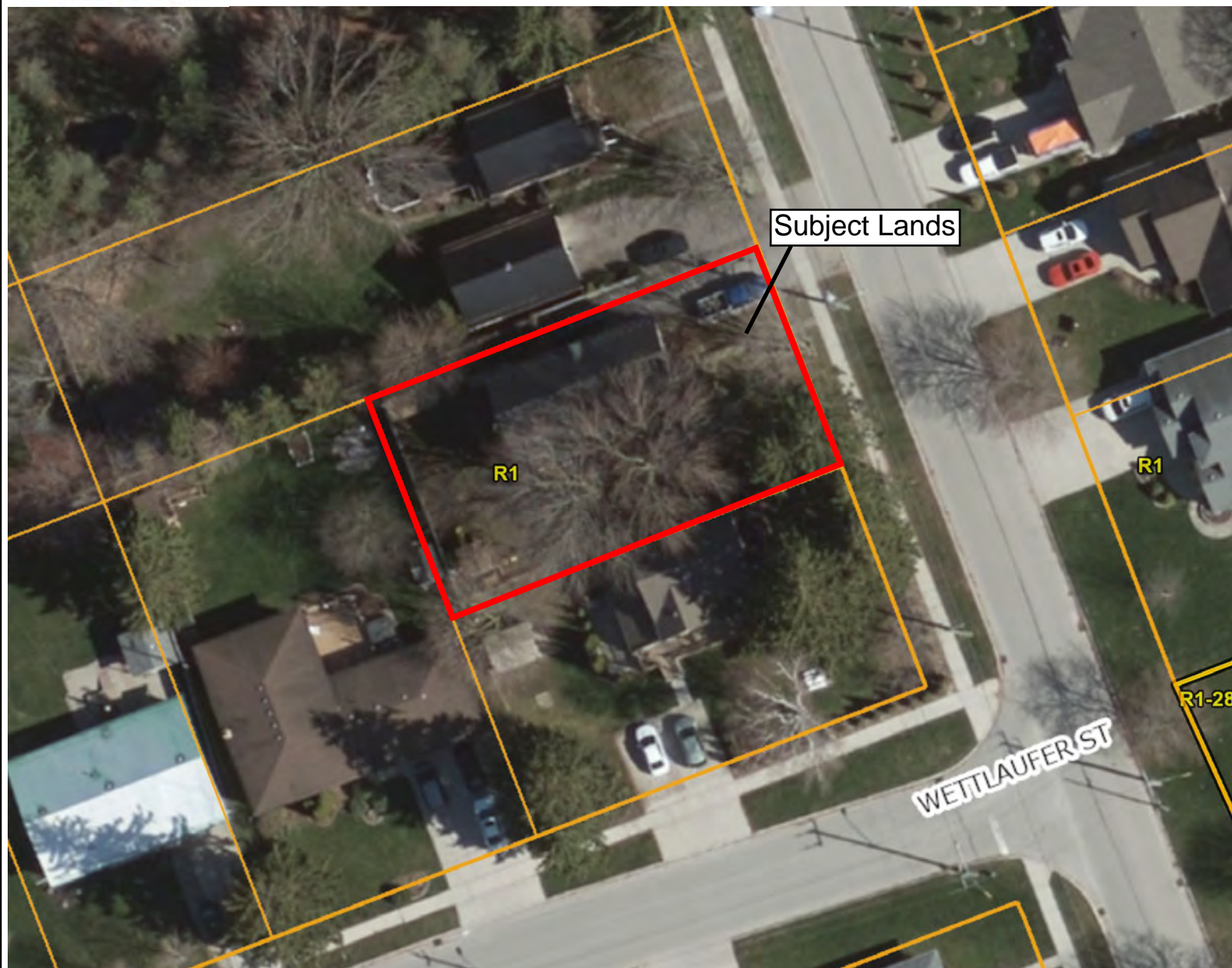
0 51 102 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

April 27, 2022



Legend

Parcel Lines

- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

Zoning Floodlines

Regulation Limit

- 100 Year Flood Line
- ▲ 30 Metre Setback
- Conservation Authority Regulation Limit
- Regulatory Flood And Fill Lines

- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



0 13 26 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

April 27, 2022

122 WILLIAM ST

Page 31

EXISTING SHED

PROPOSED SHED

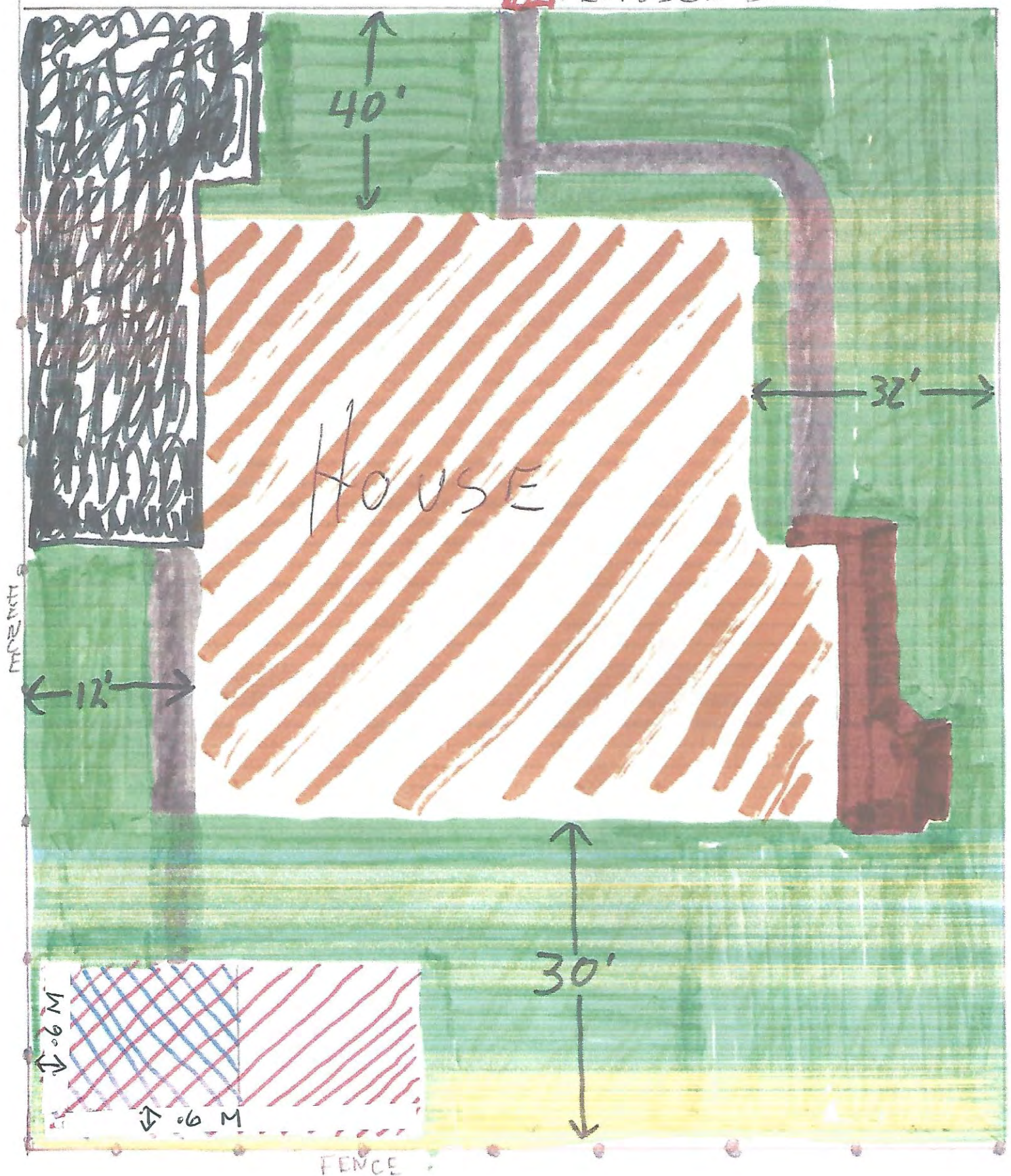


Plate 3: Applicant's Sketch

File No.: A04-22 - Shurink

Pt Lot 3, Plan 307 - 122 Williams Street South, Township of East Zorra-Tavistock

#6.a

Placeholder page for Agenda Item 6.a –
Conferences & Seminars

#6.b

Placeholder page for Agenda Item 6.b - County
Council – Update & Questions

#6.c

Placeholder page for Agenda Item 6.c –
Staff Reports and Questions for Staff

MINUTES

for the meeting of the Tavistock & District Recreation Facilities Board held in the
Board Room on April 25, 2022 at 7:00pm.

Present: Phil Schaefer, Kristen Cook, Brett Zehr, Ron Wiffen, Jen Albrecht, Ken Wettlaufer.

Absent: Margaret Lupton

CALL TO ORDER AND OPENING REMARKS

- Kristen Cook called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA

1- APPROVE AGENDA

Moved by – Phil Schaefer

Seconded by – Brett Zehr

“resolved that the Agenda for the April 25, 2022 meeting be approved as printed and circulated
and further that the following items be added to the Agenda for this meeting.”

- None

CARRIED.

DISCLOSURE OF PECUNIARY INTERESTS AND GENERAL NATURE THEREOF

- None.

GENERAL BUSINESS

2- CONFIRM MINUTES

Moved by – Phil Schaefer

Seconded by – Brett Zehr

“resolved that the Board confirm the Minutes of the March 28, 2022 meeting as printed and
circulated.”

CARRIED.

Correspondence and Petitions

- None

DELEGATIONS AND APPOINTMENTS

- None

REPORTS

A- Manager's Verbal Facilities Report

- 1- Minor Ball signage Billboard by the outfield fence. We have been contacted by Minor Ball, and they are thinking about fixing it up vs total removal. Sign was in the park years ago and was move to the outfield in 2009 when diamond upgrades were done. It has the Queens Park Name on it plus advertising that Minor

Ball had originally sold. Not sure on the current status of them selling advertising space. Does the Board or Twp have any thoughts on the future of this Billboard signage space. While there is no current plans the Board would like Minor Ball to notify the Township of their intention before proceeding with any actions.

