

**CORPORATION OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK COUNCIL
2018 - 2022**

AGENDA

**for the Meeting to be held on Wednesday March 16, 2022 at the
Innerkip Community Centre, 695566 17th Line, Innerkip, Ontario, at 7:00 p.m.**

PLEASE NOTE: As Social Distancing must be maintained, should you wish to attend the meeting, please contact Clerk Will Jaques via email (wjaques@ezt.ca) or telephone (519-462-2697 ext.7825) in advance to confirm your attendance can be accommodated. Mandatory face coverings shall be in place.

1. Call to order and opening remarks
2. Approve Agenda
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. General Business:
 - a) Confirm February 16, 2022 Council Meeting Minutes
 - b) Innerkip Easter Egg Hunt 2022
 - c) Oxford County – Proposed Single Use Plastics Prohibitions Regulations
 - d) Oxford County – Water-Wastewater Master Plan Memo & Notice
 - e) Oxford County – Transportation Master Plan Memo & Notice
 - f) ROEDC – 2021 Year in Review
5. Delegations & Appointments:
 - a) 7:15 p.m. – Public Meeting (Proposed Draft 2022 Capital and Operating Budgets)
Follow Link to Proposed Draft Budget:
<https://www.ezt.ca/en/township-office/resources/Budget/2022/2022-Draft-Capital-and-Operating-Budget.pdf>
 - b) 7:30 p.m. – Oxford County – New Tavistock Well Project
6. Reports of Municipal Officers and Committees:
 - a) Conferences and Seminars
 - b) County Council – Updates & Questions
 - c) Staff Reports – Updates & Questions
 - d) February 28, 2022, TDRFB Minutes
 - e) Staff Report - #HRSC2022 – 02 re: COVID-19 Vaccination Policy
 - f) Staff Report - #CBO2022 – 04 re: Revisions to Township Building By-law
 - g) Staff Report - #PW2022 – 04 re: Zorra Bridge 0280 - Rehab. Tender Results
7. By-laws:
 - a) By-law #2022-09 – Development Charges By-law (Amend Schedule “B”)
8. Other and Unfinished Business:
9. Closed to the Public Session *as authorized under s. 239 of the Municipal Act*:
10. Confirming By-law
11. Adjourn

Placeholder Page for Agenda Item 1 –
Call to order and opening remarks

Use this page to note any opening remarks
you wish to make.

2.

Placeholder Page for Agenda Item 2 – Approval of the Agenda

Use this page to note items you would like added to the agenda.

3.

Placeholder Page for Agenda Item 3 –
Disclosure of Pecuniary Interest

Use this page to note any Pecuniary Interests
you wish to declare at the meeting.

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday March 2, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Phil SCHAEFER and Jeremy SMITH.

Members Absent: Councillor Scott RUDY.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, CBO John Scherer, Public Works Manager Tom Lightfoot, Fire Chief Scott Alexander, Deputy CBO/ Drainage Superintendent Connor Occleston, Human Resources/ Safety Coordinator Jennifer Albrecht, Deputy Treasurer Sherry Matheson and Deputy Treasurer Stephanie Mitchell.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH thanked Innerkip community member Phil Buzzell for his community involvement, particularly as a member of the Innerkip Lions Club and Township Fire Department (Innerkip station).

Approve
Agenda

1. Moved by: Phil SCHAEFER
Seconded by: Matthew GILLESPIE
Resolved that Council approve the agenda for the March 2, 2022 meeting, as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- Phil SCHAEFER – Item #4(c) (Consent Application B21-103-104-2 (2825085 Ontario Inc.))
- Phil SCHAEFER – Item #6(g) (John/Henry Street Reconstruction Tender Results)
- Margaret LUPTON – Item #5(a) (Consideration of Engineer’s Report (Parker Drain 2022))
- Margaret LUPTON – Item #6(j) (Gravel Resurfacing - Tender)
- Matthew GILLESPIE – Item #6(g) (John/Henry Street Reconstruction Tender Results)

- Confirm Minutes - Council
2. Moved by: Don EDMISTON
 Seconded by: Phil SCHAEFER
 Resolved that Council confirm the Minutes of the February 16, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Staff Report - #CBO2022 – 03 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 02 re: Public Works Reporting
- Staff Report - #PW2022 – 03 re: Gravel Resurfacing - Tender
- Staff Report - #FC2022 – 02 re: Fire Department Reporting
- Staff Report - #BCO2022 – 02 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 03 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 02 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

- Oxford County- Consent Application B21-97-2 (Stevenson)
3. Moved by: Matthew GILLESPIE
 Seconded by: Jeremy SMITH
 Resolved that Council voice no objection to Consent Application B21-97-2 (Stevenson).

CARRIED.

Having declared a pecuniary interest, Phil Schaefer left the meeting at 9:05 a.m.

- Oxford County- Consent Application B21-103-104 (2825085 Ontario Inc.)
4. Moved by: Margaret LUPTON
 Seconded by: Don EDMISTON
 Resolved that Council voice no objection to Consent Application B21-103-104-2 (2825085 Ontario Inc.).

CARRIED.

Phil Schaefer returned to the meeting at 9:06 a.m.

- Staff Report # HRSC2022 – 01 re: Statutory Holiday/ Travel Allowance Policies
- Human Resources/ Safety Coordinator Jennifer Albrecht presented her report to Council regarding amendments to the Statutory Holiday and Travel allowance policies.

5. Moved by: Don EDMISTON
 Seconded by: Margaret LUPTON
 Resolved that Council approve the recommendations contained with Staff Report #HRSC2022-01.

CARRIED.

Having declared a pecuniary interest, Margaret Lupton left the meeting at 9:36 a.m.

Engineer's
 Report – Parker
 Drain 2022

At 9:37 a.m., Curtis MacIntyre of K. Smart and **Associates Ltd. presented the engineer's report for the Parker Drain 2022 project.**

Questions and comments were made by Council to the Engineer. No assessed landowners spoke during the presentation, nor was any correspondence from assessed landowners filed ahead of the meeting.

Accept
Engineer's
 Report –
 Prepare for
 Court of
 Revision

6. Moved by: Phil SCHAEFER
 Seconded by: Jeremy SMITH
Resolved that the Engineer's Report on the Parker Drain 2022, having been presented and considered, be provisionally adopted as received;

And further that the Clerk be instructed to prepare and circulate the necessary By-law and Notice of Court of Revision to each ratepayer assessed.

CARRIED.

Margaret Lupton returned to the meeting at 9:45 a.m.

Council
 Appoints
 members to
 Court of
 Revision

7. Moved by: Matthew GILLESPIE
 Seconded by: Phil SCHAEFER
 Resolved that the following members be appointed to the Court of Revision for the Tavistock Drain 1979 (Reconstruction 2021) project:
- Don McKay
 - Jeremy Smith
 - Don Edmiston

CARRIED.

Court of
 Revision Opens

8. Moved by: Don EDMISTON
 Seconded by: Jeremy SMITH
 Resolved that the Court of Revision for the Tavistock Drain 1979 (Reconstruction 2021) project does now open at 9:49 a.m.

CARRIED.

At 9:49 a.m., the Court of Revision for the Tavistock Drain 1979 (Reconstruction 2021) project was held. The Court consisted of Chairperson Don McKay, as well as Jeremy Smith and Don Edmiston.

No appeals were submitted in advance to the Court, nor at the Court itself.

Assessments Sustained

- 9. Moved by: Jeremy SMITH
 Seconded by: Don EDMISTON
 Resolved that the assessments contained in the Provisional By-law for the Tavistock Drain 1979 (Reconstruction 2021) project, be sustained.

CARRIED.

Court of Revision Closes – Council Reconvenes

- 10. Moved by: Don EDMISTON
 Seconded by: Jeremy SMITH
 Resolved that the Court of Revision for the Tavistock Drain 1979 (Reconstruction 2021) project does now close and Council reconvene at 9:51 a.m.

CARRIED.

Staff Report #CIO2022 – 03 re: Culvert 2012 Tender Results

Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the recent Culvert 2012 project tender results.

- 11. Moved by: Phil SCHAEFER
 Seconded by: Don EDMISTON
 Resolved that Council accept the bid from Theo Vandenberg Construction Inc. in the amount of \$327,105.00;

And further that Council authorizes the CAO/ Treasurer to sign the contractual agreement with Theo Vandenberg Construction Inc., as provided in the tender bid document package EZT-RFT-22-01.

CARRIED.

Having declared pecuniary interests, Phil Schaefer and Matthew Gillespie left the meeting at 9:53 a.m.

Staff Report
#CIO2022 – 04
re: John/Henry
Street
Reconstruction
Tender Results

Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the recent John/Henry Street reconstruction tender results.

- 12. Moved by: Margaret LUPTON
Seconded by: Jeremy SMITH
Resolved that Council accept the bid from Oxford Civil Group Inc. in the amount of \$1,222,140.23, including provisional work and contingency;

And further that Council authorizes the CAO/ Treasurer to sign the contractual agreement with Oxford Civil Group Inc., as provided in the tender bid document package EZT-RFT-22-02.

CARRIED.

Phil Schaefer and Matthew Gillespie returned to the meeting at 9:59 a.m.

Public Hearing -
Minor Variance
Application
A-1-2022
(Reyneveld)

PUBLIC HEARING - MINOR VARIANCE APPLICATION #A-1-2022 (REYNEVELD), DESCRIBED AS LOT 32, CONCESSION 9 (EAST ZORRA), TOWNSHIP OF EAST ZORRA-TAVISTOCK.

At 10:00 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-1-2022 for Dirk and Anne Reyneveld. Planner Dustin Robson presented Planning Report #CP2022-087.

Members of the Committee asked questions of the Planner and Staff. Wayne Herlick was present and spoke favourably of the application. The Committee reviewed and considered the comments made in making its decision regarding this application.

