

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday October 6, 2021.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY and Jeremy SMITH.

Members Absent: Councillor Phil SCHAEFER.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Public Works Foreman Rodney Ramseyer, CBO John Scherer, Fire Chief Scott Alexander and Human Resources/ Safety Coordinator Jennifer Albrecht.

Mayor MCKAY welcomed everyone to the meeting. Councillor SMITH brought forward acknowledgment of the recent Truth and Reconciliation Day. As well, Councillor SMITH provided words of appreciation to the Innerkip Firefighters Association on their recent drive-thru breakfast. Councillor RUDY provided an update on the Tavistock Braves' season.

Approve
Agenda

1. Moved by: Jeremy SMITH
Seconded by: Margaret LUPTON
Resolved that Council approve the agenda for the October 6, 2021 meeting, as printed and circulated.

CARRIED.

PECUNIARY INTERESTS:

- N/A

Confirm
Minutes -
Council

2. Moved by: Don EDMISTON
Seconded by: Scott RUDY
Resolved that Council confirm the Minutes of the September 1, 2021 Council Meeting, as printed and circulated.

CARRIED.

Correspondence & Reports – No Resolutions:

- UTRCA – September 2021 FYI
- Staff Report - #CBO2021 – 10 re: Building, Development & Drainage Reporting
- Staff Report - #PW2021 – 11 re: Public Works Reporting
- Staff Report - #FC2021 – 09 re: Fire Department Reporting
- Staff Report - #BCO2021 – 09 re: By-law Compliance Reporting
- Staff Report - #CSM2021 – 15 re: Corporate Services Reporting
- Staff Report - #CAO2021 – 12 re: CAO-Treasury Reporting

Correspondence & Reports – Resolutions Following:

- Public Meeting - Open
3. Moved by: Scott RUDY
Seconded by: Margaret LUPTON
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 9:16 a.m.

CARRIED.

Public Meeting
for ZN2-21-11
(Stiek Farms
Inc. and
Rotteveel)

PUBLIC MEETING – STIEK FARMS INC. & ROTTEVEEL ZONE CHANGE APPLICATION ZN2-21-11, PART LOT 20, CONCESSION 10 (EAST ZORRA), TOWNSHIP OF EAST ZORRA-TAVISTOCK.

Dustin Robson from the County of Oxford Planning Department was present to comment on his report #CP2021-311, regarding a Zone Change Application on lands owned by Stiek Farms Inc. & Mirjam and Eric Rotteveel.

Council asked questions of the planner and Staff. Council reviewed and considered the comments made in making its decision regarding this application.

Council
Reconvene

4. Moved by: Scott RUDY
Seconded by: Jeremy SMITH
Resolved that the Public Meeting does now adjourn and Council reconvenes at 9:19 a.m.

CARRIED.

5. Moved by: Scott RUDY
Seconded by: Matthew GILLESPIE
Resolved that Council approve in principle the zone change application submitted by Stiek Farms Inc. & Eric and Mirjam Rotteveel, whereby the lands described as Part Lot 10, Concession 20 (East Zorra), Township of East Zorra-Tavistock are to be rezoned from 'General Agricultural Zone (A2)' to 'Rural Residential Zone (RR)' to recognize the use of the lands for non-farm rural residential purposes.

CARRIED.

Oxford County-
COVID-19
Workplace
Vaccination
Policy
Resolution

Council reviewed and discussed the resolution passed by Oxford County Council regarding having a mandatory COVID-19 workplace vaccination policy.

6. Moved by: Jeremy SMITH
Seconded by: Margaret LUPTON
Resolved that Council direct staff to draft and bring back a vaccination policy for Council consideration.

CARRIED.

Recorded Vote on Resolution #6 called by
Councillor Smith.

| NAME | YEA | NAY |
|-------------------|-----|-----|
| Don EDMISTON | X | |
| Matthew GILLESPIE | X | |
| Margaret LUPTON | X | |
| Don MCKAY | X | |
| Scott RUDY | X | |
| Jeremy SMITH | X | |
| Total – CARRIED | 6 | 0 |

UTRCA –
September
2021 FYI

Council reviewed the September 2021 FYI from the UTRCA.

September 15,
2021 PSB
Minutes

Council reviewed the September 15, 2021 Police Services Board Minutes. Discussion regarding the enhanced officer, who commenced duties on August 8, 2021.

Tavistock Drain
1985 (Petition &
Appointment)

7. Moved by: Matthew GILLESPIE

Seconded by: Scott RUDY

Resolved that Council accept the petition received under Section 4 of the Drainage Act from Patrick Sommers for improvements and relocation of the Tavistock Drain 1985;

And that Council instruct the Clerk to notify the Upper Thames River Conservation Authority of the Township's intention to appoint an engineer under Section 4 of the Drainage Act to prepare a survey plan and report on the improvement and relocation of Tavistock Drain 1985;

And further that Council appoint K. Smart & Associates Limited as the engineer to prepare a report under Section 4 of the Drainage Act for improvements and relocation of the Tavistock Drain 1985, to be completed jointly with and including the petition from Canada Farm Distributors Ltd., which was accepted at the September 1, 2021 Council meeting.

CARRIED.

Staff Report
#CBO2021 – 10
re: Building,
Development &
Drainage
Reporting

CBO John Scherer reviewed the Monthly Building, Development & Drainage Report with Council.

Staff Report
#PW2021 – 11
re: Public Works
Reporting

Public Works Foreman Rodney Ramseyer reviewed the Monthly Public Works Report with Council.

Staff Report
#FC2021 – 09
re: Fire
Department
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report
#BCO2021 – 09
re: By-law
Compliance
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report
#CSM2021 – 15
re: Corporate
Services
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report
#CAO2021 – 12
re: CAO-
Treasury
Reporting

CAO-Treasurer Karen DePrest reviewed the
Monthly CAO-Treasury Report with Council.

By-law:

1st & 2nd
Reading

8. Moved by: Jeremy SMITH
Seconded by: Don EDMISTON
Resolved that the following by-law be read a first
and second time:
- 2021-34 – Authorize Internet/Telephone Voting
Methods

CARRIED.

By-law:

3rd & Final
Reading

9. Moved by: Matthew GILLESPIE
Seconded by: Margaret LUPTON
Resolved that the following by-law be read a third
and final time:
- 2021-34 – Authorize Internet/Telephone Voting
Methods

CARRIED.

Adjourn to
Closed to the
Public Session

10. Moved by: Matthew GILLESPIE
Seconded by: Jeremy SMITH
Resolved that Council does now adjourn to a
Closed to the Public Session, at 11:26 a.m., to
consider the following matters:
- September 1, 2021 Closed to the Public Session
Minutes (s. 239 (2) (b))
 - Human Resources Matters (s. 239 (2) (b))
 - CAO Performance Review (s. 239 (2) (b))

CARRIED.

Rise from
Closed to the
Public Session

11. Moved by: Jeremy SMITH
Seconded by: Margaret LUPTON
Resolved that Council does now rise from its
Closed to the Public Session at 12:35 a.m.

CARRIED.

Confirming
By-law

12. Moved by: Don EDMISTON
Seconded by: Matthew GILLESPIE
Resolved that By-law #2021-35 being a by-law to confirm the proceedings of Council held Wednesday October 6, 2021 be read a first, second and third time this 6th day of October, 2021;

And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

13. Moved by: Scott RUDY
Seconded by: Margaret LUPTON
Resolved that Council does now adjourn at 12:36 p.m.

CARRIED.

Will Jaques, Clerk

Don McKay, Mayor