- 2- Spring cleanup has been progressing well with about 2/3 of the park completed. Back area of park still to be done and more wheel tracks to be repaired, but some areas need to dry up more. We hope to get a roller rented and roll the entire park in the next week weather permitting.
- 3- Minor Ball has confirmed that the Boyd and Roth Memorial tournaments will be going ahead this summer.
- 4- Consulting for TDRC facilities operation after May 31. Information / Questions on possible consulting services for after May 31st was circulated. Letter identified rates and billing guidelines. Still requires further discussion on extent and duration of service required. Would insurance still be paid by the Township as there would need to be some coverage for the consulting services, previous contract coverage was about \$3000 per year. If required when would consulting services start as they are not currently included in the existing management contract. Jen Albrecht was at the meeting to update the Board on the possible transition of two of the existing Facility operators, to be hired under a 3 month contract by the Township to provide day to day services as they have currently been doing. Township would be putting temporary plans in place to look after administration. This would allow time for the Recreation Master Plan to be evaluated and establish what the future of recreation service delivery looks like. Was discussion on the timing of the transition. It was suggested that the current contract needs to be finished. Then the Township would start on June 1st with Township resources to start looking after recreation service delivery.

B- Arena Financial Statements were circulated YTD April 22.

C- Memorial Hall Financial Statements were circulated YTD April 22.

D- Queens & Bender Park Financial Statements were circulated YTD April 22.

E- TDRC March Management Contract Summary.

UNFINISHED AND OTHER BUSINESS

- A- The Play space in Queens Park to the east of the Ball Diamond. Has some older equipment in it that need to be further evaluated on replacement or just removal? Was discussed previously during budget process. The feeling is that this will now be taken care of by the public works as they become more involved in Park operations.

- B- Ice time allocations requests for the 2022 /2023 season were reviewed.