13. Moved by: Matthew GILLESPIE
 Seconded by: Jeremy SMITH
 Resolved that Council, constituted as the Committee of Adjustment, approve Application File A-1-2022, submitted by Dirk and Anne Reyneveld for lands described as Part Lot 32, Concession 9 (East Zorra), in the Township of East Zorra-Tavistock as it relates to:
1. Relief from the provisions of Section 7.2.4 Number of Accessory Dwellings and Garden Suites Per Lot; to permit the establishment of a second accessory single detached dwelling; and,
 2. Relief from the provisions of Section 7.2.6 Location of New or Enlarged Farm Dwellings; to permit a reduction to the required MDS 1 setback from 625 m (2,050.5 ft) and 290 m (951.4 ft) to 250 m (820.2 ft).

Subject to the following condition:

- a. The requested relief shall apply to permit the construction of a single detached dwelling that is generally consistent with the location shown on Plate 3 of Report No. 2022-87.

As the proposed variances are:

- i. deemed to be minor variances from the provisions of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18;
- ii. desirable for the appropriate development or use of the land;
- iii. in-keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18; and,
- iv. in-keeping with the general intent and purpose of the Official Plan.

CARRIED.

Staff Report
 #CBO2022 – 03
 re: Building,
 Development &
 Drainage
 Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report
 #PW2022 – 02
 re: Public Works
 Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

Having declared a pecuniary interest, Margaret Lupton left the meeting at 10:25 a.m.

Staff Report
#PW2022 – 03
re: Gravel
Resurfacing
Tender

Public Works Manager Tom Lightfoot presented his report, as well as the tender results themselves, for the 2022 gravel resurfacing. The tender results were as follows:

Company Name	Prices
Blythe Dale Sand & Gravel	\$245,160.00
GT Associates Engineering Services Corp.	\$540,000.00
Ross Roth Sand & Gravel Inc	\$240,300.00
Oxford Sand and Gravel Ltd.	\$286,200.00
1551659 Ontario Inc., o/a Steve Hart Excavating	\$258,300.00

14. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council accept the bid from Ross Roth Sand & Gravel Inc. in the amount of \$240,300;

And further that Council authorizes the CAO/ Treasurer to sign the contractual agreement with Ross Roth Sand & Gravel Inc., as provided in the tender bid document package EZT-RFT-22-03.

CARRIED.

Margaret Lupton returned to the meeting at 10:33 a.m.

Staff Report
#FC2022 – 02
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#FC2022 – 03
re: Joint Fire
Prevention
Officer Position

Fire Chief Scott Alexander presented his report to Council regarding the proposed Joint Fire Prevention Officer Position.

15. Moved by: Jeremy SMITH
 Seconded by: Don EDMISTON
 Resolved that Council approve, in principle, the concept of a partnership for a Joint Fire Prevention Officer, as outlined in Staff Report #FC2022-03.

CARRIED.

Staff Report
 #BCO2022 – 02
 re: By-law
 Compliance
 Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
 #CSM2022 – 03
 re: Corporate
 Services
 Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
 #CAO2022 – 02
 re: CAO-
 Treasury
 Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council. Council spent considerable time reviewing the first draft of the preliminary 2022 Operating and Capital budgets.

February 22,
 2022 Hickson
 Trail Committee
 Minutes

Council reviewed the February 22, 2022 Hickson Trail Committee Minutes. Discussion occurred **regarding the Committee's desire to disband.**

16. Moved by: Matthew GILLESPIE
 Seconded by: Don EDMISTON
 Resolved that Council accept the Hickson Trail **Committee's request to disband the Committee.**

CARRIED.

By-law:

 1st & 2nd
 Reading

17. Moved by: Jeremy SMITH
 Seconded by: Margaret LUPTON
 Resolved that the following by-law be read a first and second time:
- 2022-07-Parker Drain 2022 (Provisional By-law).

CARRIED.

By-law:

 3rd & Final
 Reading

18. Moved by: Don EDMISTON
 Seconded by: Phil SCHAEFER
 Resolved that the following by-law be read a third and final time:
- 2022-01-Tavistock Drain 1979 Reconstruction 2021 (Provisional By-law)

CARRIED.

Confirming
By-law

19. Moved by: Don EDMISTON
Seconded by: Matthew GILLESPIE
Resolved that By-law #2022-08 being a by-law to confirm the proceedings of Council held Wednesday March 2, 2022 be read a first, second and third time this 2nd day of March, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

20. Moved by: Jeremy SMITH
Seconded by: Margaret LUPTON
Resolved that Council does now adjourn at 1:05 p.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor

March 10, 2022

Will Jaques, Corporate Services Manager/Clerk
Township of East Zorra-Tavistock

Honorable Members of Council,

In March of 2018, and April of 2019, the Innerkip Easter Egg Hunt Committee held the Community Easter Egg Hunt at the Lion's Park in Innerkip, specifically in the green space behind the Community Centre. For these events in 2018 and 2019, Council extended insurance to our event.

We respectfully request that, once again, members of Council approve that our event be covered by the municipal insurance in case of liability caused by a participant being injured, though we do fully understand that insurance will not be extended to the volunteers themselves being injured. We further request permission to use the greenspace on the dates listed below for the purposes of the Innerkip Community Egg Hunt.

The details of the event, to the best of our knowledge, are listed below:

Friday, April 15, 2022 – late afternoon, early evening – set up of stakes on the ground to set up perimeter of the hunt areas for each age group.

Saturday, April 16, 2022 – Egg Hunt complete set up. Event itself is scheduled to run from 10:30 – 12:00. We will be there at approximately 8:00am and be on site until the event is cleaned up thoroughly. We have made arrangements with Oxford County to bring in large recycling bins to reduce the amount of garbage generated from this event. The County will remove the bins from the property on Monday, April 18th.

A D.J. with sound equipment, an M.C, and the Easter Bunny will also be on site in volunteer capacities.

Committee members toss foil covered chocolate eggs, and larger plastic eggs filled with chocolate, in the zoned-off grass area for children to pick up, and also have prizes available for the participants.

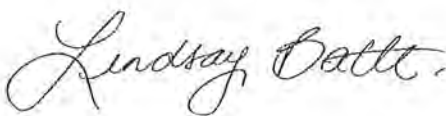
Prior to leaving, our committee will ensure all garbage is picked up and placed in bins for proper disposal.

The following individuals are currently listed as volunteers for our event. Any additional volunteers will consist mainly of high school students who will assist with directing the crowd during the event.

- Alicia McIntyre
- Paul McIntyre
- Lindsay Batte
- Ryan Batte
- Rachael Murphy
- Evan Murphy
- Jacqueline Singleton
- Mike Singleton

Should you have any further questions, I'm available by phone at 519-535-1860 or by email at lindsaybatte@gmail.com.

Thank you for your consideration,



Lindsay Batte

Clerk's Comments: As noted, this event has been successfully running for a number of years, transitioning to becoming entirely community run with the disbanding of the Innerkip Recreation Committee, in 2018. The event has not run since 2019 as a result of the COVID-19 pandemic. The Township has been advised by our Insurer that coverage could be extended to the volunteers running this event should Council wish to establish them as a Committee of Council, for the event itself. I have attached a Risk Management Bulletin regarding Easter Egg Hunts, as provided previously by our Insurer.

Risk Management Considerations For Municipally Run Easter Egg Hunts

I attended a municipally run Easter egg hunt recently. Let me paint you a picture:

- 100 small kids with baskets; some dressed up as bunnies
- Approximately 60 colourful hidden eggs
- A new municipal arena and
- A minor hockey team

Three! Two! One! Go!

They're off! 100 small children running wildly in the hallways donning large bunny ears. 100 small children jumping in the elevator for surely the Easter Bunny would have tucked some in there. 100 small children bouncing up cold, hard, concrete area steps with oversized wicker baskets caught between their feet. Over 50 small children wondering how come they didn't find any eggs. Why? Because the minor hockey team who arrived prior to the start of the hunt helped themselves to the treats. Happy Easter!

Risk Management Considerations

- Ensure your event is well thought out. Consider the excitement of the children and their eagerness to check in every corner.
- Outline the "play" area – reserve a specific room or area for the hunt, such as a gymnasium.
- Post signs regarding the event so other members of the public know the goodies aren't for them.

- Note that dressing up could result in a trip hazard.
- Do not include stairs in the area where the hunt is located.
- Be selective about the types of candy you place in the eggs. Parents may not have the time to check what their child is eating. Small candies pose a choking hazard.
- Keep food allergies in mind when selecting the candy.
- If the hunt is designed for smaller children, ensure that everyone receives an egg to avoid disappointment and frustration.
- Have people register so you know who was present at the event and that every child is supervised. You will also know how many participants to expect.
- If you are hosting additional fun activities like Easter egg decorating, make sure that participants know to wash their hands to prevent salmonella poisoning.

While the Frank Cowan Company does its best to provide useful general information and guidance on matters of interest to its clients, statutes, regulations and the common law continually change and evolve, vary from jurisdiction to jurisdiction, and are subject to differing interpretations and opinions. The information provided by the Frank Cowan Company is not intended to replace legal or other professional advice or services. The information provided by the Frank Cowan Company herein is provided "as is" and without any warranty, either express or implied, as to its fitness, quality, accuracy, applicability or timeliness. Before taking any action, consult an appropriate professional and satisfy yourself about the fitness, accuracy, applicability or timeliness of any information or opinions contained herein. The Frank Cowan Company assumes no liability whatsoever for any errors or omissions associated with the information provided herein and furthermore assumes no liability for any decision or action taken in reliance on the information contained in these materials or for any damages, losses, costs or expenses in a way connected to it.

