

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 7:00 p.m. on Wednesday April 20, 2022.

Members Present: Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Phil SCHAEFER and Jeremy SMITH.

Members Absent: Mayor Don MCKAY and Councillor Scott RUDY.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Deputy Treasurer Sherry Matheson, Engineering Technologist Claire Ohrling, Corporate Initiatives Officer Meaghan Vader and Human Resources/ Safety Coordinator Jennifer Albrecht.

Deputy Mayor EDMISTON welcomed everyone to the meeting, and brought positive comments regarding the recent Innerkip Community Easter Egg Hunt.

Approve
Agenda

1. Moved by: Margaret LUPTON
Seconded by: Matthew GILLESPIE
Resolved that Council approve the agenda for the April 20, 2022 meeting, as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- Jeremy SMITH – Item #7(a) (By-law - ZBA Application ZN2-21-14 (peopleCare Inc.))

Confirm
Minutes -
Council

2. Moved by: Jeremy SMITH
Seconded by: Phil SCHAEFER
Resolved that Council confirm the Minutes of the April 6, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Woodstock – Review of Oxford County Council Composition (Resolution)

Correspondence & Reports – Resolutions
Following:

Woodstock –
Review of
Oxford County
Council
Composition
(Resolution)

Council reviewed the resolution from the City of Woodstock regarding review of Oxford County Council's Composition.

Staff Report
#CIO2022 – 05
re: Hybrid
Pickup Truck
Tender Results

Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the recent hybrid pickup truck tender results.

3. Moved by: Matthew GILLESPIE
Seconded by: Phil SCHAEFER
Resolved that Council accept the bid from St. Mary's Ford Ltd. in the amount of \$63,133.00, exclusive of HST;

And further that Council authorizes staff to issue a Purchase Order to St. Mary's Ford Sale Ltd.

CARRIED.

Staff Report
#CIO2022 – 06
re: Hybrid
Pickup Truck
(Single Source
Exemption)

Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the single source exemption process for the purchase of a hybrid pickup truck.

4. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council permit a single source process as outlined in GP2.04 Purchasing Policy, Section 3.9 (6) for the supply and delivery of one (1) new hybrid pick-up truck.

CARRIED.

Staff Report
#CIO2022 – 07
re: 2022-26
External Audit
Services RFP
Results

Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the recent external audit services RFP results.

5. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council accept the bid from
Scrimgeour & Company CPA Professional
Corporation in the amount of \$137,500.00;

And further that Council authorizes the CAO/
Treasurer to sign the contractual agreement with
Scrimgeour & Company CPA Professional
Corporation, as provided in the bid document
package.

CARRIED.

Public Meeting -
Open

6. Moved by: Matthew GILLESPIE
Seconded by: Margaret LUPTON
Resolved that Council does now adjourn to a Public
Meeting in accordance with the provisions of the
Planning Act at 7:15 p.m.

CARRIED.

Public Meeting
for ZN2-22-01
(Zehr)

**PUBLIC MEETING – ZEHR ZONE CHANGE
APPLICATION ZN2-22-01, PART LOT 34,
CONCESSION 11 (EAST ZORRA), TOWNSHIP
OF EAST ZORRA-TAVISTOCK.**

Dustin Robson from the County of Oxford Planning
Department was present to comment on his report
#CP2022-151, regarding a Zone Change
Application on lands owned by Scott & Jodie Zehr.

Council asked questions of the planner and Staff.
The applicant was present and spoke favourably of
the application. Council reviewed and considered
the comments made in making its decision
regarding this application.

Council
Reconvene

7. Moved by: Matthew GILLESPIE
Seconded by: Margaret LUPTON
Resolved that the Public Meeting does now adjourn
and Council reconvenes at 7:21 p.m.

CARRIED.

8. Moved by: Phil SCHAEFER
Seconded by: Matthew GILLESPIE
Resolved that Council approve the zone change
application submitted by Scott & Jodie Zehr
whereby the lands described Pt Lot 34, Concession
11 (East Zorra), in the Township of East Zorra-
Tavistock to amend the 'Special Agricultural Zone
(A2-7)' to permit a year-round camp with a central
camp building with a gross floor area of 1,586 m²
(17,071.5 ft²).

CARRIED.

Having declared a pecuniary interest, Jeremy Smith left the meeting at 7:22 p.m.

- By-law: 9. Moved by: Matthew GILLESPIE
Seconded by: Phil SCHAEFER
1st & 2nd Resolved that the following by-laws be read a first
Reading and second time:
- 2022-13 – ZBA Application ZN2-21-14 (peopleCare Inc.)

CARRIED.

- By-law: 10. Moved by: Phil SCHAEFER
Seconded by: Margaret LUPTON
3rd & Final Resolved that the following by-laws be read a third
Reading and final time:
- 2022-13 – ZBA Application ZN2-21-14 (peopleCare Inc.)

CARRIED.

Jeremy Smith returned to the meeting at 7:24 p.m.

- By-law: 11. Moved by: Matthew GILLESPIE
Seconded by: Margaret LUPTON
1st & 2nd Resolved that the following by-laws be read a first
Reading and second time:
- 2022-14 – ZBA Application ZN2-22-01 (Zehr)
 - 2022-15 – 2022 Budget & Tax Rates By-law

CARRIED.

- By-law: 12. Moved by: Jeremy SMITH
Seconded by: Phil SCHAEFER
3rd & Final Resolved that the following by-laws be read a third
Reading and final time:
- 2022-14 – ZBA Application ZN2-22-01 (Zehr)
 - 2022-15 – 2022 Budget & Tax Rates By-law

CARRIED.

- Adjourn to 13. Moved by: Phil SCHAEFER
Closed to the Seconded by: Margaret LUPTON
Public Session Resolved that Council does now adjourn to a
Closed to the Public Session, at 7:50 p.m., to
consider the following matters:
- February 2, 2022 Closed to the Public Session Minutes (s. 239 (2) (c))
 - April 6, 2022 Closed to the Public Session Minutes (s. 239 (2) (b))
 - Recreation Services staffing (s. 239 (2) (b))

CARRIED.

Rise from
Closed to the
Public Session

14. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council does now rise from its
Closed to the Public Session at 8:33 p.m.

CARRIED.

15. Moved by: Phil SCHAEFER
Seconded by: Matthew GILLESPIE
Resolved that Council adopt the recommendations
in Staff Report #CAO2022-06.

CARRIED.

Confirming
By-law

16. Moved by: Jeremy SMITH
Seconded by: Phil SCHAEFER
Resolved that By-law #2022-16 being a by-law to
confirm the proceedings of Council held
Wednesday April 20, 2022, be read a first, second
and third time this 20th day of April, 2022;

And further that the Mayor and Clerk are hereby
authorized to sign the same and affix the corporate
seal thereto.

CARRIED.

Adjourn

17. Moved by: Margaret LUPTON
Seconded by: Matthew GILLESPIE
Resolved that Council does now adjourn at
8:35 p.m.

CARRIED.

Will Jaques, Clerk

Don Edmiston, Deputy Mayor