Minor Hockey

- Same allocation as last year with the following additions
- Use of Public Skating & Skating Club ice time on opening day and wrap up day
- An additional ½ hr on Sundays from 12:00 pm to 12:30 pm
- An additional ½ hr on Friday evenings from 7:00 pm to 7:30 pm
- Any additional prime time hrs that may become available.
- Ice time for September skill clinic. (Needs to be confirmed as schedule comes together.)

Skating Club

- Same ice times as they were using last season with the following additional requests
- One additional hr on Thursday at 9pm or Sundays at 3:00pm
- Note this past season the Skating Club Tuesday time was changed to 4 to 6:00pm
- The Tavistock Adult Synchro teams have been registered and insured as part of the Tavistock Skating Club for the past few years, and will again be using some of the Skating Club allocation.

- Braves - Wed @ 8:30 pm for practice, Fridays at 7:00pm. Same times as last year. Plus additional practice time early in season.
- Royals - Continue with home games Saturday nights 7 pm. (Only have about 10 home games)
- this past season their practice time was moved from Wed at 10pm to Tuesday at 9:45 pm and they would like to continue with that.
- Sunday No Bump - Sundays 8:00 am to 12:30 pm, Same time as last 25 plus years.
- Wannabees - Mondays at 9:30 pm Same time as last season
- Pickup 20 - Thursdays at 9:00pm Same time as last 25 years
- Revs on Ice - Mondays at 12:00 pm Same time as have done since 1996
- Wilmot Wolverines Girls Hockey - No request. Did not use ice early mornings last couple years
- Stratford Doc's - Wednesdays at 3:00 pm same as previous seasons
- City Hall Hockey - Fridays at 12:00 pm same as last season, Plus Tuesdays at 12:00 pm
- Stratford Old Fellows - Mondays at 10:00 am, been coming here for couple year now.
- Jacek Nyrka - Every second Saturday @ 11:00pm, same as have done since 1998.
- Matt Williams - Adult pickup group is interested in using every second Saturday night at 10:00 pm to 12 pm No formal request but they typically use this time last couple seasons.
- Dale McCormick - New Request for ice time on Friday afternoons 3:30 pm to 4:30 pm

Ice time Allocations will remain similar to the way they were in 2021 /2022.

It was noted that this ice time allocations is setup as a structure to give renters a framework that will be used when setting up bookings for the following season. Ice time scheduler will need to contact all groups to confirm start dates and take inquires for additional ice time, when setting up bookings for the upcoming ice season.

C- Board also reviewed the ice allocation letter that is typically sent out to user groups at this time. Letting them know the framework that will be used for next seasons scheduling. Letter also provides information about the next season including rental rates etc. As rental rate for next season have not yet been established it was decided to hold off on sending out the letter.

LEGAL AND PERSONNEL:

-None

NEXT MEETING AND ADJOURN

- Next meeting is to be Monday May 30th, 2022 @ 7:00pm.

3- ADJOURN

Moved by – Phil Schaefer

Seconded by – Ron Wiffen

“resolved that the Board does now adjourn at 8:40 pm.”

CARRIED.

STAFF REPORT

Report #HRSC2022-04

To: His Worship the Mayor and Members of Council

From: Jennifer Albrecht, Human Resources and Safety Coordinator

Subject: Travel Allowance Policy (Mileage) - Members of Council

Date: May 11, 2022

Background:

At the March Council meeting, staff was asked to research what the policies and practices are for other municipalities with regards to Council travel reimbursement, when members are travelling within their own respective jurisdictions.

Discussion:

Under **the Township's** Travel Allowance Policy #2.12, with respect to Council mileage, the following statement is listed under item # 4 of the Procedures section **and is the Township's current statement regarding Council member** mileage reimbursement:

The per km rate does not apply to Councillors for travel to/from Council, Committee Meetings and other meetings, events, seminars, etc. inside the Township. Travel outside the Township would be calculated from the Councillor's residence and must exceed 30 km (one way) before being eligible for payment.