Will Jaques

Subject: Oxford County Council: PW 2022-07 - Proposed Single-Use Plastics Prohibitions Regulations

From: Laura Hamulecki <lhamulecki@oxfordcounty.ca>

Sent: March 1, 2022 12:47 PM

To: ahumphries@cityofwoodstock.ca; Julie Forth <clerk@swox.org>; Kyle Kruger <kkruger@norwich.ca>; danielle.richard@ingersoll.ca; Rodger Mordue <rmordue@blandfordblenheim.ca>; Will Jaques <wjaques@ezt.ca>; Karen Martin <kmartin@zorra.ca>; msmibert@tillsonburg.ca

Subject: Oxford County Council: PW 2022-07 - Proposed Single-Use Plastics Prohibitions Regulations

Good Afternoon,

Please be advised that Oxford County Council, at its meeting held on February 23, 2022, adopted the following recommendation contained in Council Report No. PW 2022-07, entitled "*Proposed Single-Use Plastics Prohibitions Regulations*":

- 1. That Oxford County Council endorse the submission comments in response to Environment and Climate Change Canada's proposed Single-Use Plastics Prohibition Regulations as outlined in Report No. PW 2022-07.**

Please distribute to members of Council and staff as appropriate. Attached is a copy of the report for reference.

Please do not hesitate to contact us should you have any questions or concerns.

Thank You,

LAURA HAMULECKI | Administrative Assistant, Public Works

OXFORD COUNTY | 21 Reeve St., PO Box 1614, Woodstock, ON, N4S 7Y3

WWW.OXFORDCOUNTY.CA | T 519.539.9800 / 1-800-755-0394, ext 3110



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 Think about our environment. Print only if necessary.

To: Warden and Members of County Council

From: Director of Public Works

Proposed Federal Government Single-Use Plastics Ban

RECOMMENDATION

1. That Oxford County Council endorse the submission comments in response to Environment and Climate Change Canada's proposed Single-Use Plastics Prohibition Regulations as outlined in Report No. PW 2022-07.

REPORT HIGHLIGHTS

- The purpose of this report is to seek Oxford County Council endorsement of submission comments prepared by Staff in response to Environment and Climate Change Canada's draft Single-Use Plastics Prohibition Regulations, which was posted on the Canada Gazette, Part 1, Volume 155, Number 52 for public consultation until March 5, 2022.
- The proposed Federal regulations would ban plastic checkout bags, cutlery, food service ware, ring carriers, stir sticks, and straws. Regulatory standards would be established to increase the use of recycled content in plastic products (50% by 2030) and strive towards a 90% diversion target for plastic beverage containers.
- Submission comments in response to the draft regulations were prepared in collaboration with municipal staff (City of Woodstock, Township of South-West Oxford) and the Zero Waste Oxford (ZWO) Advisory Committee.

Implementation Points

Following Council endorsement of this report, Staff will submit final comments along with a copy of the Council resolution to Environment and Climate Change Canada by March 5, 2022.

Financial Impact







No financial impacts will result from adopting the recommendations contained in this report.

Communications

The attached submission to the Federal Government is a coordinated effort between the County, the City of Woodstock, the Township of South-West Oxford and Zero Waste Oxford.

Report No. PW 2022-07 will be circulated to Area Municipalities for information and forwarded to Environment and Climate Change Canada, upon endorsement by County Council.

Strategic Plan (2020-2022)

					
<i>WORKS WELL TOGETHER</i>	<i>WELL CONNECTED</i>	<i>SHAPES THE FUTURE</i>	<i>INFORMS & ENGAGES</i>	<i>PERFORMS & DELIVERS</i>	<i>POSITIVE IMPACT</i>
		3.i	4.i.		

DISCUSSION

Background

County Council received Report No. [PW 2020-22](#) prepared by staff in response to a Delegation request to impose a ban on single-use plastic shopping bags (checkout bags). This report analyzed the issues, complexities, and opportunities associated with implementing such a ban at the County level as well as Provincial and Federal undertakings to address adverse environmental impacts related to single-use plastics. Staff recommended support of a harmonized Provincial and/or Federal ban on single-use plastic shopping bags which could be universally implemented in a manner which would be fair and balanced for all impacted businesses and one which services the overall end goal of reducing plastic waste and litter.

On December 21, 2021, the Federal government released draft regulations under the Canadian Environmental Protection Act, 1999 (CEPA) banning certain single-use plastics, for public consultation. The proposed regulations would ban plastic checkout bags, cutlery, food service ware, ring carriers, stir sticks, and straws. Regulatory standards would be established to increase the use of recycled content in plastic products (50% by 2030) and strive towards a 90% diversion target for plastic beverage containers.

Following the public consultation period that ends on March 5, 2022, the government plans to finalize the Regulations after reviewing and considering comments received and bring the ban into force as early as late 2022 with a one-year transition period.

Comments

The submission comments (Attachment 1) in response to the proposed Federal single use plastics ban regulations was prepared in collaboration with municipal staff from the City of Woodstock and the Township of South-West Oxford and the ZWO Advisory Committee. Commentary from ZWO is included in Attachment 2.

The Single-Use Plastics Prohibition Regulations is the result of over three (3) years of stakeholder consultations and scientific research into the plastic pollution problem and its impact nationwide. Through their research, the federal government estimates that only 9% of plastics are recycled with the remaining material either going to landfill or ending up as litter. On an annual basis in Oxford County, approximately 2% of residential household waste and 13% of Industrial, Commercial and Institutional (IC&I) waste is comprised of non-recyclable plastics which end up in landfill.

The regulation proposes several actions that will begin to address the plastic pollution issue in Canada. Specifically, through the regulation, the federal government proposes the implementation of a unified approach to the reduction/elimination of the ban materials across Canada. A unified approach will result in more consistent promotion and educational messaging which will hopefully ignite change among the public to switch to using viable non-plastics alternatives. Additionally, this unified approach is expected to complement existing provincial extended producer responsibility programs.

The elimination/reduction of the six materials banned under the regulation will reduce the burden placed on municipalities to manage these problematic materials. However, the County has requested further clarification regarding how enforcement responsibilities and associated costs are to be managed.

To better understand how businesses will comply with the regulations and their impact on municipalities, the federal government intends to develop a guidance document. This guidance document will address things like consistent product labeling and developing products which can be managed through municipal programs like the blue box program as well as reporting and achievement of targets. The County and its municipal partners would like to see stakeholder consultation undertaken for this document as all levels of government will be affected by the actions of the IC&I sector.

Conclusions

Staff support the proposed federal initiative to ban single-use plastics and will provide Environment and Climate Change Canada with comments on the proposed regulation. It is anticipated that further consultation may occur around the development of the guidance document associated with this regulation targeting the IC&I sector; staff will continue to participate in any related consultations.

SIGNATURES

Report Author:

Original signed by:

Pamela Antonio, BES, MPA
Supervisor of Waste Management

Departmental Approval:

Original signed by:

David Simpson, P.Eng., PMP
Director of Public Works

Approved for submission:

Original signed by:

Michael Duben, B.A., LL.B.
Chief Administrative Officer

ATTACHMENTS

Attachment 1: Oxford County Submission - Proposed Single-Use Plastics Prohibition Regulations, Environment and Climate Change Canada's Canada Gazette, Part 1, Volume 155, Number 52 posting Single-Use Plastics Prohibition Regulations

Attachment 2: Zero Waste Commentary Letter

Proposed Single-Use Plastics Prohibition Regulations **Canada Gazette, Part 1, Volume 155, Number 52**

Overview

Oxford County is a regional government in the Province of Ontario with eight (8) Area Municipalities and serves as the waste management Operating Authority.

Residential curbside garbage and recycling material is collected through contracted services and municipal service agreements. Municipal solid waste from residential and industrial, commercial, and institutional sectors (IC&I) is received and managed at the Oxford County Waste Management Facility (OCWMF) that includes landfill waste disposal and waste diversion programs such as blue box recyclables, yard waste composting, construction and demolition waste recycling, scrap metal, municipal biosolids, electronic waste collection, and Municipal Hazardous or Special Waste (MHSW).

As identified by the federal government, single-use plastics are a problematic material managed by all levels of government, having an estimated recycling rate of 9%, with the remaining material either ending up in landfills or as pollution. In Oxford County, approximately 2% of waste material generated annually by residential households are non-recyclable plastics which are managed through the curbside garbage and blue box collection programs. Another 13% of non-recyclable plastic materials generated by the Industrial, Commercial, and Institutional (IC&I) sector is managed (landfilled) at the OCWMF.

The County and its municipal service providers - City of Woodstock, Township of South-West Oxford - and the community advocacy group Zero Waste Oxford support product bans to address this problematic material. Through manufacturing bans and aggressive recycling targets, producers of single-use plastics will be encouraged to explore new and innovative options for finding suitable alternatives to single-use plastics. To achieve these targets the federal government must consider a fair and balanced approach with the implementation of this regulation as it is anticipated that such an approach will yield the best results for reducing plastic waste and litter.

The County, Zero Waste Oxford, the City of Woodstock, and the Township of South-West Oxford support the federal government's Single-Use Plastics Prohibition Regulations as released in the Canada Gazette, Part 1, Volume 155, Number 52 on December 21, 2021. The County and its partners further support the development of an IC&I guidance document that will help the business sector achieve the targets and goals of this regulation by eliminating unnecessary single-use plastics.

Comments

Oxford County appreciates the opportunity to provide comments and feedback on the federal government's Single-Use Plastics Prohibition Regulations and offers the following comments.

The Oxford County Submission, in response to the Canada Gazette, Part 1, Volume 155, Number 52, was endorsed by County Council at the February 23, 2022, Council meeting and a copy of the Council resolution has been attached to this submission.

Materials Bans

Recognizing that the federal government is moving forward to ban single-use plastics as part of a long-term plan to address plastic pollution, Oxford County and its partners approve of the six federally-targeted categories (i.e., checkout bags, cutlery, food service ware made with/containing problematic plastics, ring carriers, stir sticks, and straws) designated for elimination and/or significant reduction under this regulation. The targeted materials not only contribute to the overall plastic pollution issue but they are costly to manage. Municipal recycling programs cannot process most, if not all of the materials identified under the ban due to their low material quality, lack of available markets, and low material value. Further, most of the subject materials are not captured during the sorting process at material recovery facilities due to their size and thus end up in the waste stream destined in most cases for landfill.

Exceptions to Material Bans

The proposed regulation shows clear thinking combined with compassion to accommodate individuals who may benefit from the use of such things as flexible straws and other such items for their day-to-day needs.

Producer Focused

The proposed regulation demonstrates clear support for producer responsibility and end-of-life management of single-use plastics which supports the Province of Ontario's producer responsibility efforts under the *Resource Recovery and Circular Economy Act, 2016*.

Establishing viable regulatory standards which include attainable targets to increase the use of recycled content in plastic products as well as increasing the amount of recycled content in plastic packaging by 2030 gives producers of these materials something tangible to work towards. The enforcement of these regulatory standards and targets will be critical in ensuring that producers are held accountable for their products and modify the type of products entering the market and ultimately the environment.

Implementation of a consistent approach nationwide of this proposed regulation and targets will increase the chances of success through uniform messaging and promotion and education. This includes prohibiting misleading recycling labels and manufacturing products not supported by recycling facilities.

Enforcement and Funding

The proposed regulation does not speak to how businesses will need to comply with the regulation and who will be responsible for enforcement and associated cost. It is assumed that compliance with the proposed regulation will be outlined in detail in the Guidance Document yet to be drafted for the IC&I sector. The County and its partners hope that the federal government will provide opportunities for all levels of government to comment on the development of this Guidance Document. Recognizing that all levels of government will play a role in the management of these materials, insight from all stakeholders (government, producers, etc.) will be key in developing a viable guidance document that the IC&I sector can successfully follow.

Support for Remote and Rural Communities

To achieve the goal of 90% diversion of plastic beverage containers and other recycling targets consideration should be given to assisting remote and rural communities with their diversion efforts. The higher costs of recycling programs in these areas often negatively impact the sustainability of these programs. Federal support for innovation and the development of sustainable material recovery programs in more remote and rural areas should be explored.

Promotion and Education

Through this proposed regulation there is a need to develop nationwide publicity programs which educate the public on the benefits of non-plastic solutions as well as a need for proper disposal. In addition to regulatory oversight, market demand will drive change which will ultimately affect the type of products and packaging produced by manufacturers.

Prepared for:

Matthew Watkinson Director, Regulatory Analysis and Valuation Division,
Environment and Climate Change Canada
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Tracey Spack Director, Plastics Regulatory Affairs Division,
Environment and Climate Change Canada
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Further Information:

Frank Gross Manager of Transportation and Waste Management
(fgross@oxfordcounty.ca)

Zero Waste Oxford
Commentary
on
Canada Gazette, Part I, Volume 155, Number 52
Single-Use Plastics Prohibition Regulations

Zero Waste Oxford is proud to support the Oxford County Staff analysis of Canada's proposed Single-Use Plastics Prohibitions Regulations for the following reasons:

- Oxford County staff's analysis brings forward useful information related to the production, use and final destinations of plastics in Canada
- Single-use plastics are high percentage of waste, and are both expensive and difficult to treat
- Subnational approaches can only be of some limited effect.

The last of these points does not negate the fact that subnational governments, for instance Ontario's in the promulgation of the "Waste-Free Ontario" and the "Resource Recovery and Circular Economy" acts can have outsized impacts. Further, Zero Waste Oxford notes that the proposed regulations account for the medical and similar needs of the population, showing clear thinking combined with compassion. None the less, Zero Waste Oxford comments and recommendations to the Government of Canada expand on those of staff.

Zero Waste Oxford notes and approves of the six federally-targeted categories for elimination or significant reduction of single-use plastics for

- Check-out bags, also known as grocery bags or T-shirt bags
- Disposable cutlery, traditional or sporks
- Foodservice wares, e.g., plastic takeout dishes
- Ring-carriers e.g., to hold six-packs of beverages
- Stir-sticks aka beverage stirrers
- Straws (though the medical exemption is important here).

While these are only 6% of plastic waste, they are easily replaced by sustainable alternatives, are visible reminders to the public and therefore educational as well as symbolic, address waste in the industrial and commercial sectors, and offer opportunities to cause thinking about other plastics which could be prevented from entering the waste stream where plastics constitute 4.7 million tonnes annually.

Recycling rates, even after decades of blue box programs, only move about 9% of plastic materials to recovery. 86% of plastic wastes go to landfills. 4% of plastics are burned, of which a fraction for energy, in itself controversial. The 1% of plastics which end up in water, soils, and by that combination in plant and animal life imperil human and environmental health. Micro-plastics from a variety of sources and processes, including from oxo-degradables, have already been identified as a health hazard and have been phased out in facial scrubs in Canada since 2017. Marcus Eriksen, a American scientist “found more [micro-plastics] in the Great Lakes than in any sample anywhere in the world's oceans”¹. As residents upstream from Lake Erie, where these are in higher counts than Lake Superior, there are reasons for concern for people in Oxford.

Clarity and celerity are present in the development of this regulation. For instance, substitutes for standard plastic check-out bags have variously considered compostable, biodegradable and oxo-degradable bags. All these pose problems. Compostable bags, while suitable for residential waste gathered in the kitchen on its way to underground green-cone digesters or above-ground composters, if mixed with high- or low-density polyethylene film headed to a landfill makes the mix waste, not reusable. Their physical characteristics make sorting difficult. Biodegradable bags can be a variety of materials, including some not suitable for home, industrial or municipal composting programs. They taint a resource recovery stream. Oxo-degradable bags are reduced in size through a variety of processes but with no guarantee that the reduction in size is coupled with a reduction in threat to environmental and human health. Both the comment period and implementation of parts of the regulations come in 2022. It is time to remove toxicants and physical hazards from the environment.

Many aspects of the regulation, backed by scientific theory and evidence, are practical. It recognizes that collection for recycling is more costly in remote and

rural regions. Oxford is the latter. It suggests though that prevention reduces costs; in Oxford County, surpassing the substitutions and suggested reuse rates may require additional education. If a reusable plastic bag represents progress at 100 reuses in urban areas, a higher number is achievable and desirable in rural areas. Any plan to implement the federal regulation needs to recognize that the reduction in littering on land and water is valuable and can be assisted by positive peer pressure by those who engage in roadside clean-ups and maintenance as well as who do riverside and shoreline clean-ups like the Thames River clean-up. In some pilot projects substituting multi-use plastic bags for single-use ones they too were treated as throw-aways. That meant a perverse result where more plastics by volume was discarded where the intent was to reduce plastic waste. This can be avoided by better labelling, public and popular education as well as peer support such as making durable substitutes aspirational. In Europe, it is not only acceptable but fashionable to have a bag in hand when heading out to shop. The stereotype of the baguette in hand, filet of fresh vegetables is useful social marketing. Images of autopsied animals dead from ingestion of plastic bags, struggle or deceased due to being strangled with bag handles, or deformed by the hoops of ring-carriers around their turtle shells, can be part of a moving marketing program for the prevention of single use plastics.

Targets for 90% recycling rates for plastic beverage containers and 50% for other packaging are attainable. In the latter case, the rate could be higher, in particular if the government supports a reduction of mixed materials in packaging. Plastic adhered to cardboard and metals makes for more waste. Packaging needs to contain less to be more environmentally responsible. The 86% of plastics heading to landfills means that the public is directly or indirectly, in the case of municipal and private landfills respectively, subsidizing the petroleum and chemical industries. Similarly, the fact that the petroleum industry is highly subsidized by all Canadians means that virgin plastics are and may remain cheaper than recycling processes and products. Putting a price on carbon that represents the full-cost recovery over its entire lifecycle can have economic, environmental and human health benefits.

Recommendations:

- Encourage residents of Oxford to surpass the substitution rates, using durable and reusable products instead of those with fewer uses
- Recognize the higher costs of recycling programs in rural areas, and therefore offer federal support for innovation and sustainable recovery models²
- Engage in nation-wide publicity programs which education on the benefits of non-plastic solutions and fund similar public and popular education at a local level
- Ensure that the costs of the full lifecycle of plastics is applied at the use of virgin product to equalize costs more rapidly³
- Given that Canada is not immune to the impacts of the pollution of waterways and oceans, the 40% of plastic bags which Canada exports will ultimately rebound on our environmental and human health. Canada should find alternatives for international as well as internal markets.
- Continue at a federal level to find markets for recoverable plastics, to encourage innovation, to eliminate by importation and production bans, to analyse the harmful impacts of plastics⁴ and act on them quickly and effectively.

Sources

Note that all unassigned quotations and references are from Canada Gazette, Part I, Volume 155, Number 52: Single-Use Plastics Prohibition Regulations

Additional sources:

1. <https://www.cbc.ca/news/canada/thunder-bay/facial-scrubs-polluting-great-lakes-with-plastic-1.1327850>
2. <https://ofa.on.ca/northern-ontario-plastics-disposal-pilot-project/> offers a model that could be supported in other rural areas.
3. <https://environmentaldefence.ca/report/the-elephant-in-the-room-canadas-fossil-fuel-subsidies/>
4. <https://abcnews.go.com/US/plastic-bag-bans-helping-environment-results/story?id=68459500>

5. <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC2873020/>

Public Works MEMORANDUM

TO: All Oxford County Area Municipal Councils

FROM: David Simpson, Director of Public Works

DATE: March 9, 2022

RE: **2024 Oxford County Water and Wastewater Master Plan
Municipal Class Environmental Assessment Study -
Notice of Study Commencement, Oxford County**

Oxford County is initiating a Water and Wastewater Master Plan Class Environmental Assessment Study to provide the County with a strategic long-term water and wastewater planning document to 2046. The Study Area encompasses the entire geographic boundary of Oxford County.

