

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 7:00 p.m. on Wednesday November 17, 2021.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Phil SCHAEFER and Jeremy SMITH.

Members Absent: Councillor Scott RUDY.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques and Public Works Manager Tom Lightfoot.

Mayor MCKAY welcomed everyone to the meeting.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Margaret LUPTON
Resolved that Council approve the agenda for the November 17, 2021 meeting, as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that Council confirm the Minutes of the November 3, 2021 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- Staff Report - #CAO2021 – 15 re: 2022 Budget Planning/Development Timetable

**Correspondence & Reports – Resolutions
Following:**

Staff Report
#CIO2021 – 01
re: New
Municipal Office
Architectural/
Engineering
Services
(RFP Results)

CAO-Treasurer Karen DePrest presented Staff Report #CIO2021-01 to Council regarding the recent RFP results for Architectural and Engineering Services, for the new Municipal Office.

3. Moved by: Matthew GILLESPIE
Seconded by: Phil SCHAEFER
Resolved that Council accept the bid from the Ventin Group Ltd.in the amount of \$198,000.00;

And that Council authorizes the CAO/Treasurer to sign the contractual agreement with the Ventin Group Ltd. as provided in the proposal bid document package EZT-RFP-21-05.

CARRIED.

Staff Report
#CIO2021 - 02
re:
Development of
a Secondary
Plan Consulting
Services
(RFP Results)

CAO-Treasurer Karen DePrest presented Staff Report #CIO2021-02 to Council regarding the recent RFP results for Consulting Services, for the development of the Secondary Plan.

4. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that Council accept the bid from WSP Canada Inc.in the amount of \$286,262.00;

And that Council authorizes the CAO/Treasurer to sign the contractual agreement with WSP Canada Inc. as provided in the proposal bid document package EZT-RFP-21-04;

And further that Council accept the additional funding be sourced from the Admin Studies Development Charges Reserve Fund.

CARRIED.

Oxford County-
Official Plan
Review (Draft
Agricultural
Policies)

At 7:26 p.m., April Nix and Paul Michiels from the County of Oxford were present to provide an opportunity for members of the Public, and Council, to comment on the Draft Agricultural Policies, as part of the Official Plan review process.

In addition to comments from Council, Ronda Stewart from the ROEDC was present and provided comments on the draft Policies, on behalf of the rural business community.

5. Moved by: Phil SCHAEFER
Seconded by: Don EDMISTON
Resolved that Council support the proposed recommendations in County Council report #CP2021-337.

CARRIED.

Staff Report
#CAO2021 – 15
re: 2022
Budget
Planning/
Development
Timetable

CAO-Treasurer Karen DePrest presented her report to Council regarding the Planning and Development timetable, for the 2022 budget.

Other and
Unfinished
Business

Council discussed comments received from the public regarding the Township's rural roads.

Confirming
By-law

6. Moved by: Margaret LUPTON
Seconded by: Jeremy SMITH
Resolved that By-law #2021-41 being a by-law to confirm the proceedings of Council held Wednesday November 17, 2021 be read a first, second and third time this 17th day of November, 2021;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

7. Moved by: Don EDMISTON
Seconded by: Phil SCHAEFER
Resolved that Council does now adjourn at 8:13 p.m.

CARRIED.