Staff has surveyed ten other municipalities and found that half do pay for Council mileage within their respective jurisdictions, while the other half do not. With regards to the surveyed municipalities within Oxford County, the result was the same with an even 50-50 response. For all of these municipalities, it is noted for Council that submission of the proper form requesting reimbursement is required (the same as the Township requires).

Attachment:

1. None.

Recommendations:

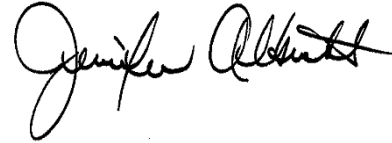
1. None. For **Council's** Information.

Reviewed by:



Karen DePrest
Chief Administrative Officer

Report Prepared and Submitted by:



Jennifer Albrecht
Human Resources and Safety Coordinator

STAFF REPORT

Report #CBO2022-07

To: His Worship the Mayor and Members of Council

From: John Scherer, Chief Building Official

Re: Building Department Annual Report - 2021

Date: May 11, 2022

Information:

Section 7(4) of the Ontario Building Code Act requires that an annual report be prepared and presented to Council on building permit fees collected and the cost to run the department.

The total fees collected by the building department in 2021 were \$351,062.32. The total number of permits issued was 260, with an estimated construction value of \$55,790,862.85.



During 2021 the Township issued permit for 91 residential units. The net total new units created in the Township in 2021 was 85.

Revenue	
Permit Fees	\$ 302,891.29
Admin Fees	\$ 39,775.03
Misc Revenue	\$ 3,896.00
Service Share	\$ -
Zoning Orders	\$ 4,500.00
Total Revenue	\$ 351,062.32
Expenditures	
Staffing Costs	\$ 270,722.23
Health & Safety	\$ 195.23
Admin Items	\$ 271.08
Staff Development	\$ 2,464.55
Professional Services	\$ 890.40
Insurance	\$ 11,327.04
Communications/Tech	\$ 1,014.11
Fleet Costs	\$ 4,386.00
Trans to Reserves	\$ -
Total Expenditure	\$ 291,270.64
Net Revenue	\$ 59,791.68
Revenue as % of Expenditure	121%



As outlined in this report, the Township has recovered approximately 121% of the expenses to operate the building department in 2021. As required by Section 7(2) of the Ontario Building Code, the building **department's** fees have exceeded the anticipated reasonable cost of administration and enforcement of the Ontario Building Code Act.

The Building Department has posted revenue in the amount of \$59,791.68. This surplus has been allocated to offset drawdowns from the surplus account for capital projects including the purchase of a department truck and some technology items for the department.

Furthermore, this reserve fund is to only be used as part of the enforcement of the Building Code Act.

Recommendations:

1. That Council accept the Building Department Annual Report for 2021, as required to be prepared under Section 7(4) of the Ontario Building Code, as information.

Reviewed by C.A.O.:

Report prepared and submitted by:

Karen DePrest
Chief Administrative Officer

John Scherer
Building, Drainage and Development Manager
(Chief Building Official)

STAFF REPORT

Report #CBO2022-08

To: His Worship the Mayor and Members of Council
From: John Scherer, Chief Building Official
Re: Proposed Disposition of Lands (Declare Surplus)
Date: May 11, 2022

Background:

As previously discussed with Council, the Township was approached by the landowners at 95 Loveys Street in Hickson asking if there would be interest in selling them a strip of Township owned land, to the west of their current property. The Township has a well use agreement in place with the landowners, as their water well is located on the subject lands that they wish to acquire. Council was generally in agreement to the sale of the proposed strip of property, **subject to the provisions of the Township's Sale of Land** policy being adhered to.

Discussion:

For Council to consider declaring the lands to be surplus to the Township's needs, a survey was required to be completed in order to legally describe the property. The survey has now been completed and is attached as **Appendix 'A', for Council's consideration.**

Should Council decide to declare the lands surplus, the next step would be for the Township Clerk to ensure that Notice of the proposed sale is posted on the property for 20 days, and in the local paper for two consecutive weeks.

Once the notice period has elapsed, Council would then be in a position to confirm its agreement to the sale by resolution, authorizing Township representatives to sign all required documents.

Attachment:

1. **Appendix 'A'** – Survey of Subject Lands

Recommendation:

1. That Council declare Part 1, Plan 41R-10302, surplus to the needs of the Township.
2. That Council direct the Township Clerk to have notice posted on the property of proposed sale for 20 days, and in the local paper for two **consecutive weeks (as per the Township's Sale of Land Policy).**

Reviewed by C.A.O.:

Report prepared and
submitted by:

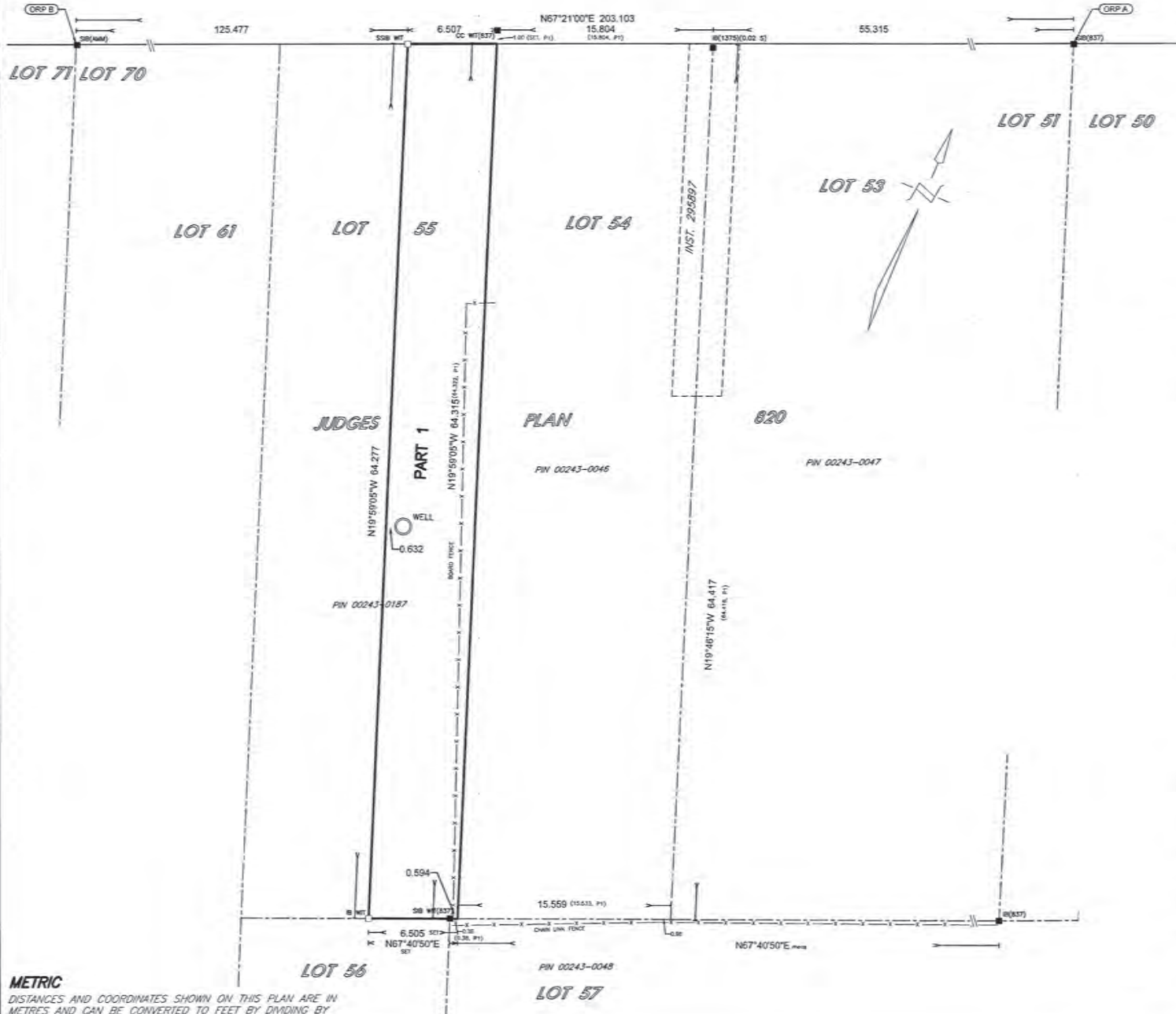


Karen DePrest
Chief Administrative Officer



John Scherer
Building, Drainage and Development
Manager
(Chief Building Official)