This Master Plan Study is being carried out in accordance with the planning and design process for Phase 1 and 2 projects as outlined in the Municipal Engineers Association *Municipal Class Environmental Assessment* (October 2000, as amended in 2007, 2011 and 2015), which is approved under the *Ontario Environmental Assessment Act*. Any potential impact of the project alternatives on social, cultural, economic, and natural environments will be evaluated and assessed during the Master Plan Study.

R.V. Anderson Associates Limited has been retained to assist in undertaking the Master Plan Study to comprehensively develop, evaluate and select preferred long term water and wastewater servicing strategies to accommodate future projected population and employment growth to the year 2046 as well as provide effective on-going servicing continuity for existing settlement areas across Oxford County as appropriate.

Public and review agency consultation is a key element of the Master Plan process and input will be sought throughout the process. The Notice of Study Commencement will appear in local newspapers in March 2022.



David Simpson, P.Eng., PMP
Director of Public Works

Encl. Notice of Study Commencement

Notice of Study Commencement

Oxford County Water and Wastewater Master Plan

Oxford County has initiated the development of a Water and Wastewater Master Plan (W/WW MP) to provide the County with strategic long-term water and wastewater servicing strategies to support existing servicing needs and accommodate further projected population and employment growth to the year 2046.

What is the Water and Wastewater Master Plan?

The W/WW MP is a long-term strategic planning document that lays out the County's vision and goals for its water and wastewater systems to 2046. The W/WW MP will:

- Provide water and wastewater strategies to service existing settlement areas and growth to the year 2046;
- Develop water and wastewater strategies that are consistent with and conform to Provincial policies/legislation and support the County's Official Plan and strategic initiatives;
- Identify options for optimizing the effectiveness of the existing water and wastewater infrastructure;
- Develop an integrated multi-year water and wastewater capital implementation plan which affords infrastructure reliability, redundancy and sustainability.

R.V. Anderson Associates Limited has been retained by Oxford County to complete the W/WW MP.

The W/WW MP is being conducted in accordance with the Master Plan requirements of Phases 1 and 2 of the *Municipal Class Environmental Assessment* (2000, as amended in 2007, 2011 & 2015), approved under the *Ontario Environmental Assessment Act*.

We want to hear from you

As the Project Team reviews and updates the W/WW MP, it is important to engage with the public to identify the community's servicing needs and priorities. Members of the public are invited and encouraged to comment on the project at any time during the Study.

Those interested in this study are invited to participate by:

- Visiting the study website at www.speakup.oxfordcounty.ca/wwwmp
- Subscribing to the study mailing list to receive notices of future consultation opportunities. To be added to the mailing list, contact one of the key contacts below.
- Attending future Public Consultation Centres (PCC). PCCs will be held at various locations around the County. More details about the PCCs will be provided as they become available
- Providing your comments through the study website on *Speak Up, Oxford!* at www.speakup.oxfordcounty.ca/wwwmp, or submit to the key study contacts listed below.

A draft W/WW MP Study Report will be prepared and made available for public review and comment prior to its finalization.

Contacts for information

Travis Pawlick, P.Eng.
 Supervisor, Water and Wastewater
 Oxford County
 519-539-9800 x3111 | tpawlick@oxfordcounty.ca

John Tyrrell, MSc (Eng.), P.Eng.
 Senior Project Manager
 R.V. Anderson Associates Limited
 519-681-9916 x 5038 | jttyrrell@rvanderson.com

Information will be collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

Posting date to be confirmed

Public Works MEMORANDUM

TO: All Oxford County Area Municipal Councils

FROM: David Simpson, Director of Public Works

DATE: March 9, 2022

RE: **2024 Transportation Master Plan
Municipal Class Environmental Assessment Study – Phase 1 & 2
Notice of Study Commencement, Oxford County**

Oxford County is initiating a Transportation Master Plan Class Environmental Assessment (EA) Study to provide the County with a strategic long-term multi-modal transportation system planning document to 2046. The Study Area encompasses the entire geographic boundary of Oxford County.

This Master Plan Study is being carried out in accordance with the planning and design process for Phase 1 and 2 as outlined in the Municipal Engineers Association *Municipal Class Environmental Assessment* (October 2000, as amended in 2007, 2011 and 2015), which is approved under the *Ontario Environmental Assessment Act*. Any potential impact of the project alternatives on social, cultural, economic, and natural environments will be evaluated and assessed during the Master Plan Study.

Parsons Inc. has been retained to assist in undertaking the Master Plan Study to assess the impact of population and employment growth, travel demand and patterns, future transportation conditions (including sustainable transportation solutions), specific needs related to people and goods movement on the County's transportation network.

Public and review agency consultation is a key element of the Master Plan process and input will be sought throughout the process. The Notice of Commencement will appear in the Oxford Review in March, 2022.



David Simpson, P.Eng., PMP
Director of Public Works

Encl. Notice of Commencement

Notice of Study Commencement

Oxford County Transportation Master Plan Update

Oxford County has initiated a 2024 update of its current 2019 Transportation Master Plan (TMP).

What is the Transportation Master Plan?

The TMP is a long-term strategic transportation planning document that lays out the County's vision and goals for its transportation system to 2046. The TMP will consider:

- Population and employment growth in the County;
- Accommodation of future transportation conditions while also considering sustainable and multi-modal transportation solutions (e.g., promoting active transportation, transportation demand strategies, and public transportation over single-occupant vehicle trips); and
- Specific needs of the County, including people and goods movement, along with agricultural mobility.

Parsons Inc. has been retained by Oxford County to complete the TMP Update. Key objectives of the TMP Update include:

- Assess existing and future transportation network conditions and performance, with consideration to travel demand and patterns;
- Identify needs of the transportation system and develop policies to address them; and
- Develop a safe, effective and financially viable integrated transportation system implementation plan which maximizes the use of existing infrastructure and promotes regional connectivity.

As part of the TMP Update, a corridor study of Oxford Road 4 will be completed. This corridor is a key transportation link between Highways 401/403 and the northern part of the County. Findings of this study will be incorporated into the TMP.

The TMP Update is being conducted in accordance with the Master Plan requirements of Phases 1 and 2 of the *Municipal Class Environmental Assessment* (2000, as amended in 2007, 2011 & 2015), approved under the *Ontario Environmental Assessment Act*.

We want to hear from you

As the Project Team reviews and updates the TMP, it is important to engage with the public to identify the community's transportation needs and priorities. Those interested in this study are invited to participate by:

- Visiting the study website at www.oxfordcounty.ca/2024tmp
- Subscribing to the study mailing list to receive notices of future consultation opportunities. To be added to the mailing list, contact one of the key contacts below.
- Attend future Public Consultation Centres (PCC). PCCs will be held at various locations around the County. More details about the PCCs will be provided as they become available
- Provide your comments through the study website on *Speak Up, Oxford!* at www.oxfordcounty.ca/2024tmp, or submit to the key study contacts listed below.

Near the end of this Study, a draft TMP Study Report will be prepared and made available for public review and comment prior to its finalization.

Contacts for information

Ryan Vink, P.Eng.
 Project Manager
 Oxford County
rvink@oxfordcounty.ca
 519-535-8471

John McGill, P.Eng., PTOE,
 RSP1
 Project Manager
 Parsons Inc.
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 905-330-9569

Information will be collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

Posting date to be confirmed



2021 Year in Review

www.ruraloxford.ca



Business Support

423

**MARKETING SUPPORT
& GENERAL INQUIRIES**

46

**EXPANSION SUPPORT
INQUIRIES**

\$1.3M

**2 ASSISTED LAND
DEALS (38 ACRES)**

50

**LAND & DEVELOPMENT
INQUIRIES**

\$50M

**7 PRIVATE SECTOR
INVESTMENTS**

\$210,000

**DIGITAL MAIN STREET
PROGRAM ACCESSED
OXFORD-WIDE**

62

**BUSINESS
SITE VISITS**

1

**TRADE EVENT
ATTENDED**

\$6,000

**6 RURAL OXFORD
E-BUSINESS GRANTS
ISSUED**

Impact Measured

Watch The Oxford Shopping Channel - Rural Oxford Series



Community Futures Oxford

BRANDING THE Social Factory WEB DESIGN

Rural Oxford Economic Development

Puffin Media

TOUR OXFORD



DMS shopHERE powered by Google

ShopHERE: a program that provides independent small businesses and artists with a quick, easy and no-cost way to get selling online right away.

DMS ONTARIO GRANTS

Ontario Grants Program: providing brick-and-mortar small businesses with \$2,500 Digital Transformation Grants, and municipalities / local communities with grants to implement a Digital Service Squad.

We updated our Strategic Action Plan to meet rural business needs.



