

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday May 4, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY and Jeremy SMITH.

Members Absent: Councillor Phil SCHAEFER.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander and Human Resources/ Safety Coordinator Jennifer Albrecht.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH noted the upcoming Innerkip Park cleanup, as well as the upcoming Home & School Association food truck fundraising event. Councillor SMITH also acknowledged his appreciation for the Township’s firefighters, as May 4th is International Firefighter’s Day. Councillor RUDY noted the upcoming Tavistock Braves golf tournament, as well as their Annual General Meeting.

Approve
Agenda

1. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council approve the agenda for the May 4, 2022, meeting as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- Margaret LUPTON – Item #7(a) (Parker Drain 2022 – 3rd reading of Provisional By-law)

Confirm
Minutes -
Council

2. Moved by: Don EDMISTON
Seconded by: Margaret LUPTON
Resolved that Council confirm the Minutes of the April 20, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- UTRCA – April 2022 FYI
- Staff Report - #CBO2022 – 06 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 06 re: Public Works Reporting
- Staff Report - #FC2022 – 05 re: Fire Department Reporting
- Staff Report - #BCO2022 – 04 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 05 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 07 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

UTRCA –
April 2022 FYI

Council reviewed the April 2022 FYI from the Upper Thames River Conservation Authority. Councillor LUPTON provided additional information from recent UTRCA meetings.

South-West
Oxford –
Letter to Oxford
County
(Broadband
Internet
Funding)

Council reviewed the correspondence from the Township of South-West Oxford regarding their request for continued support from Oxford County for Broadband Internet Funding.

3. Moved by: Margaret LUPTON
Seconded by: Jeremy SMITH
Resolved that Council support the correspondence from the Township of South-West Oxford requesting the County of Oxford to extend special levy funding for fiber optic installations within the County in the amount of 2% of the annual tax levied by the County, for at least an additional two years.

CARRIED.

Staff Report
#HRSC2022-03
re: Right to
Disconnect
Policy/ Hiring
Policy

Human Resources/ Safety Coordinator Jennifer Albrecht presented her report to Council regarding implementing a Right to Disconnect Policy, as well as amending certain clauses in the Township's Hiring Policy.

4. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council approve the recommendations in Staff Report #HRSC2022-03.

CARRIED.

Staff Report
#CBO2022 – 06
re: Building,
Development &
Drainage
Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report
#PW2022 – 06
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Staff Report
#FC2022 – 05
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#BCO2022 – 04
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2022 – 05
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CAO2022 – 07
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

Having declared a pecuniary interest, Margaret Lupton left the meeting at 10:18 a.m.

By-law:

3rd & Final
Reading

5. Moved by: Matthew GILLESPIE
Seconded by: Scott RUDY
Resolved that the following by-law be read a third and final time:
 - 2022-07 – Parker Drain 2022
(Provisional By-law), as amended

CARRIED.

Margaret Lupton returned to the meeting at 10:19 a.m.

Adjourn to
Closed to the
Public Session

6. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council does now adjourn to a
Closed to the Public Session, at 10:20 a.m., to
consider the following matters:

- April 20, 2022 Closed to the Public Session Minutes (s. 239 (2) (b))
- Recreation Services staffing (s. 239 (2) (b))

CARRIED.

Council observed a recess between 10:42 a.m. and
11:02 a.m.

Rise from
Closed to the
Public Session

7. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council does now rise from its
Closed to the Public Session at 11:38 a.m.

CARRIED.

8. Moved by: Scott RUDY
Seconded by: Matthew GILLESPIE
Resolved that Council approve the
recommendations in Staff Report #CAO2022-08.

CARRIED.

Confirming
By-law

9. Moved by: Margaret LUPTON
Seconded by: Scott RUDY
Resolved that By-law #2022-17 being a by-law to
confirm the proceedings of Council held
Wednesday May 4, 2022, be read a first, second
and third time this 4th day of May, 2022;

And further that the Mayor and Clerk are hereby
authorized to sign the same and affix the corporate
seal thereto.

CARRIED.

Adjourn

10. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council does now adjourn at
11:39 a.m.

CARRIED.