

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday February 2, 2022.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Scott RUDY, Phil SCHAEFER and Jeremy SMITH.

Members Absent: Councillor Margaret LUPTON.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Public Works Manager Tom Lightfoot and Fire Chief Scott Alexander.

Mayor MCKAY welcomed everyone to the meeting. Councillor RUDY noted that the Tavistock Braves are back playing again this week. Councillor SMITH noted that the Tavistock Royals are also back playing again this week. Further, Councillor SMITH noted that Innerkip Minor Ball registration is open for the upcoming season.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that Council approve the agenda for the February 2, 2022 meeting, as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Phil SCHAEFER
Seconded by: Don EDMISTON
Resolved that Council confirm the Minutes of the January 19, 2022 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- UTRCA – January 2022 FYI
- January 19, 2022 PSB Minutes
- Staff Report - #CIO2022 – 02 re: Emergency Purchase – Hickson Pumper Truck
- Staff Report - #CBO2022 – 01 re: Building, Development & Drainage Reporting
- Staff Report - #PW2022 – 01 re: Public Works Reporting
- Staff Report - #BCO2022 – 01 re: Fire Department Reporting
- Staff Report - #BCO2022 – 01 re: By-law Compliance Reporting
- Staff Report - #CSM2022 – 01 re: Corporate Services Reporting
- Staff Report - #CAO2022 – 01 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

UTRCA – January 2022 FYI	Council reviewed the January 2022 FYI from the UTRCA.
January 19, 2022 PSB Minutes	Council reviewed the January 19, 2022 Police Services Board Minutes.
Staff Report #CIO2022 – 01 re: Innerkip Pavilion Renovation	Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the recent Innerkip Pavilion Renovation Project tender results.
	3. Moved by: Jeremy SMITH Seconded by: Phil SCHAEFER Resolved that Council accept the bid from Jon Witzel Contracting Ltd.in the amount of \$108,842.72, including the provisional pricing; And that Council authorizes the CAO/Treasurer to sign the contractual agreement with Jon Witzel Contracting Ltd. as provided in the tender bid document package EZT-RFT-21-04.

CARRIED.

Public Hearing -
Minor Variance
Application
A-5-2021
(Wettlaufer/
Patrick)

PUBLIC HEARING - MINOR VARIANCE
**APPLICATION #A-5-2021 (WETTLAUFER/
PATRICK), DESCRIBED AS LOT 15, PLAN M31,
TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

At 9:17 a.m., Council, constituted as the Committee of Adjustment, considered Minor Variance Application #A-5-2021 for Charles Wettlaufer and Christina Patrick. Planner Dustin Robson presented Planning Report #CP2022-020.

Members of the Committee asked questions of the Planner and Staff. The applicant was present for the hearing and spoke favourably of the application. The Committee reviewed and considered the comments made in making its decision regarding this application.

4. Moved by: Scott RUDY
Seconded by: Don EDMISTON
Resolved that Council, constituted as the Committee of Adjustment, approve Application File A-5-2021, submitted by Charles Wettlaufer and Christina Patrick, for lands described as Lot 15, Plan M31 in the Village of Tavistock, being municipally addressed as 10 Homewood Avenue East, as it relates to:

1. Relief from Table 5.1.1.3 – Regulations for Accessory Buildings and Structures, to reduce the required rear yard setback for a residential accessory structure (a shed) from 1.2 m (3.9 ft) to 0.6 m (1.9 ft).

As the proposed variances are:

- i. deemed to be minor variances from the provisions of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18;
- ii. desirable for the appropriate development or use of the land;
- iii. in-keeping with the general intent and purpose of the Township of East Zorra-Tavistock Zoning By-law No. 2003-18; and,
- iv. in-keeping with the general intent and purpose of the Official Plan.

CARRIED.

Staff Report
#CIO2022 – 02
re: Emergency
Purchase –
Hickson Pumper
Truck

Council reviewed the report prepared by Corporate Initiatives Officer Meaghan Vader regarding the Emergency Procurement process for replacement of the Hickson Pumper Truck.

5. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that Council accept Staff Report #CIO2022-02, as presented.

CARRIED.

Public Meeting -
Open

6. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 9:36 a.m.

CARRIED.

Public Meeting
for ZN2-21-13
(Faircrest Farms
Ltd.)

**PUBLIC MEETING – FAIRCREST FARMS LTD.
ZONE CHANGE APPLICATION ZN2-21-13,
PART LOT 5, CONCESSION 10 (EAST ZORRA),
TOWNSHIP OF EAST ZORRA-TAVISTOCK.**

Dustin Robson from the County of Oxford Planning Department was present to comment on his report #CP2021-15, regarding Zone Change Applications on lands owned by Faircrest Farms Ltd.

Council asked questions of the planner and Staff. In their absence, the applicant provided a letter supporting the application, which was read aloud. Council reviewed and considered the comments made in making its decision regarding this application.

Council
Reconvene

7. Moved by: Jeremy SMITH
Seconded by: Matthew GILLESPIE
Resolved that the Public Meeting does now adjourn and Council reconvenes at 9:47 a.m.

CARRIED.

8. Moved by: Jeremy SMITH
Seconded by: Phil SCHAEFER
Resolved that Council approve-in-principle Zone Change Application ZN 2-21-13 submitted by Faircrest Farms Ltd., whereby the lands described as Part Lot 5, Concession 10 (East Zorra), Township of East Zorra-Tavistock are to be rezoned from 'General Agricultural Zone (A2)' to 'Special Rural Residential Zone (RR-sp)' to recognize the use of the lands for non-farm rural residential purposes.

CARRIED.

Staff Report
#CBO2022 – 01
re: Building,
Development &
Drainage
Reporting

Council reviewed the Monthly Building,
Development & Drainage Report from CBO John
Scherer.

Staff Report
#PW2022 – 01
re: Public Works
Reporting

Public Works Manager Tom Lightfoot reviewed the
Monthly Public Works Report with Council.

Staff Report
#FC2022 – 01
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly
Fire Department Report with Council.

Staff Report
#BCO2022 – 01
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance
Report from By-law Compliance Officer Melanie
Shiell.

Staff Report
#CSM2022 – 01
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate
Services Report with Council.

Staff Report
#CSM2022 – 02
re: 2022
Council Meeting
Schedule

Clerk Will Jaques reviewed his report with Council
regarding Council meeting schedule matters for
2022.

9. Moved by: Jeremy SMITH
 Seconded by: Phil SCHAEFER
 Resolved that Council approve meeting only once per month during the months of July and August, 2022 (Wednesday July 6th and Wednesday August 3rd – Daytime meetings);

And that Council forego the January 4, 2023 regular Council meeting.

CARRIED.

Staff Report
 #CAO2022 – 01
 re: CAO-
 Treasury
 Reporting

CAO-Treasurer Karen DePrest reviewed the Monthly CAO-Treasury Report with Council.

Adjourn to
 Closed to the
 Public Session

10. Moved by: Matthew GILLESPIE
 Seconded by: Don EDMISTON
 Resolved that Council does now adjourn to a Closed to the Public Session, at 10:21 a.m., to consider the following matters:

- November 3, 2021 Closed to the Public Session Minutes (s. 239 (2) (c))
- Land Acquisition (Tavistock) (s. 239 (2) (c))

CARRIED.

Rise from
 Closed to the
 Public Session

11. Moved by: Don EDMISTON
 Seconded by: Phil SCHAEFER
 Resolved that Council does now rise from its Closed to the Public Session at 10:45 a.m.

CARRIED.

Confirming
 By-law

12. Moved by: Jeremy SMITH
 Seconded by: Scott RUDY
 Resolved that By-law #2022-03 being a by-law to confirm the proceedings of Council held Wednesday February 2, 2022 be read a first, second and third time this 2nd day of February, 2022;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

13. Moved by: Scott RUDY
Seconded by: Matthew GILLESPIE
Resolved that Council does now adjourn at
10:46 a.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor