

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 7:00 p.m. on Wednesday March 16, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Phil SCHAEFER and Jeremy SMITH.

Members Absent: Councillor Scott RUDY.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Deputy Treasurer Sherry Matheson, Deputy Treasurer Stephanie Mitchell, and Human Resources/ Safety Coordinator Jennifer Albrecht.

Mayor MCKAY welcomed everyone to the meeting. A reminder of the upcoming Innerkip Lions Club Good Friday Fish Fry, to be held April 15, 2022, was provided.

Approve  
Agenda

1. Moved by: Jeremy SMITH  
Seconded by: Margaret LUPTON  
Resolved that Council approve the agenda for the March 16, 2022 meeting, as printed and circulated.

***CARRIED.***

**PECUNIARY INTERESTS:**

- N/A

Confirm  
Minutes -  
Council

2. Moved by: Don EDMISTON  
Seconded by: Phil SCHAEFER  
Resolved that Council confirm the Minutes of the March 2, 2022 Council Meeting, as printed and circulated.

***CARRIED.***

**Correspondence & Reports – No Resolutions:**

- Oxford County – Proposed Single Use Plastics Prohibitions Regulations
- Oxford County – Water-Wastewater Master Plan Memo & Notice
- Oxford County – Transportation Master Plan Memo & Notice
- ROEDC – 2021 Year in Review
- February 28, 2022 TDRFB Minutes

**Correspondence & Reports – Resolutions Following:**

Innerkip Easter Egg Hunt 2022

3. Moved by: Matthew GILLESPIE  
Seconded by: Jeremy SMITH  
Resolved that Council approve the request from the organizers of the Innerkip Community Easter Egg Hunt to have the Township’s insurance coverage extended to the volunteers involved in the event, namely:
- Alicia McIntyre
  - Paul McIntyre
  - Lindsay Batte
  - Ryan Batte
  - Rachael Murphy
  - Evan Murphy
  - Jacqueline Singleton
  - Mike Singleton

***CARRIED.***

Oxford County-Proposed Single Use Plastics Prohibitions Regulations

Council reviewed the correspondence from the County of Oxford regarding the proposed single use plastics prohibitions regulations.

Oxford County-Water-Wastewater Master Plan Memo & Notice

Council reviewed the correspondence from the County of Oxford regarding the Water-Wastewater Master Plan.

Oxford County–Transportation Master Plan Memo & Notice

Council reviewed the correspondence from the County of Oxford regarding the Transportation Master Plan.

2022 Budget  
Public Meeting -  
Open

4. Moved by: Phil SCHAEFER  
Seconded by: Matthew GILLESPIE  
Resolved that Council does now adjourn to a Public Meeting for consideration of the 2022 Budget, at 7:23 p.m.

***CARRIED.***

CAO Karen DePrest highlighted the proposed 2022 budget. Members of Council items related to the proposed 2022 budget. No members of the public present spoke regarding the proposed 2022 budget.

Adjourn Budget  
Public Meeting -  
Council  
Reconvene

5. Moved by: Don EDMISTON  
Seconded by: Jeremy SMITH  
Resolved that the Public Meeting does now adjourn and Council reconvenes at 7:39 p.m.

***CARRIED.***

At 7:40 p.m., Don Ford, David Simpson, Paul Eybergen and Tony Lotimer from the County of Oxford made a presentation to Council regarding the new well project, in Tavistock.

ROEDC – 2021  
Year in Review

Council reviewed the 2021 Year in Review correspondence from the Rural Oxford Economic Development Corporation (ROEDC).

February 28,  
2022 TDRFB  
Minutes

Council reviewed the February 28, 2022 Tavistock & District Recreation and Facilities Board (TDRFB) Minutes.

Staff Report  
#HRSC2022 –  
02 re: COVID-  
19 Vaccination  
Policy

Human Resources/ Safety Coordinator Jennifer Albrecht presented her report regarding rescinding Policy #2.31 COVID-19 Vaccination Policy.

6. Moved by: Matthew GILLESPIE  
Seconded by: Don EDMISTON  
Resolved that Council rescinds Township Policy #2.31 - COVID-19 Vaccination Policy, effective March 21, 2022.

***CARRIED.***

Staff Report  
#CBO2022 – 04  
re: Revisions to  
Township  
Building By-law

CBO John Scherer presented his report to Council regarding various revisions to the Township Building By-law #2012-07.

7. Moved by: Margaret LUPTON  
Seconded by: Jeremy SMITH  
Resolved that Council approve the proposed revisions to By-law #2012-07, as amended, as contained in Staff Report #CBO2022-04.

**CARRIED.**

Staff Report  
#PW2022 – 04  
re: Zorra Bridge  
0280 - Rehab.  
Tender Results

Public Works Manager Tom Lightfoot presented his report to Council regarding the recent tender results for rehabilitation of Zorra Bridge 0280.

8. Moved by: Matthew GILLESPIE  
Seconded by: Phil SCHAEFER  
Resolved that Council accept the tender submitted by Theo Vandenberg Construction Inc. in the amount of \$225,570.60 including HST for the rehabilitation of Zorra bridge 0280, as described in Zorra tender #2022-05.

**CARRIED.**

By-law:  
  
1st & 2nd  
Reading

9. Moved by: Jeremy SMITH  
Seconded by: Phil SCHAEFER  
Resolved that the following by-law be read a first and second time:
- 2022-09 – Development Charges By-law (Amend Schedule "B")

**CARRIED.**

By-law:  
  
3<sup>rd</sup> & Final  
Reading

10. Moved by: Don EDMISTON  
Seconded by: Matthew GILLESPIE  
Resolved that the following by-law be read a third and final time:
- 2022-09 – Development Charges By-law (Amend Schedule "B")

**CARRIED.**

Other and  
Unfinished  
Business

Councillor Matthew GILLESPIE reviewed the March 16, 2022, Police Services Board meeting with Council.

## Confirming By-law

11. Moved by: Jeremy SMITH  
Seconded by: Phil SCHAEFER  
Resolved that By-law #2022-10 being a by-law to confirm the proceedings of Council held Wednesday March 16, 2022, be read a first, second and third time this 16<sup>th</sup> day of March, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

***CARRIED.***

Adjourn

12. Moved by: Margaret LUPTON  
Seconded by: Matthew GILLESPIE  
Resolved that Council does now adjourn at  
8:28 p.m.

***CARRIED.***

Will Jaques, Clerk

Don McKay, Mayor