Ask



Listen



Work Together

Rural Oxford
Economic Development



Facilitated by
Mellor Murray
Consulting



Working Together



Engaging Marketing & Communications



WE GROW TOGETHER VIDEO SERIES 2.0

- 30 Rural Business participants filmed as part of We Grow Together and Virtual FAM Tour video series
- Digital Media Roll-out in Q1-Q2 2022 ruraloxford.ca/wegrowtogether



MARKETING PROGRAMS THROUGH COVID-19

- 29 Rural Business features on the Oxford Shopping Channel with 200,000+ Video Views
- Shop Local this Holiday Season Post Media & Spotify Campaign with 195,000 Impressions + 15,000 Reach
- 28 Rural Business Stories and 34 Community/Resource Articles written



MEDIA COVERAGE AND COORDINATION

- 20 What's Up Oxford Rogers Video Interviews coordinated
- 12 Rural Oxford Stories shared by local media

Enhanced Partner Collaboration

COVID-19 REGIONAL IMPACT SURVEYS	PLANNING & DEVELOPMENT	INVESTMENT ATTRACTION	WORKFORCE
Western University Food Retail Environment Study for Health & Economic Resilience (Fresher)	Active participant for Oxford County AG Policy Review Process & Drumbo's Secondary Plan Meeting	Secured RED Grant Funding and Coordinated an Oxford County/ SCOR Region Virtual FAM Tour - Digital Media Roll-out in Q2 2022	Promote Regional Job Fairs, OFA-Feeding Your Future, workinxford.ca and the Oxford County Job Board Facebook Group
Elgin-Middlesex-Oxford Regional EmployerONE Survey	Attend EDCO, OMAFRA, WOWC, SCOR EDC, Oxford Connection Calls to strengthen rural development network and resource base	Oxford Connection Partner Exhibitor at the Canadian Manufacturing Technology Show in Toronto	Oxford County Child Care Committee - Zoning Bylaw Amendments - Strategy to Attract and Retain Home Child Care Providers in Rural Oxford
University of Guelph Impacts of COVID-19 on residents in rural communities	Continued work with private land owners, Oxford County planners and Township staff to develop available land inventory	Respond to confidential site selection inquiries and facilitate development conversations with key stakeholders	Outreach to 55 Employers to raise awareness to the benefits of the High School Co-op Placement Program Added 25 new rural businesses to the workinxford.ca/co-op portal



RONDA STEWART
Economic Development
Director



CRYSTAL VAN ROEKEL
Business Support Consultant



TIFFANY ROSCHKOW
Economic Development
Officer

2021 Keys to Success

1 COLLABORATION

Partnership with Community Futures Oxford, Tourism Oxford, Small Business Centre, Oxford Connection, Rural Oxford Townships, Oxford County Planning, SCOR EDC, Western Ontario Wardens' Caucus, Community Employment Services, Tillsonburg Multi-Service Centre, and local Chambers of Commerce.

2 ADAPTABILITY



3 DETERMINATION

Rural Oxford EDC's Board & Staff worked with a clear focus on supporting rural businesses. Although much of our time together was spent virtually, our dedicated team maintained open communication and an eagerness to serve as many people as possible through year two of this global pandemic.

Ronda Stewart, Ec. D, ronda@ruraloxford.ca



Thanks to Our Member Municipalities



Rural Oxford

Economic Development

Confidential Site Selection • Expansion Support
Advocacy • Resources • Connections



ruraloxford.ca

Tavistock New Well Supply Class EA Study

Update for the Township of East Zorra - Tavistock

March 16, 2022

A.R. (Tony) Lotimer, M.Sc., P.Geo., FGC
Project Manager
County of Oxford
T:519-539-9800 ext. 3126
alotimer@rogers.com

Introduction

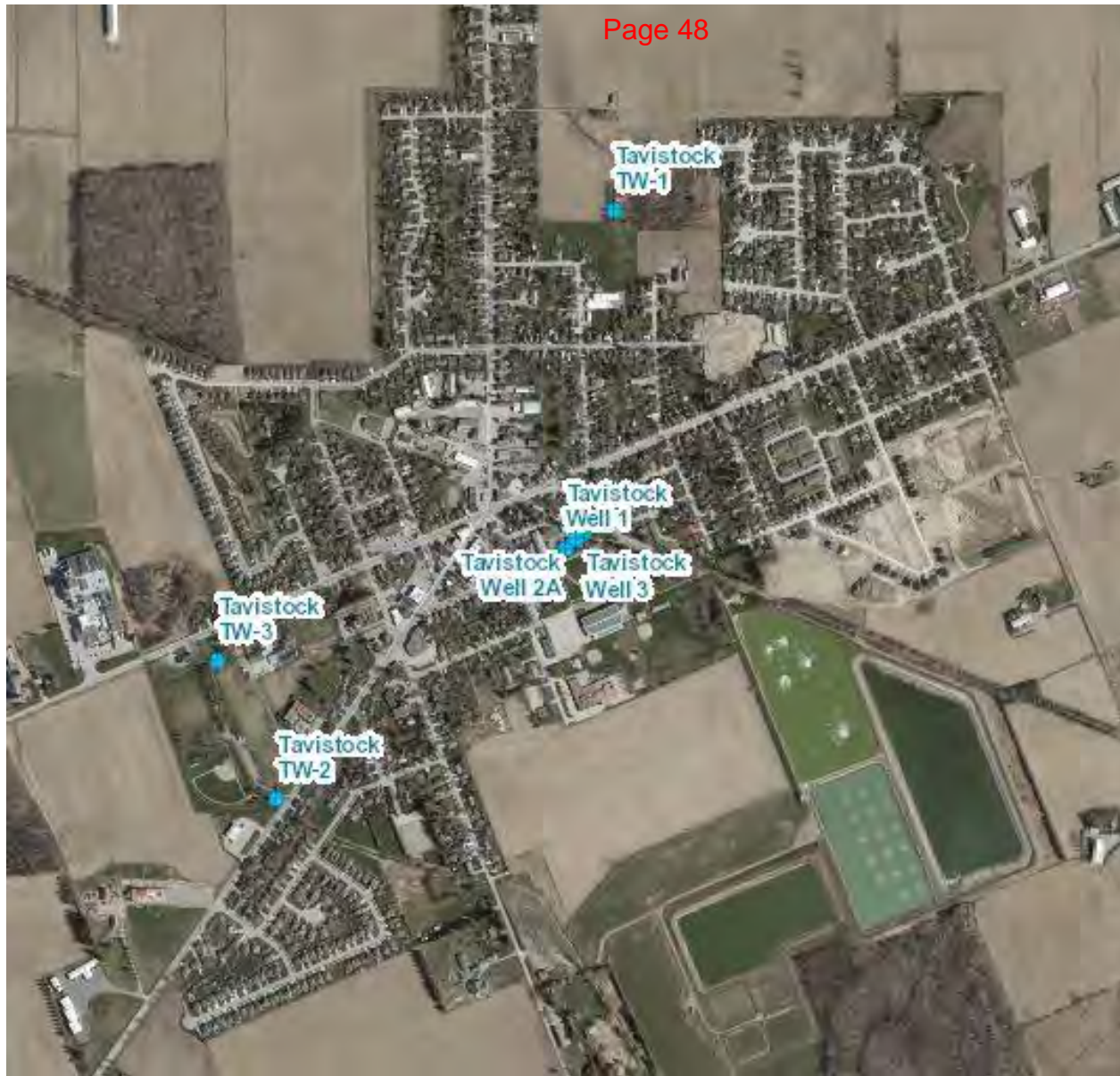
- **Tavistock Well 4 Municipal Class Environmental Assessment (Class EA) Study initiated in Summer 2020**
- **The primary objectives:**
 - ▶ Provide redundancy and security of the existing water supply
 - ▶ Offer additional water quantity to support future development growth in Tavistock as/if needed.
 - ▶ Identify the preferred location for a New Supply Well

Background

- **Initial Presentation to Council on November 4, 2020**
 - ▶ Review of existing background information:
 - Hydrogeology
 - Groundwater resources
 - Identification of drilling locations
 - Tentative schedule



Figure 1: Study Area



2021 Well Exploration Work

- **Completion of test wells drilled and constructed at the 3 locations (TW1, TW2, and TW3)**
- **Short pumping tests (step tests) performed at each site**
- **A 3-day pumping test performed at TW3 (north of Optimists Park)**
 - ▶ Evaluation of water quantity, water quality and potential impacts of pumping

Site of TW1



Site of TW2



Site of TW3



Results

- **Step Test Results**
 - ▶ Specific capacity was similar at TW1 and TW2
 - ▶ Specific capacity was almost twice as high at TW3 compared to TW1 and TW2
- **Water Quality Results**
 - ▶ Similar at all 3 test wells
 - ▶ Similar to the existing Tavistock bedrock supply wells (Well 2A & Well 3)
- **Decision to complete 3 day pumping test at TW3**





Pumping Test Results at TW3

- **Pumping test indicated capacity of a future supply well would be at least 3,450 m³/d**
 - ▶ This would service an approximately another additional 1,770 residential units
- **Interference with other wells was observed but considered to be manageable**
- **No effects on surface water in a nearby wetland observed**

Next Steps

- **Results from the test wells will be incorporated into the Class EA Study evaluation process**
 - ▶ Considerations will include Technical (such as Treatment, Infrastructure requirements), Environmental Impacts, Social Considerations, Economic Considerations
- **Stakeholder Consultation**
 - ▶ Outreach to Stakeholders, Agencies, Indigenous Communities, local residents
 - ▶ First Public Consultation Centre (PCC 1) tentatively planned for early Summer 2022 (date TBD)
 - ▶ PCC 1 will provide information on the alternatives considered and the preferred site for the New Well
 - ▶ PCC 2 will occur in the Fall 2022

#6.a

Placeholder page for Agenda Item 6.a –
Conferences & Seminars

#6.b

Placeholder page for Agenda Item 6.b - County Council – Update & Questions

#6.c

Placeholder page for Agenda Item 6.c –
Staff Reports and Questions for Staff



MINUTES

for the meeting of the Tavistock & District Recreation Facilities Board held in the Board Room on Feb 28, 2022 at 7:00pm.

Present:, Margaret Lupton, Phil Schaefer, Kristen Cook, Brett Zehr, Karen Deprest, Ken Wettlaufer.
Absent: Ron Wiffen

CALL TO ORDER AND OPENING REMARKS

- Margaret Lupton called the meeting to order at 7:05 pm.

APPROVAL OF AGENDA

1- APPROVE AGENDA

Moved by – Phil Schaefer

Seconded by – Kristen Cook

“resolved that the Agenda for the February 28, 2022 meeting be approved as printed and circulated and further that the following items be added to the Agenda for this meeting.”

