

The Council of the Township of East Zorra-Tavistock met at the Innerkip Community Centre, Innerkip, Ontario at 9:00 a.m. on Wednesday July 7, 2021.

Members Present: Mayor Don MCKAY, Deputy Mayor Don EDMISTON and Councillors Matthew GILLESPIE, Margaret LUPTON, Scott RUDY, Phil SCHAEFER and Jeremy SMITH.

Members Absent: N/A.

Staff Present: CAO-Treasurer Karen DePrest, Clerk Will Jaques, Public Works Manager Tom Lightfoot, CBO John Scherer and Fire Chief Scott Alexander.

Mayor MCKAY welcomed everyone to the meeting.

Approve  
Agenda

1. Moved by: Jeremy SMITH  
Seconded by: Margaret LUPTON  
Resolved that Council approve the agenda for the July 7, 2021 meeting as printed and circulated and further that the following be added to the agenda for this meeting:
  - Parkland Fencing Policy

***CARRIED.***

**PECUNIARY INTERESTS:**

- Jeremy SMITH – Item #9(b) (Report from the Boundary Adjustment Committee - s. 239 (2) (k))

Confirm  
Minutes

2. Moved by: Scott RUDY  
Seconded by: Matthew GILLESPIE  
Resolved that Council confirm the Minutes of the June 16, 2021 Council Meeting, as printed and circulated.

***CARRIED.***

**Correspondence & Reports – No Resolutions:**

- UTRCA – June 2021 FYI
- June 21, 2021 PSB Minutes
- Staff Report - #CBO2021 – 01 re: Building, Development & Drainage Reporting
- Staff Report - #PW2021 – 08 re: Public Works Reporting
- Staff Report - #FC2021 – 06 re: Fire Department Reporting
- Staff Report - #BCO2021 – 06 re: By-law Compliance Reporting
- Staff Report - #CSM2021 – 12 re: Corporate Services Reporting
- Staff Report - #CAO2021 – 10 re: CAO-Treasury Reporting

**Correspondence & Reports – Resolutions Following:**

<p>UTRCA – June 2021 FYI</p>	<p>Council reviewed the UTRCA June 2021 FYI correspondence.</p>
<p>Oxford County - Consent Application B21-14-2 (Zilke Farms Inc.)</p>	<p>3. Moved by: Matthew GILLESPIE                  Seconded by: Jeremy SMITH                  Resolved that Council voice no objection to consent application B21-14-2 (Zilke Farms Inc.)</p> <p style="text-align: right;"><b>CARRIED.</b></p>
<p>Oxford County - Consent Application B21-42-2 (Canada Farm Distributors Ltd.)</p>	<p>4. Moved by: Scott RUDY                  Seconded by: Phil SCHAEFER                  Resolved that Council voice no objection to consent application B21-42-2 (Canada Farm Distributors Ltd.)</p> <p style="text-align: right;"><b>CARRIED.</b></p>
<p>June 21, 2021 PSB Minutes</p>	<p>Council reviewed the June 21, 2021 Police Services Board Minutes.</p>
<p>Staff Report #CBO2021 – 07 re: Building, Development &amp; Drainage Reporting</p>	<p>CBO John Scherer reviewed the Monthly Building, Development &amp; Drainage Report with Council.</p>
<p>Staff Report #HRSC2021-01 re: Diversity &amp; Inclusivity Policy</p>	<p>Council reviewed the report from Human Resources/Safety Coordinator Jennifer Albrecht regarding the proposed Township Diversity &amp; Inclusivity Policy.</p>

5. Moved by: Phil SCHAEFER  
Seconded by: Matthew GILLESPIE  
Resolved that Council approve the Policy #2.30 - Diversity & Inclusivity Policy.

**CARRIED.**

Staff Report  
#PW2021 – 08  
re: Public Works  
Reporting

Public Works Manager Tom Lightfoot reviewed the Monthly Public Works Report with Council.

At 9:30 a.m., Township Auditor Christene Scrimgeour (Scrimgeour & Company) presented Council with the draft 2020 Financial Statements.

6. Moved by: Scott RUDY  
Seconded by: Matthew GILLESPIE  
Resolved that Council approve the 2020 Draft Consolidated Financial Statements as presented by Scrimgeour & Company.

**CARRIED.**

Staff Report  
#FC2021 – 06  
re: Fire  
Department  
Reporting

Fire Chief Scott Alexander reviewed the Monthly Fire Department Report with Council.

Staff Report  
#BCO2021 – 06  
re: By-law  
Compliance  
Reporting

Council reviewed the Monthly By-law Compliance Report from By-law Compliance Officer Melanie Shiell.

Staff Report  
#CSM2021 – 12  
re: Corporate  
Services  
Reporting

Clerk Will Jaques reviewed the Monthly Corporate Services Report with Council.

Staff Report  
#CAO2021 – 10  
re: CAO-  
Treasury  
Reporting

CAO-Treasurer Karen Deprest reviewed the Monthly CAO-Treasurer Report with Council.

By-law:  
  
1st & 2nd  
Reading

7. Moved by: Matthew GILLESPIE  
Seconded by: Don EDMISTON  
Resolved that the following by-law be read a first and second time:

- 2021-29 – ZBA Application ZN2-20-05 (McIntyre)

**CARRIED.**

- By-law: 8. Moved by: Jeremy SMITH  
Seconded by: Phil SCHAEFER  
3rd & Final Reading Resolved that the following by-law be read a third and final time:
- 2021-25 – ZBA Application ZN2-20-05 (McIntyre)
- CARRIED.**
- Other and Unfinished Business Council reviewed the Township’s current Parkland Fencing Policy. Staff will update the Policy and bring it back to Council for consideration. Correspondence will be provided to the delegates who attended the April 7, 2021 meeting regarding fencing matters.
- Jeremy Smith left the meeting at 10:32 a.m.
- Adjourn to Closed to the Public Session 9. Moved by: Matthew GILLESPIE  
Seconded by: Scott RUDY  
Resolved that Council does now adjourn to a Closed to the Public Session, at 10:32 a.m., to consider the following matters:
- June 16, 2021 Closed to the Public Session Minutes (s. 239 (2) (k))
  - Report from the Boundary Adjustment Committee (s. 239 (2) (k))
- CARRIED.**
- Rise from Closed to the Public Session 10. Moved by: Don EDMISTON  
Seconded by: Matthew GILLESPIE  
Resolved that Council does now rise from its Closed to the Public Session at 12:19 p.m.
- CARRIED.**
- Confirming By-law 11. Moved by: Matthew GILLESPIE  
Seconded by: Margaret LUPTON  
Resolved that By-law #2021-30 being a by-law to confirm the proceedings of Council held Wednesday July 7, 2021 be read a first, second and third time this 7<sup>th</sup> day of July, 2021;
- And further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.
- CARRIED.**

Adjourn

12. Moved by: Don EDMISTON  
Seconded by: Scott RUDY  
Resolved that Council does now adjourn at  
12:27 p.m.

***CARRIED.***

---

Will Jaques, Clerk

---

Don McKay, Mayor