COUNTY ROAD 8, LOVEYS STREET EAST
(FORMERLY KING'S HIGHWAY 97)
(ROAD ALLOWANCE BETWEEN LOTS 20 AND 21)
(WIDTH VARIES)
PIN 00244-0189



METRIC
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT
19 APRIL 2022
DATE
RALPH J. BENEDICT
ONTARIO LAND SURVEYOR

PLAN 41R-10302
RECEIVED AND DEPOSITED
2022/04/21
DATE
Maga Fullerton
REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF OXFORD (No. 41)

SCHEDULE			
PARTS	LOT	PLAN	PIN
1	PART OF LOT 55	JUDGE'S PLAN 820	PART OF 00243-0187

PART 1 COMPRISES PART OF PIN 00243-0187

PLAN OF SURVEY
AND PART OF
LOT 55
JUDGE'S PLAN 820

IN THE
GEOGRAPHIC TOWNSHIP OF EAST ZORRA

NOW THE

TOWNSHIP OF EAST ZORRA-TAMSTOCK
COUNTY OF OXFORD

SCALE: 1 : 200 METRIC



NA GEOMATICS LTD.
ONTARIO LAND SURVEYORS
SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYORS ACT, THE SURVEYORS ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE 18TH DAY OF MARCH 2022.

19 APRIL 2022
DATE

RALPH J. BENEDICT
ONTARIO LAND SURVEYOR

LEGEND AND NOTES:

BEARINGS ARE GRID, UTM ZONE 17 NAD83 (CSRS-2010) FROM THE CANSEL CAN-NET REAL TIME NETWORK, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, SHOWN HEREON.

FOR BEARING COMPARISONS, A ROTATION OF 0°01'25\"/>

DISTANCES ON THIS PLAN ARE ADJUSTED GROUND LEVEL DISTANCES AND CAN BE USED TO COMPUTE GRID CO-ORDINATES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.99956894

OBSERVED REFERENCE POINTS ARE DERIVED FROM GPS OBSERVATIONS USING THE CANSEL CAN-NET VRS NETWORK AND ARE REFERRED TO UTM ZONE 17 (81°00' LONGITUDE WEST) NAD83 (CSRS 2010)

COORDINATES TO WITHIN ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF OREG 216/10

POINT ID	NORTHING	EASTING
ORP A	4787316.03	515850.37
ORP B	4787237.81	515662.93

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

- DENOTES FOUND SURVEY MONUMENT
- DENOTES PLANTED SURVEY MONUMENT
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- PB DENOTES PLASTIC BAR
- RIB DENOTES ROUND IRON BAR
- meas. DENOTES MEASURED
- WIT DENOTES WITNESS
- P1 DENOTES DEPOSITED PLAN 41R-9997
- N1 DENOTES URE AND SMITH NOTES N-22-40

NA GEOMATICS LTD.
ONTARIO LAND SURVEYORS
107 ERIE STREET, STRATFORD, ON, N5A 2M5
TEL: 519-273-3205
871 DUNDAS ST., WOODSTOCK, ON, N4S 1G8
TEL: 519-537-8212

Date: 2022 April 13 | Cad File: 21-7124_Lplan_Mkings
Drawn By: M. POTTOS | Checked By: RJB/JR | File No. 21-7124

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
BY-LAW # 2022 - 18**

Being a by-law to confirm all actions and proceedings of the Council.

NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK ENACTS AS FOLLOWS:

All actions and proceedings of the Council taken at its meeting held on the 18th day of May, 2022 except those taken by By-law and those required by law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out herein provided, however, that any member of this Council who has dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect of this By-law as it applies to such action or proceeding.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 18th DAY OF MAY, 2022.

seal

Don McKay, Mayor

Will Jaques, Clerk