- Washrooms in the Thamesford Arena Dressing Rooms

CARRIED.

DISCLOSURE OF PECUNIARY INTERESTS AND GENERAL NATURE THEREOF

- None.

GENERAL BUSINESS

2- CONFIRM MINUTES

Moved by – Brett Zehr

Seconded by – Kristen Cook

“resolved that the Board confirm the Minutes of the January 24, 2022 meeting as printed and circulated.”

CARRIED.

Correspondence and Petitions

- None

DELEGATIONS AND APPOINTMENTS

- None

REPORTS

A- Manager’s Verbal Facilities Report

- 1- It’s been a good ice season in the Pavilion Recreation Hall with it seeing lots of use. Weather has cooperated well, which makes all the work more worthwhile for the volunteers.

- 2- Covid-19 protocol will be mostly lifted on March 1, 2022. Proof of vaccination and occupancy limits have been removed for all indoor public settings. Passive health screening and wearing of masks will still be in effect until further notice from the Province.
- 3- We are seeing an increase in Hall inquiries / bookings for events like Buck and Doe's etc. Hall will now be back to full occupancy. Lifting of occupancy limits will be good news for hockey teams as we progress deeper into the playoffs.
- 4- 2022 / 2023 Ice time request letters will be going out with responses required back for April meeting.
- 5- We are planning for the current ice season to go until May 20, 2022. Ice is scheduled to go back in again ready for rentals on August 8, 2022.
- 6- Skating Club Intermediate Synchro Team, competed at the National Championships in Calgary and finished in 2nd placed. This is an amazing accomplishment and very proud to have Tavistock represented so well at that level. The team personnel and skaters have worked very hard, great to see it payoff for them.

B- Arena Financial Statements were not reviewed

C- Memorial Hall Financial Statements were not reviewed

D- Queens & Bender Park Financial Statements were not reviewed

E- TDRC January Management Contract Summary.

UNFINISHED AND OTHER BUSINESS

A- It was in the news that the Thamesford Arena does not have adequate washroom facilities in some of their dressing rooms. It was question on what facilities we have in our dressing rooms. Our rooms were originally setup with separate toilet stall, plus hand sink and 2 head shower area. Which is currently serving well. No further direction was given.

B- Facilities Management Contract vs Service Delivery as part of the Recreation Master Plan.

Was lengthy discussion about the future of service delivery for recreation services in Tavistock and across the Township. Facilities Management Contract for Tavistock is set to expire on May 31, 2022.

The Recreation Master plan that is still in progress which now means results of it are not yet available. It was noted that changes are coming to service delivery and that there will be more involvement of Township paid staff going forward. What that looks like is also still awaiting the Master Plan. However, there is a general feeling that there are changes coming in both the service delivery of recreation and the need for more resources to be put into facilities and programs.

There are many moving pieces and questions to be answered as this transition unfolds, especially with the current timelines. More review and consideration will be given with further discussion required at the next meeting.

LEGAL AND PERSONNEL:

None

NEXT MEETING AND ADJOURN

- Next meeting is to be Monday March 28, 2022 @ 7:00pm.

3- ADJOURN

Moved by – Phil Schaefer

Seconded by – Kristen Cook

“resolved that the Board does now adjourn at 8:45 pm.”

CARRIED.

Margaret Lupton, Chairperson

Ken Wettlaufer, Facilities Management Contractor

STAFF REPORT

Report #HRSC2022-02

To: His Worship the Mayor and Members of Council
From: Jennifer Albrecht, Human Resources and Safety Coordinator
Subject: Human Resources Update – COVID-19 Vaccine Policy
Date: March 11, 2022

Background:

The Township's Human Resources (HR) policies are updated and reviewed from time to time and when new regulations or situations arise then, if needed, a policy is brought forth to be added or reviewed for updates.

Discussion:

Staff is bringing this report to Council for consideration of rescinding the Township's COVID-19 Vaccine Policy, effective March 21, 2022.

The Province has announced that on this date, mandatory masking requirements will be lifted, with the exception of public transit, long-term care and retirement homes, health-care settings, congregate care settings, shelters and jails. Also on March 21st, remaining regulatory requirements for businesses are removed, including passive screening and the need to have a COVID-19 safety plan. **For Council's information, it should also be noted** that on March 14, 2022, mandatory vaccine policies in the vulnerable long-term care home workplace setting, as well as the directive that unvaccinated workers in hospitals and other high-risk healthcare settings partake in a regular rapid testing program, are also lifted.

Further, in **Southwestern Public Health's** bi-weekly teleconference of March 10, 2022, Medical Officer of Health, Dr. Joyce Lock, stated that the removal of public health mandates in the workplace should be considered in relation to the percentage of staff vaccinations within the respective workplace. Due to the high percentage of vaccinations at the Township (99%), it has been decided that we will follow the Provincial standard and remove mandatory masking from all Township of East Zorra-Tavistock workplaces, along with the discontinuation of the daily screening, effective March 21, 2022.

As such, and in addition to the removal of various public health mandates in the Province, Staff are recommending that COVID-19 Vaccination Policy #2.31, which was put into place on October 20, 2021, also be rescinded. The purpose of the COVID-19 Vaccination Policy was to provide guidelines pertaining to the expectations and requirements that the Township of East Zorra-Tavistock had of its employees, volunteers and students with respect to COVID-19 and vaccinations. This policy was very effective and as mentioned above, assisted with achieving an almost 100% vaccination rate.

Attachment:

1. **Appendix 'A'** - Policy #2.31 (COVID-19 Vaccination Policy)

Recommendation:

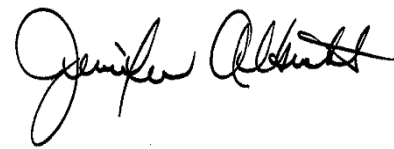
1. That Council approve rescinding Township Policy #2.31 (COVID-19 Vaccination Policy), as attached to Staff Report #HRSC2022-02, effective March 21, 2022.

Reviewed by:



Karen DePrest
Chief Administrative Officer

Report Prepared and Submitted by:



Jennifer Albrecht
Human Resources and Safety Coordinator



Township of East Zorra-Tavistock

Human Resources Manual

Title: Covid-19 Vaccination Policy	
Section: Personnel Policy	Number: 2.31
Version: 1	Review Frequency: as required
Approved by: Council	Approval Date: 2021-10-20
Application: Applies to all employees, volunteers, students and elected officials	
Notes:	

Purpose

The purpose of the COVID-19 Workplace Vaccination Policy is to provide guidelines pertaining to the expectations and requirements that the Township of East Zorra-Tavistock has of employees, volunteers and students with respect to COVID-19 and vaccinations

Definition:

“Vaccinations” - means treatment with a vaccine to produce immunity against a disease, inoculation, immunization.

“Fully Immunized” - for the purposes of case/contact/outbreak management, an individual is defined as fully immunized once 14 days has passed after receiving their second dose of a two-dose COVID-19 vaccine series or their first dose of a one-dose COVID-19 vaccine series that is approved by Health Canada.

Vaccines approved by Health Canada are as follows:

Comirnaty (formerly known as Pfizer-Biontech) COVID-19 vaccine
 Spikevax (formerly known as Moderna) COVID-19 vaccine
 Vaxzevria. (formerly known as AstraZeneca/COVISHIELD) COVID-19 vaccine
 Janssen (Johnson and Johnson) COVID-19 vaccine

Scope

This policy applies to all Township of East Zorra-Tavistock employees, students (including those working on an unpaid placement or internship), volunteers and elected officials. Individuals may have Township specific obligations in addition to this policy regarding COVID-19 vaccination or under regulations, legislation or guidelines applicable to their duties. If the requirement under this policy reflects a higher requirement than any directive stipulates for a specific department, this policy will govern.

The Township of East Zorra-Tavistock also reserves the right to amend this policy as the Township determines to be appropriate or required.

Support for Vaccinations - Employees

The Township of East Zorra-Tavistock supports employees in obtaining their COVID-19 vaccinations. If an employee cannot work because of vaccine-related side effects, paid time is available as per provisions outlined in Policy 4.05 Family Wellness Leave.

Continued Compliance with all Health and Safety Precautions

Unless a legislated or regulatory exemption applies, all individuals are expected and required to continue to comply with applicable health and safety measures to reduce the hazard of COVID-19, including but not limited to compliance with established workplace access controls (e.g. screening), wearing a mask or face covering, using provided Personal Protective Equipment (PPE), maintaining appropriate physical distancing and self-monitoring of potential COVID-19 symptoms when performing their duties or otherwise engaged in Township business. The applicable health and safety measures are outlined in the Township of East Zorra-Tavistock COVID-19 Safety Plan.

Responsibilities

All levels of management are responsible for the administration of this Policy.

Managers/Supervisors are expected to lead by example and to declare their COVID-19 Vaccination status and meet the requirements outlined in this policy. They are to ensure employees declare their COVID-19 Vaccination Status, as outlined in this policy; and further ensure employees complete any Township required education or training about COVID-19, including vaccine education and safety protocols.

Employees, including students, as well as volunteers and elected officials are expected to follow all health and safety policies and protocols. They are to declare their COVID-19 Vaccination status and meet the requirements outlined in this policy; and complete any Township required education or training about COVID-19, including vaccine education and safety protocols.

All Township employees, volunteers and students and elected officials are required to create and foster a work environment free from harassment and disrespectful behaviour, as outlined in Policy 2.02 Respect in the Workplace.

Procedure

Proof of Vaccination Status

The Township of East Zorra-Tavistock requires all employees, students, volunteers and elected officials to disclose their COVID-19 vaccination status through a confidential COVID -19 Vaccination Status Declaration Form.

For those individuals who have been vaccinated, the Township requires proof of vaccination to be provided to Human Resources. All employee COVID -19 Vaccination Status Declaration Forms are filed confidentially and restricted to Human Resources access. The only acceptable proof of vaccination is the receipt or other documentation provided by the Ministry of Health/Public Health, a treating physician (equivalent) or an out-of-province health body to the person who was vaccinated.

Individuals must disclose their vaccination status to the Township's Human Resource Officer in accordance with the established process by no later than Friday, November 5, 2021.

After Friday, November 5, 2021, individuals must participate in regular rapid antigen testing until such time as they are considered fully immunized, if any of the following apply:

- The individual has not received two doses of the COVID-19 vaccine (or a single dose in the case of a single dose vaccine series), and it has not been 14 days past their final dose; or
- The individual has not disclosed their vaccination status as required; or
- The individual requires an exemption from receiving the vaccination, subject to limited exceptions in accordance with the Human Rights Code (Ontario), provided that all necessary documentation is submitted and kept updated to substantiate the exemption.

If an individual has chosen not to be vaccinated, without an exemption (as noted above), the Township will not pay for each rapid antigen test. Testing will be conducted at interval frequency/locations and/or by means, as determined appropriate by the Township of East Zorra-Tavistock.

For employees, the time required to receive a rapid antigen test should be arranged by the employee for off work times before the beginning of the employees shift or may be unpaid time/personal time for the employee, subject to the employee's Supervisor's approval. All other individuals shall arrange for rapid antigen testing on their own time.

Mileage will not be paid for any individual if travel is required to receive a rapid antigen test.

The Township of East Zorra-Tavistock otherwise reserves the right to require reasonable rapid antigen testing of any individual at any time.

The Township of East Zorra-Tavistock will maintain vaccination disclosure information, including documentation verifying receipt of a vaccination series approved by Health Canada or the World Health Organization, in accordance with privacy principles and any applicable legislation. This information will be retained by Human Resources and will only be used to the extent necessary for implementation of this policy, for administering health and safety protocols, and infection and prevention control measures in the workplace.

Individuals also may be required to disclose their vaccination status by law or to otherwise give effect to this policy, including, but not limited to, situations where employees are directed to stay home as a result of the daily screening tool in order to comply with the clearance criteria to return to their duties (e.g., after experiencing symptoms, a COVID-19 exposure, or a travel quarantine exemption).

Individuals can download copies of their vaccination documentation at this link; covid19.ontariohealth.ca

Please refer to Appendix 1: How to Download your Vaccination Documentation. If the individual has a red and white health card or no health card, call 1-833-943-3900

Medical Exemption for COVID-19 Vaccination

If an individual has a medical reason for not being vaccinated now or in the future, it is the individual's responsibility to contact the Human Resources Officer to provide a letter to take to their attending physician; each case will be considered on its own facts, in accordance with any applicable legal obligations under the Human Rights Code. The Township will require written proof of a medical reason that sets out at least the following:

- i. that the person cannot be vaccinated against COVID-19; and
- ii. the general nature of the medical reason why the person cannot be vaccinated and confirmation that this is a genuine medical condition and not simply the patient's preference or self-evaluation; and
- iii. the effective time period for the medical reason (i.e., permanent, or time-limited).

This medical information received is to be provided to and retained by Human Resources in a confidential file with restricted access.

The Township will work with the individual to determine whether and how they may be accommodated, as required, in accordance with the Human Rights Code (Ontario). Without limitation, for employees, such measures may include changes to work assignments, work location, as well as regular rapid antigen testing.

Ongoing Monitoring and Assessment of COVID-19 Workplace Safety Measures

The Township of East Zorra-Tavistock will continue to closely monitor its COVID-19 risk mitigation strategy and the evolving public health information and context, to ensure that it continues to optimally protect the health and safety of employees in the workplace, volunteers, students working on an unpaid placement or internship, elected officials and the public that they serve.

To that end, and in consultation with Southwestern Public Health, the Township will continue to assess other available workplace risk mitigation measures. If it is determined that additional precautions are necessary, the Township of East Zorra-Tavistock may decide to deploy new measures to protect employees, volunteers, students and elected officials and the public from COVID-19, and may amend this policy accordingly and/or communicate the required precautions to impacted individuals.

STAFF REPORT

Report #CBO2022-04

To: His Worship the Mayor and Members of Council
From: John Scherer, Chief Building Official
Re: Revisions to the Township's Building By-law
Date: March 9, 2022

Background & Information:

As part of a yearly review of the Township of East Zorra-Tavistock Building By-law (By-law #2012-07, as amended), some areas of improvement and amendments were identified.

The items listed below would help keep permit fees in-line with inflation and would annually be indexed along with the Development Charges. Additionally, there are rare occasions when the Township receives a permit application where the fees are not clearly noted in the By-law.

Lastly, Section 23 of the Building By-law relates to the notice requirements for inspections. The Building Department now has a dedicated email address, as well as the ability to book inspections through CloudPermit, the Township's new online permit application portal.

Discussion:

Below is a summary of the proposed changes to the Building By-law:

- Addition to Part 6 of the By-law:
 - o **'16.5** – The Chief Building Official shall determine permit fees not listed or described in Schedule 'A'
- Addition to Part 6 of the By-law:
 - o 16.6 – The fees listed **Schedule 'A' shall be indexed**, following the Statistics Canada Quarterly Construction Price Statistics, yearly on April 1. Rounding amounts as follows:
 - Flat Fees – rounded up to the next whole dollar; and,
 - Per (square) foot fees – rounded up the next whole cent.
- Repeal 23.4.1 and replace with "Phone (519) 462-2697"
- Repeal 23.4.3 and replace with "email building@ezt.ca"
- Add 23.4.4 – "via CloudPermit"

Recommendation:

That Council approve the proposed revisions to By-law #2012-07, as amended, as contained in Staff Report #CBO2022-04.

Reviewed by C.A.O.:

Report prepared and submitted by:



Chief Administrative Officer

John Scherer
Chief Building Official
Zoning Compliance Officer

STAFF REPORT

Report #PW2022-04

To: His Worship the Mayor and Members of Council

From: Tom Lightfoot, Public Works Manager

Subject: Zorra Bridge 0280 - Rehabilitation Tender

Date: March 9, 2022

Background:

As part of the 2021 Capital budget, Township of Zorra staff, in conjunction with Township of East Zorra-Tavistock staff and K. Smart & Associates Ltd., issued a tender for the rehabilitation of Zorra Bridge 0280. The work comprises the rehabilitation of a single-span concrete bridge on the Zorra/East Zorra-Tavistock Line, south of Braemar Sideroad over Mud Creek.

The work includes replacement of the expansion joints, chipping and patching of concrete on the bridge soffit and abutments, as well as repaving of the roadway approaches.

Tenders closed on March 3, 2022, at 11:00 a.m. Two bids were received, with the results as follows:

Contractor	Contract Price (including HST)
Theo Vandenberg Construction Inc.	\$225,570.60
Jarlian Construction Inc.	\$244,577.20

This project will be administered by Zorra Township, as per the Boundary Road agreement. As part of this Agreement, capital projects costs are split equally between the Townships. The Township had included \$65,000.00 in the 2021 Capital Budget for its share of this rehabilitation. While the project did come in over budget, staff recommends continuing with the project, with the Township's new share being \$112,785.30. It should be noted that the engineer's estimate, before the tender was released this year, was for \$250,000.00. The additional cost of the project will be financed from the Bridge reserve.

Recommendation:

1. That Council accept the tender submitted by Theo Vandenberg Construction Inc. in the amount of \$225,570.60 including HST for the rehabilitation of Zorra bridge 0280, as described in Zorra tender #2022-05.

Reviewed by C.A.O.:



Karen DePrest
Chief Administrative Officer

Report prepared and submitted by:



Tom Lightfoot
Public Works Manager

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
By-law #2022 – 09**

Being a By-law to amend Schedule 'B' of By-law #2021-15

WHEREAS the Council of the Corporation of the Township of East Zorra-Tavistock passed By-law #2021-15, being a By-law to Amend Development Charges By-law 2019-30 for the Township of East Zorra-Tavistock, at its regular meeting of March 17, 2021;

AND WHEREAS Schedule 'B' of By-law #2021-15 now requires amending;

NOW THEREFORE the Council of the Corporation of the Township of East Zorra-Tavistock hereby ENACTS AS FOLLOWS:

1. That Schedule 'B' to By-law #2021-15, being a By-law to Amend Development Charges By-law 2019-30 for the Township of East Zorra-Tavistock, be amended by supplementing that Schedule for Schedule 'A' attached hereto and forming part of this by-law.
2. This By-law shall come into full force and effect upon approval of Council.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 16th DAY OF MARCH, 2022.

seal

Don McKay, Mayor

Will Jaques, Clerk

SCHEDULE "B"
TO BY-LAW NO. 2021-15
SCHEDULE OF DEVELOPMENT CHARGES

Service	RESIDENTIAL				NON-RESIDENTIAL	
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedrooms	Other Multiples	(per m ² of Gross Floor Area)	(per wind turbine)
Municipal Wide Services:						
Fire Services	1,472	785	532	926	6.16	1,472
Roads and Related	4,376	2,333	1,467	2,749	18.28	4,376
Parks & Recreation	80	43	-	50	0.14	-
Growth-Related Studies	302	161	90	190	1.26	302
Total Municipal Wide Services	6,230	3,322	2,088	3,914	25.83	6,150

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
BY-LAW # 2022 - 10**

Being a by-law to confirm all actions and proceedings of the Council.

NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK ENACTS AS FOLLOWS:

All actions and proceedings of the Council taken at its meeting held on the 16th day of March, 2022 except those taken by By-law and those required by law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out herein provided, however, that any member of this Council who has dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect of this By-law as it applies to such action or proceeding.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 16th DAY OF March, 2022.

Don McKay, Mayor

seal

Will Jaques, Clerk